

May 4, 2021

Town of Sidney
2440 Sidney Ave
Sidney, BC

**Re: Alteration to an Approved Lounge of Special Events Area
LCRB Job No: 014586
Distillery License # 302209
Distillery Name: Victoria Distillers
9891 Seaport Place**

Dear Mayor and Council,

Victoria Distillers (“**VDI**”) is expanding its Manufacturing area by removing the lounge.

VDI has received an Approval in Principle, (“**AIP**”) for the Manufacturing Structural Change application that was submitted to the LCRB in October 2020. This AIP has amended the interior space to allow for all areas to be Manufacturing, except for the Retail area that was relocated to the front entry. VDI has proposed to remove endorsements for lounge and patio areas and proposes to amend the spaces from patio and lounge endorsements to Special Events Area, (“**SEA**”).

Previously, the VDI site was divided into a Manufacturing area (that had a SEA endorsement) and a lounge area (which had lounge and patio endorsements) (Image 3). With the removal of the lounge, VDI is planning to expand the SEA to replace the lounge and patio endorsements (Image 4). Although there are no current plans for any events, the proposed SEA matches the expanded Manufacturing area whereby avoiding endorsement boundaries where no walls or differences in use exist.

Our hope is that the Town of Sidney will consent to this amendment to the already approved SEA without having to exercise the requirements necessary (public notification and consultation process) for a new special event or endorsement application as this is simply an amendment to expand the existing approved area.

Please see the Schedule of Drawings to follow. If you have any further questions, please do not hesitate to contact me directly.

Meghann Watson
Email: meghann.watson@markergroup.ca
778.426.1535

Schedule of Drawings

Image 1, "AIP Lined Floor Plan"

Manufacturing Area 594.6m²

Occupant load is calculated at 130 persons.

Retail Area 39.9m²

Occupant load 11 persons

Image 2, "Distillery LCRB License"

Image 3, "Current Maximum Occupant Load 331 Persons"

Town of Sidney stamped drawing which shows the occupant loads per area and the original boundary of the Special Events Area. Total approved occupant load 331 persons

Image 4, "Proposed Special Events Area Change, Proposed Maximum Occupant Load 254 Persons"

Town of Sidney stamped drawing that was submitted to the LCRB to amend the current Special Events Area to encompass the AIP Manufacturing area and the patio.

Manufacturing Area 594.6m²

Occupant load is calculated at 130 persons

Retail Area 39.9 m²

Occupant load is calculated at 11 persons

Patio Area 169.7m²

Occupant load 113 persons

Total proposed maximum occupant load reduced to 254 persons

Victoria Distillers
 9891 Seaport Place, Sidney BC
 Structural Application - AIP Floor Plan

IMAGE 1
 "A.I.P Lined Floor Plan"

LIQUOR AND CANNABIS REGULATION BRANCH
 APPROVAL IN PRINCIPLE

Subject to the terms and/or conditions specified in the approval in principle letter(s) dated: March 2, 2021

Job #: 00880 Max Person Capacity: N/A

Authority: [Signature]

