



TOWN OF SIDNEY

MINUTES OF REGULAR COUNCIL MEETING
Monday, January 9, 2017
Council Chambers
7:00 p.m.

PRESENT: Mayor S. Price
Councillors: E. Bremner-Mitchell, T. Chad, B. Fallot, M. Lougher-Goodey, C. McLennan
and P. Wainwright

Staff: R. Humble, Chief Administrative Officer
A. Hicik, Director of Corporate Services
T. Tanton, Director of Development Services, Engineering, Parks & Public Works
B. Mikkelsen, Fire Chief
A. Verhagen, Manager of Planning
S. Nelson, Corporate Officer

**1. CALL TO ORDER / PUBLIC PARTICIPATION PERIOD (maximum 20 minutes) /
INTRODUCTIONS / PRESENTATIONS / PUBLIC HEARINGS**

Mayor S. Price called the meeting to order at 7:00 p.m.

A. PUBLIC PARTICIPATION PERIOD

1. **D. Gelinas, 9635 Second Street** – respecting item 13a, urged Council to join Colwood in the CRD service review initiative, noting the CRD's expected 2017 budget increase and that it's a good first step in regional fiscal responsibility and transparency.
2. **S. Garnett, 9583 Christine Place** – respecting the December 19th Council Meeting, expressed concerns regarding the proposed development of 2447 Henry Avenue, in particular, the lack of clarification of the process.

Public Participation Period closed at 7:06 p.m.

B. PRESENTATION

i. Update on EDC & Budget Request

Mr. David Calveley, member on the Town's Economic Development Commission, gave a PowerPoint presentation on the Commission's activities during 2016 and their 2017 work plan. He advised that 2016 was spent interpreting the vision of Council and researching economic development strategies and that 2017-2018 will include the following:

- developing a Business Registry for all of Sidney (also business analysis tool);
- establishing an innovative communication presence for economic development;
- formulating and implementing business retention and attraction strategies; and
- preparing a formal Economic Development Plan.

Mr. Calveley requested Council's continued leadership, commitment and funding for economic development in 2017.

Councillor E. Bremner-Mitchell noted that the Commission is working on addressing the recommendations from the Mayor's Downtown Revitalization Task Force.

2017.01.001 Moved by Councillor E. Bremner-Mitchell, seconded by Councillor M. Lougher-Goodey, that the current level of funding allocated to Economic Development be referred to budget deliberations.

MOTION CARRIED UNANIMOUSLY

2. APPROVAL OF AGENDA

2017.01.002 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that the agenda be approved with the following additions to item 14(c):

1. Letter from A. McLauchland, 9903 Seventh Street, dated January 4, 2017; and
2. Email from R. Bergen, 9877 Seventh Street, dated January 6, 2017.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

a. Regular Council Meeting – December 19, 2016

2017.01.003 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that Minutes of the Regular Council Meeting of December 19, 2016, be adopted as presented.

MOTION CARRIED UNANIMOUSLY

4. BUSINESS NOT COMPLETED AT A PREVIOUS REGULAR MEETING

5. BUSINESS ARISING FROM MINUTES

6. DELEGATIONS

7. PETITIONS

8. MAYOR'S REPORT

9. COUNCILLORS' REPORTS

10. COMMITTEE REPORTS

a. Audit & Finance Committee – December 20, 2016

2017.01.004 Moved by Councillor M. Lougher-Goodey, seconded by Councillor C. McLennan, that the Minutes of the Audit & Finance Committee Meeting of December 20, 2016, be received for information.

MOTION CARRIED UNANIMOUSLY

Minutes contain recommendation(s) regarding:

R.1 Trolley Service Approach Report

2017.01.005 Moved by Councillor M. Lougher-Goodey, seconded by Councillor P. Wainwright, that the Trolley Service initiative be tabled until 2018.

MOTION CARRIED UNANIMOUSLY

R.2 Grant Funding for Church Soup Kitchens

2017.01.006 Moved by Councillor M. Lougher-Goodey, seconded by Councillor C. McLennan, that a member of Council (Councillor C. McLennan) approach the church organizations in Sidney advising them of the Town's grant application program and that if they apply Council could consider making it an annual contribution.

