



TOWN OF SIDNEY

MINUTES OF REGULAR COUNCIL MEETING

Monday, December 3, 2018

Council Chambers

7:00 p.m.

PRESENT: Mayor C. McNeil-Smith
Councillors: S. Duncan, B. Fallot, S. Garnett, T. O’Keeffe, C. Rintoul and P. Wainwright

Staff: R. Humble, Chief Administrative Officer
A. Hicik, Director of Corporate Services
T. Tanton, Director of Development Services, Engineering, Parks & Works
B. Mikkelsen, Fire Chief
T. Restell, Manager of Finance
S. Nelson, Corporate Officer

1. **CALL TO ORDER / PUBLIC PARTICIPATION PERIOD (maximum 20 minutes) / INTRODUCTIONS / PRESENTATIONS / PUBLIC HEARINGS**

Mayor C. McNeil-Smith called the meeting to order at 7:00 p.m.

A. SPECIAL PRESENTATION

a. Town Employees – Long-Term Recognition Awards

Mr. Randy Humble, Chief Administrative Officer, along with Mayor C. McNeil-Smith, was pleased to present recognition awards to the following employees for their long-term service with the Town:

1. Greg Benson, Fleet Mechanic – 25 years
2. Sandi Nelson, Corporate Officer – 20 years *
3. John Macedo, Chargehand – Surface Infrastructure – 15 years
4. Wes Nelson, Gardener – 15 years *
5. Alan Holt, Chargehand – Surface Infrastructure – 15 years
6. Tim Tanton, Director of Dev. Services, Engineering, Parks & Works – 10 years *
7. Kory Coward, Chargehand – Underground Utilities – 10 years
8. Ron Green, Electrician – 10 years *
9. Brenda Richardson, Backhoe Operator- 10 years
10. Kelly Donison, Chargehand – Underground Utilities – 10 years *

* *in attendance*

B. PUBLIC PARTICIPATION PERIOD

1. **B. Collins, as Co-Chair of The Sidney Summit** – thanked Council and Town staff for their participation in The Sidney Summit and encouraged the three Peninsula Councils to initiate a conversation for an integrated management plan.
2. **J. Gifford, on behalf of the Sidney Community Association** – referring to item 11a, requested the Town contact/consult with the residents regarding the construction of the sidewalk on Galaran Road and requested that the \$300,000 in the 2018 budget be preserved for pedestrian safety improvements in West Sidney (such as lighting at the mailboxes).

Public Participation Period closed at 7:16 p.m.

2. **APPROVAL OF AGENDA**

2018.39.586 Moved by Councillor B. Fallot, seconded by Councillor S. Garnett, that the agenda be approved with the amendment that items 16.1 and 16.2 be raised and moved to item 15 - New Business for discussion.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF MINUTES

a. Regular Council Meeting – November 26, 2018

2018.39.587 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that Minutes of the Regular Council Meeting of November 26, 2018, be adopted as presented.

MOTION CARRIED UNANIMOUSLY

4. BUSINESS NOT COMPLETED AT A PREVIOUS REGULAR MEETING

5. BUSINESS ARISING FROM MINUTES *(for information only)*

a. Council In-Camera Meeting - November 26, 2018

i. Board of Variance

Resolution: *that the automatic continuation of member appointments for the 2019 and 2020 terms for the Board of Variance be re-instated.*

ii. Peninsula Recreation Commission

Resolution: *that Karen Frost be appointed to the Peninsula Recreation Commission for a two-year term, ending December 2020.*

iii. Saanich Peninsula Water and Wastewater Commissions

Resolution: *that Michael Thompson be appointed to the Saanich Peninsula Water and Wastewater Commissions for a one-year term, ending December 2019.*

iv. Select Committee to Review EDC *(Council In-Camera - November 13, 2018)*

Resolution: *that the following appointments be made to the Select Committee to review the terms of reference for the Economic Development Commission:*

1. *Mayor C. McNeil-Smith,*
2. *Councillor P. Wainwright,*
3. *Councillor C. Rintoul,*
4. *Chief Administrative Officer (staff liaison); and*
5. *Director of Corporate Services (staff liaison).*

6. DELEGATIONS

7. PETITIONS

8. MAYOR'S REPORT

9. COUNCILLORS' REPORTS

a. Councillor T. O'Keeffe – reported on her attendance at: 1. The Sidney Summit – advised was pleased to see the amount of public interest and expertise in our community; and 2. Victoria Urban Reconciliation Dialogue workshop – advised on the discussions of finding what reconciliation means and generating ideas for tangible actions; and looks forward to having further discussions on both of these topics during Council's strategic planning session.

b. Councillor S. Garnett – reported on his attendance at the RCMP Community Consultative Committee and advised of the spike in thefts from vehicles and that police are encouraging the public to remove valuable items from their vehicles and to lock the doors.