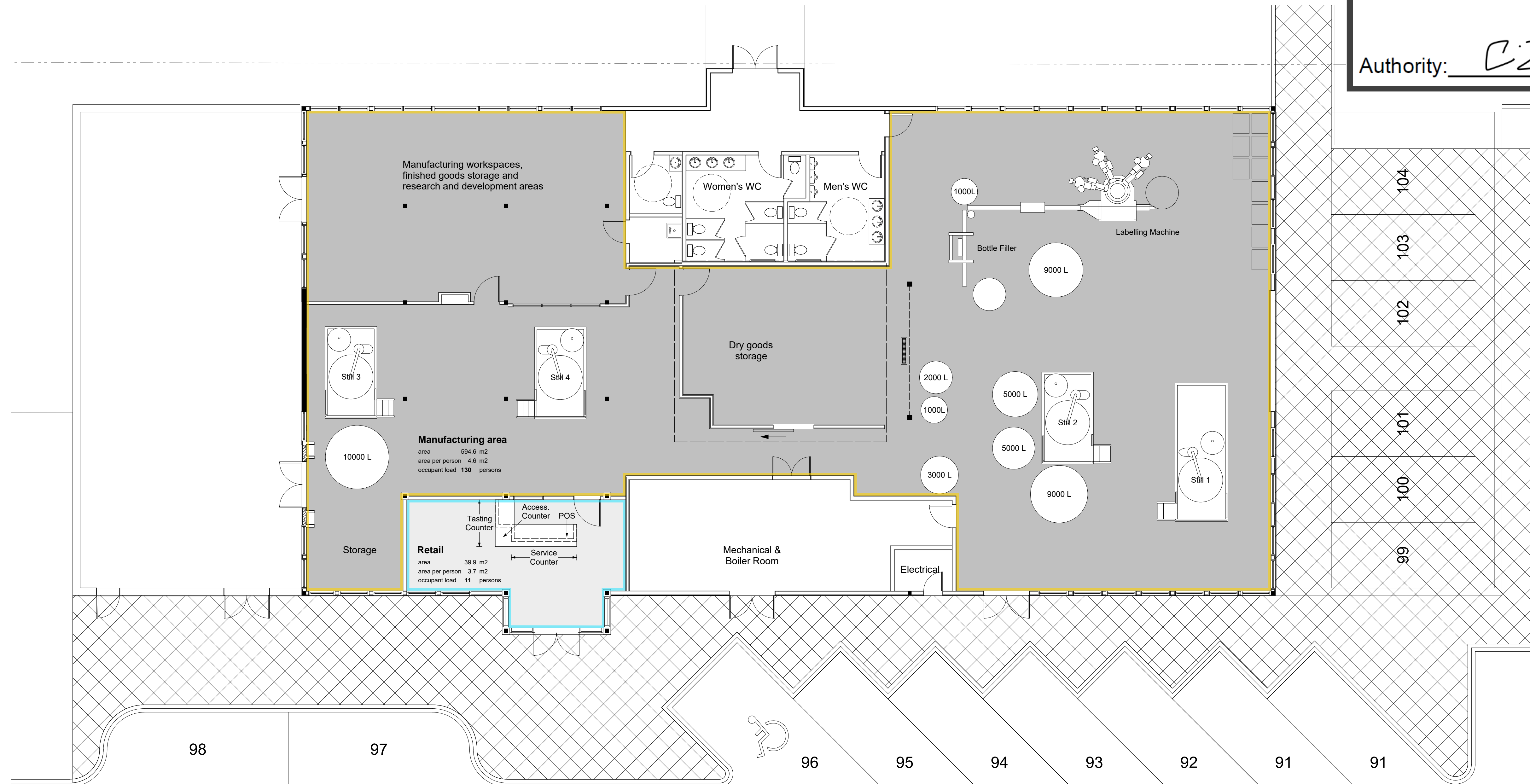




IMAGE 2, "Distillery LCRB License"

Liquor and Cannabis Regulation Branch

Distillery #302209

Expires on March 31, 2022

Establishment Name: **Victoria Distillers (302209)**
 Licence Name: **Victoria Distillers (302209)**
 Location Address: 9891 Seaport Place
 SIDNEY, B.C., V8L4X3
 Issued to: Victoria Distillers Inc.

HOURS OF SALE

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start	09:00	09:00	09:00	09:00	09:00	09:00	09:00
End	22:00	22:00	22:00	23:00	01:00	01:00	22:00

TERMS AND CONDITIONS

MAXIMUM CAPACITY SPECIAL EVENT AREA ENDORSEMENT

Person011	69
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HOURS OF SALE FOR LOUNGE AREA ENDORSEMENT

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Start	09:00	09:00	09:00	09:00	09:00	09:00	09:00
End	22:00	22:00	22:00	23:00	01:00	01:00	22:00

MAXIMUM CAPACITY LOUNGE AREA ENDORSEMENT

Patio11	57	Person011	84	Patio22	56	Person022	65
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On-Site Store Endorsement Approved