MOTION CARRIED UNANIMOUSLY

R.3 Extension of Operating Agreement - Sidney Street Market

2017.01.007 Moved by Councillor M. Lougher-Goodey, seconded by Councillor E. Bremner-Mitchell, that, subject to minor housekeeping, the Mayor and the Chief Administrative Officer be authorized to execute an extension of the Operating Agreement for the Sidney Street Market with Westcoast Impressions for a further three years (2017, 2018 and 2019).

MOTION CARRIED UNANIMOUSLY

R.4 2017 Trucking & Excavating Services

2017.01.008 Moved by Councillor M. Lougher-Goodey, seconded by Councillor B. Fallot, that the Trucking and Excavator service contracts for 2017 be maintained with the current provider, W.A. Jones, at the same unit prices as in 2016.

MOTION CARRIED UNANIMOUSLY

- 2017.01.009 **R.5 Modified Work Week (Flex Time)**
Moved by Councillor M. Lougher-Goodey, seconded by Councillor B. Fallot, that the staff report dated December 13, 2016, advising of a proposed modified work week (flex time) pilot project, be received for information.
MOTION CARRIED UNANIMOUSLY

11. **STAFF REPORTS**

a. **Bazan Bay 5km Road Race**

- 2017.01.010 Moved by Councillor B. Fallot, seconded by Councillor C. McLennan, that Team West Coast Running and Triathlon Society be granted permission to close roads (as per approved traffic plan) between the hours of 11:00 a.m. to 12:00 noon, on Sunday, March 5, 2017, for the purpose of hosting the 2017 Synergy Bazan Bay 5KM Running Road Race in Sidney, subject to the following conditions:
1. That the Society provides the Town with proof of \$3,000,000 minimum liability insurance indemnifying the Town of Sidney of any liability;
 2. That the Society receives written permission from the Ministry of Transportation and Infrastructure to use the routes within the Ministry's jurisdiction, and provides a copy of the approval to the Town;
 3. That the Society notifies two weeks in advance all residents and businesses situated along the race route, and provides a copy of the notification and confirmation of delivery one week prior to the event to the Town;
 4. That BC Transit, the Fire Department and the Ambulance Service be made aware of the event and the Society comply with any requirements they may have;
 5. That the Society receives written permission from the RCMP including approval of the traffic management plan (a copy of approval to be submitted to the Town) and the Society to pay any fees/costs levied by the RCMP;
 6. That no costs are to be incurred, either directly or indirectly, by the Town for this event.

MOTION CARRIED UNANIMOUSLY

12. **OTHER REPORTS**

13. **CORRESPONDENCE**

a. **CRD Service Review**

- 2017.01.011 Moved by Councillor B. Fallot, seconded by Councillor T. Chad, that the letter from City of Colwood, dated December 15, 2016, be received; that the Town request further information regarding the initiative for a CRD service review; and that a meeting of Council representatives be arranged to discuss the matter.

MOTION CARRIED UNANIMOUSLY

b. **Request for Funding to "ArtSea"**

- 2017.01.012 Moved by Councillor T. Chad, seconded by Councillor M. Lougher-Goodey, that the letter from the Community Arts Council of the Saanich Peninsula, dated December 22, 2016, be received; that their request for increased funding (to \$10,000) be tabled; and that a letter be sent requesting the Arts Council's budgets for 2015, 2016 and 2017.

MOTION CARRIED UNANIMOUSLY

14. BYLAWS / DEVELOPMENT PERMITS / VARIANCES / SUBDIVISION

a. Bylaw No. 2130 - Business Improvement Area (2018 - 2022)
(A bylaw to renew the downtown Business Improvement Area).

2017.01.013 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that staff be authorized to undertake the required notification to initiate the counter-petition process for Bylaw No. 2130- Business Improvement Area (2018 - 2022).

MOTION CARRIED UNANIMOUSLY

2017.01.014 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that Bylaw No. 2130 - Business Improvement Area be introduced and given first reading.

MOTION CARRIED UNANIMOUSLY

2017.01.015 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that Bylaw No. 2100 – Business Improvement Area be given second reading.

MOTION CARRIED UNANIMOUSLY

2017.01.016 Moved by Councillor C. McLennan, seconded by Councillor M. Lougher-Goodey, that Bylaw No. 2100 - Business Improvement Area be given third reading.