10. COMMITTEE REPORTS

11. STAFF REPORTS

a. Galaran Sidewalk Construction Project

2018.39.588 Moved by Councillor P. Wainwright, seconded by Councillor B. Fallot, that the Mayor work with staff to organize a community engagement meeting on the proposed Galaran Sidewalk Construction Project, including all options outlined in the staff report and other West Sidney issues.

MOTION CARRIED UNANIMOUSLY

b. Beacon Wharf Condition Update

2018.39.589 Moved by Councillor S. Garnett, seconded by Councillor P. Wainwright:

1. That consideration of \$150,000 of repair work for the Beacon Wharf in 2019 be referred to the budget deliberations;
2. That budget items for depth survey (\$20,000), geotechnical survey (\$50,000) and environmental survey (\$20,000) be carried forward into 2019; and
3. That a letter be sent to the commercial tenants on the wharf advising them of Council's decision.

MOTION CARRIED UNANIMOUSLY

c. Parking Enforcement Agreement

2018.39.590 Moved by Councillor S. Garnett, seconded by Councillor B. Fallot, that staff be authorized to enter into a contract extension of the Parking Enforcement Agreement with Commissionaires Victoria, Islands and Yukon Division on a month-to-month basis and that staff receive proposals from the Commissionaires and Robbins Parking for parking enforcement for 4, 5, 6 and 7 days a week.

MOTION CARRIED UNANIMOUSLY

12. OTHER REPORTS

13. CORRESPONDENCE

a. BC Cannabis Stores

2018.39.591 Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the letter from BC Liquor Distribution Branch, dated November 20, 2018, expressing interest in operating a BC Cannabis Store in the community, be referred to staff for a report regarding zoning options, including the options to prohibit the sale of cannabis for recreational purposes within the Town of Sidney.

MOTION CARRIED UNANIMOUSLY

b. Request for Additional Washroom Facilities in Downtown

2018.39.592 Moved by Councillor B. Fallot, seconded by Councillor S. Garnett, that the letter from SBIA, dated November 22, 2018, requesting additional public washroom facilities in the downtown, be referred to the strategic planning session.

MOTION CARRIED UNANIMOUSLY

14. BYLAWS / DEVELOPMENT PERMITS / VARIANCES / SUBDIVISION

15. NEW BUSINESS

In light of the recent construction boom, Councillor B. Fallot expressed concerns regarding construction noise in older established neighborhoods and stated it is time to revisit hours of construction in the Town's Noise Bylaw.

2018.39.593 Moved by Councillor B. Fallot, seconded Councillor S. Garnett:

1. That the petition received from residents on Webster Place, regarding construction noise, dated November 13, 2018 and reply dated November 26, 2018; and the email from P. & S. Knightley, regarding construction noise, dated November 20, 2018 and reply dated November 26, 2019, be received; and
2. That staff be instructed to review section 4 of Noise Bylaw No. 1689 and report on options to reduce hours of construction from the current hours (7am-8pm from Monday to Friday; 8am-8pm on Saturday; and no construction on Sunday) and that Bylaw No. 1689 be posted on all construction sites.

MOTION CARRIED UNANIMOUSLY

16. CORRESPONDENCE FOR INFORMATION

2018.39.594 Moved by Councillor B. Fallot, seconded by Councillor T. O'Keeffe, that the following correspondence be received for information:

1. *(Already dealt with – see item 15).*
2. *(Already dealt with – see item 15).*
3. Email from B. Collins, Co-Chair of Steering Committee of The Sidney Summit, thanked the Town for participating in the summit on habitat and the environment, dated November 21, 2018.
4. Letter from Modo, regarding carsharing and how it can help in addressing housing and transportation challenges, received on November 22, 2018.
5. Letter from Premier John Horgan, congratulating the Town's newly elected Council, dated November 13, 2018.
6. Letter from Minister of Municipal Affairs & Housing, regarding a code of conduct for Council, dated November 15, 2018.

MOTION CARRIED UNANIMOUSLY

17. NOTICES OF MOTION

18. MOTION TO GO "IN-CAMERA" (CLOSED MEETING)

2018.39.595 Moved by Councillor S. Garnett, seconded by Councillor T. O'Keeffe, that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters relating to personal and litigation issues, pursuant to section 90.1 (a) and (g) of the *Community Charter* and that Council continue the meeting in closed session.

MOTION CARRIED UNANIMOUSLY

19. ADJOURNMENT

2018.39.596 Moved by Councillor B. Fallot, seconded by Councillor S. Duncan, that the meeting be adjourned at 8:06 p.m.

MOTION CARRIED UNANIMOUSLY