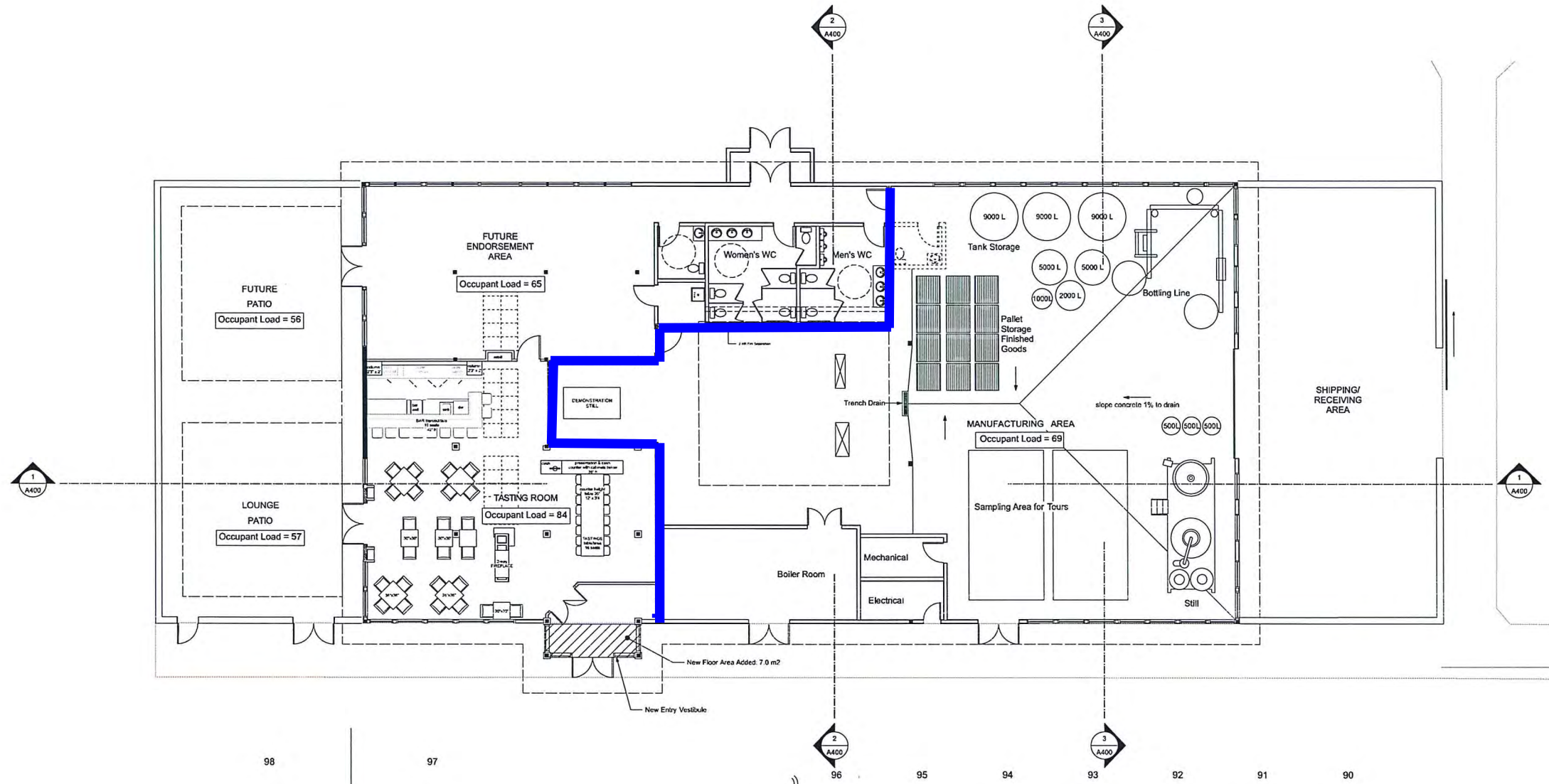
- Off-site exemption to tied house restrictions allows for the sale and promotion of your distillery products at Haro's Waterfront Dining (FP # 302472). This condition is subject to product exclusivity and other requirements set out in this approval letter.
- Subject to terms and conditions specified in the restriction or approval letter(s). A copy of restriction or approval letter(s) to be kept with current liquor licence.
- Liquor product sold in the on site store must be registered under the manufacturer licence.

YOUR CURRENT VALID LICENCE MUST BE PROMINENTLY DISPLAYED AT ALL TIMES. TAMPERING, ALTERING OR DEFACING THIS LICENCE IN ANY MANNER MAY RESULT IN THE LICENCE BEING CANCELLED.

Licence issued by the General Manager under the authority of the Control and Licensing Act.

