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**TOWN OF SIDNEY**  
**MINUTES OF COMMITTEE OF THE WHOLE MEETING**  
**Monday, April 16, 2018**  
**Council Chambers**

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**PRESENT:** Chair: Councillor B. Fallot  
Mayor S. Price and Councillors: E. Bremner-Mitchell, T. Chad, M. Lougher-Goodey,  
C. McLennan and P. Wainwright

**Staff:** R. Humble, Chief Administrative Officer  
A. Hicik, Director of Corporate Services  
T. Tanton, Director of Development Services, Engineering, Parks & Public Works  
A. Verhagen, Manager of Planning  
S. Nelson, Corporate Officer

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**2. APPROVAL OF THE AGENDA**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor M. Lougher-Goodey, that the agenda be approved as presented.*

**MOTION CARRIED UNANIMOUSLY**

**3. PRESENTATIONS**

**4. ADMINISTRATION & FINANCE**

**a. Review of Policies – Administration**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor P. Wainwright, that the Committee recommend to Council:*

1. *That Administration Polices: AD-003, AD-004, AD-017 and AD-020 be deleted;*
2. *That Policy AD-009 & Policy FN-006 – Agreements & Leases be deleted; and*
3. *That Policy AD-010 - Coat of Arms be approved as presented and that Coat of Arms Regulation of Use Bylaw No. 1454 be repealed.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor P. Wainwright, that the Committee recommend to Council that Policy AD-011-Sidewalk Promotional Events be deleted.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor P. Wainwright, that the Committee recommend to Council that section 4. in Policy WS-021 – Use of Public Roads and Sidewalks be removed and that the policy be approved as amended.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor M. Lougher-Goodey, that the Committee recommend to Council that Policy AD-012 – Contacts with Media be referred back to staff for further review and comment.*

**OPPOSED: Councillor T. Chad**  
**MOTION CARRIED 6:1**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor P. Wainwright, that the Committee recommend to Council that Policy AD-026 – Social Media be referred back to staff for further review and comment.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor E. Bremner-Mitchell, seconded by Councillor C. McLennan, that the Committee recommend to Council that the remaining Administration policies be approved as presented and re-numbered accordingly.*

**MOTION CARRIED UNANIMOUSLY**

**5. PARKS & INFRASTRUCTURE**

**6. PROTECTIVE SERVICES**

**7. DEVELOPMENT & PLANNING**

**a. Development Variance Permit Application No. DV100257 (10298 Sparling Place)**

(To relax the maximum lot coverage requirement in order to allow for the construction of an addition to an existing two-family dwelling).

Mr. Troy Nelson, Applicant/Contractor, advised the property owners wish to add a sunroom to the existing two-family dwelling and is requesting an increase to the total allowable lot coverage from 40% to 41%. He noted the owners downsized to this home and would like the additional space.

*Moved by Mayor S. Price, seconded by Councillor M. Lougher-Goodey, that the Committee recommend to Council that owners and tenants in occupation of property within 75 metres of 10298 Sparling Place be notified regarding Development Variance Permit Application No. DV100257 (to increase the maximum lot coverage requirement from 40% to 41% in order to allow for the construction of a sunroom addition on an existing two-family dwelling) and that any written correspondence received be forwarded to Council at the time of consideration of approval of the variance.*

**MOTION CARRIED UNANIMOUSLY**

**8. OTHER BUSINESS**

**9. NEW BUSINESS**

**10. MOTION TO GO “IN-CAMERA” (closed meeting) - Not required.**

**11. ADJOURNMENT**

*Moved by Councillor T. Chad, seconded by Councillor M. Lougher-Goodey, that the meeting be adjourned at 6:17 p.m.*

**MOTION CARRIED UNANIMOUSLY**

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CHAIR

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CORPORATE OFFICER