MOTION CARRIED UNANIMOUSLY

b. Bylaw No. 2133 - Miscellaneous Fees & Charges, Amendment No. 16

2017.01.017 Moved by Councillor M. Lougher-Goodey, seconded by Councillor B. Fallot, that Bylaw No. 2133 – Miscellaneous Fees & Charges, Amendment No. 16 be adopted.

MOTION CARRIED UNANIMOUSLY

c. Development Variance Permit Application No. DV100207 and Development Permit Application No. DP100678 (9870 & 9880 Resthaven Drive and 9883 & 9889 Seventh Street)
(To vary interior side lot line setback and location of parking spaces in order to construct a mixed 2 and 3 storey, 14-unit multi-family townhouse development).

Public Submission(s):

1. Email from T. Burns, 9866 Resthaven Drive, dated December 1, 2016.
2. Letter from A. McLauchland, 9903 Seventh Street, dated January 4, 2017.
3. Email from R. Bergen, 9877 Seventh Street, dated January 6, 2017.

2017.01.018 Moved by Councillor M. Lougher-Goodey, seconded by Councillor C. McLennan, that Development Variance Permit Application No. DV100207 (9870 & 9880 Resthaven Drive and 9883 & 9889 Seventh Street) be approved and that Development Permit Application No. DP100678 be approved, subject to conditions as per Council Resolution No. 2016.42.663.

MOTION CARRIED UNANIMOUSLY

d. Development Variance Permit Application No. DV100210 and Development Permit Application No. DP100686 (2311 Oakville Avenue)
(To relax requirements for front lot line setback, lot coverage and vehicle parking in order to construct two single-family, small lot dwellings).

(There were no written public submissions).

2017.01.019 Moved by Councillor M. Lougher-Goodey, seconded by Councillor B. Fallot, that Development Variance Permit Application No. DV100210 (2311 Oakville Avenue) be approved and that Development Permit Application No. DP100686 be approved, subject to conditions as per Council Resolution No. 2016.42.664.

MOTION CARRIED UNANIMOUSLY

- e. **Development Variance Permit Application No. DV100211 and Development Permit Application No. DP100684 (9626 Sixth Street)**
(To vary height requirement in order to construct a single family dwelling).

Public Submission(s):

1. Email from P. McAllister, 9617 Sixth Street, dated December 23, 2016.
2. Email from S. Anderson, 2370 Orchard Avenue, dated January 3, 2017.

2017.01.020 Moved by Councillor M. Lougher-Goodey, seconded by Councillor C. McLennan, that Development Variance Permit Application No. DV100211 (9626 Sixth Street) be approved and that Development Permit Application No. DP100684 be approved, subject to conditions as per Council Resolution No. 2016.42.665.

MOTION CARRIED UNANIMOUSLY

15. NEW BUSINESS

16. CORRESPONDENCE FOR INFORMATION

2017.01.021 Moved by Councillor C. McLennan, seconded by Councillor B. Fallot, that the following correspondence be received for information:

1. Letter from Deputy Minister of Community, Sport & Cultural Development, advising of their undertaking a review of rural education practices and funding, dated December 21, 2016.
2. Email from Acting S/Sgt. W. Conley, regarding tiered RCMP Auxiliary Program, dated December 21, 2016.
3. Letter from City of Cairns, advising of their appointed Sister Cities Ambassador to the Town, dated December 22, 2016.

MOTION CARRIED UNANIMOUSLY

17. NOTICES OF MOTION

18. MOTION TO GO "IN-CAMERA" (CLOSED MEETING)

2017.01.022 Moved by Councillor B. Fallot, seconded by Councillor C. McLennan, that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to personnel and legal issues, pursuant to section 90.1 (a) and (g) of the *Community Charter* and that Council continue the meeting in closed session.

MOTION CARRIED UNANIMOUSLY

19. ADJOURNMENT

2017.01.023 Moved by Councillor M. Lougher-Goodey, seconded by Councillor B. Fallot, that the meeting be adjourned at 8:00 p.m.

MOTION CARRIED UNANIMOUSLY

MAYOR

CORPORATE OFFICER