Licence Printed: April 14, 2021

IMAGE 3
 "Current Maximum Occupant Load 331 Persons"



TOWN OF SIDNEY

For the purpose of Liquor Licence Application:

Total Occupant Load: 218 persons

Additional Occupant Load: 113 persons

Date: 11th April 2016

As per: [Signature]
 Town of Sidney, Building Official

IMAGE 4

"Proposed Special Events Area Change, Proposed
Maximum Occupant Load 254 Persons"

TOWN OF SIDNEY

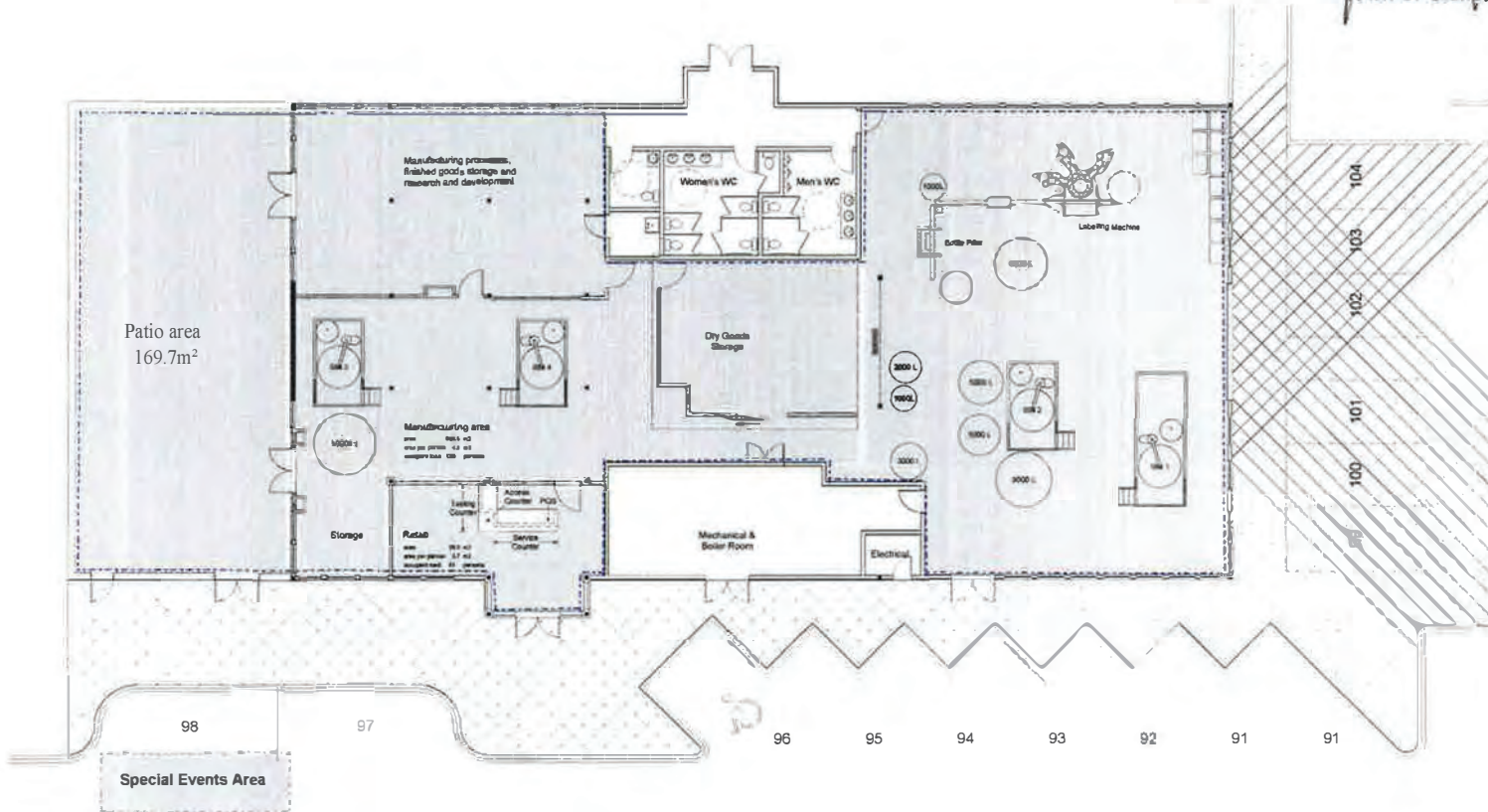
For the purpose of Liquor Licence Application:

Total Occupant Load: 254 persons

~~Additional Occupant Load:~~

Date: 16/2/2021

As per: [Signature]
Town of Sidney, Building Official



Interior Occ. load
141 persons
Patio Occ. load
113 persons