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**TOWN OF SIDNEY**  
**COUNCIL ORGANIZATIONAL MEETING**  
**Monday, December 2, 2019**  
**Council Chambers**  
**7:00 p.m.**

*\*\* This meeting will be videotaped and posted on the Town's website. \*\**

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## **A G E N D A**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **RECOGNITION OF LONG TERM EMPLOYEES**  
- presentation by R. Humble, Chief Administrative Officer
4. **MAYOR'S ADDRESS**  
*\* To be circulated at the meeting.*
5. **2020 COUNCIL & COMMITTEE APPOINTMENTS**
  - a. **Citizen Appointments**
  - b. **Council Appointments**
6. **2020 ACTING MAYOR APPOINTMENTS**
7. **ADJOURNMENT**

*Refreshments  
will be served in the foyer following the Organizational meeting*



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# Recognition of Long Term Employees

## 2019

Name of Employee	Years of Service	Position
Leanne Stanners	25	Payroll & Benefits Administrator
Randy Humble	20	Chief Administrative Officer
Rob Cooke	15	Safety Coordinator
John Cooper	10	Gardener
Leanne Gill	10	Driver Services Supervisor

**ADVISORY PLANNING COMMISSION**

- 9 members

*2 members with professional design qualifications, including but not restricted to architects, heritage, landscape architects, planners and design consultants;  
1 member with professional environmental background;  
1 member with professional heritage background; and  
5 members of community at large.*

**Committee Members:**

1. John Crowhurst - 2-year appointment, continues to December 2020
2. Denny Gelinas - 2-year appointment, continues to December 2020
3. Patrick Killeen - 2-year appointment, continues to December 2020
4. Kelly Bull-Tomer - 2-year appointment, continues to December 2020
5. Bernandine van der Meer - 2-year appointment, continues to December 2020
6. Donald Macnamara - 2-year appointment, continues to December 2020
7. Clarence Bolt - 2-year appointment, continues to December 2020
8. Douglas Watt - 2-year appointment, continues to December 2020
9. Don Carscadden - 2-year appointment, continues to December 2020
10. Graden Sol - 2-year appointment, continues to December 2020

## 2020 - COMMITTEES / COMMISSIONS / BOARDS

### **ECONOMIC ADVISORY COMMITTEE**

- at least 7 members, up to 12

- 1 member nominated by the Sidney Business Improvement Area
- 1 member nominated by the Saanich Peninsula Chamber of Commerce
- 1 member nominated by the Victoria Airport Authority
- 1 member from SEAG
- 1 member representing the downtown retail business sector
- 1 member representing the hospitality/tourism sector
- 1 member representing the service sector
- 1 member representing the West Sidney business sector
- 1 member representing the marine sector
- 1 member representing the home based business sector
- 2 Sidney resident member at large

### **Committee Members:**

- 1. Natalie King (SBIA) - 2-year appointment, continues to December 2020
- 2. Denny Warner (Chamber) - 2-year appointment, continues to December 2020
- 3. Rod Hunchak (VAA) - 2-year appointment, continues to December 2020
- 4. Alyssa Gerwing (SEAG) - 2-year appointment, continues to December 2020
- 5. Frank Austin - 2-year appointment, continues to December 2020
- 6. Jennifer Mitchell - 2-year appointment, continues to December 2020
- 7. Barbara Cina - 2-year appointment, continues to December 2020
- 8. Deanna Mathewson - 2-year appointment, continues to December 2020
- 9. Stasia Hartley - 2-year appointment, continues to December 2020
- 10. Annilee Armstrong - 2-year appointment, continues to December 2020
- 11. Doug Walker - 2-year appointment, continues to December 2020
- 12. David Calveley - 2-year appointment, continues to December 2020

## 2020 - COMMITTEES / COMMISSIONS / BOARDS

### **BOARD OF VARIANCE**

- 3 members for a three-year term
- 3 community members at large*

#### **Committee Members:**

- |                    |  |
|--------------------|--|
| 1. Bruce Nicholson | - 3-year appointment, continues to December 2020 |
| 2. Tony Lomas      | - 3-year appointment to December 2022            |

**2020 COMMITTEES / COMMISSIONS / BOARDS  
CITIZEN REPRESENTATIVES**

**PENINSULA RECREATION COMMISSION**

- 1 resident for two-year term

**Karen Frost** - *appointment expires December 2020*

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**SAANICH PENINSULA WATER AND WASTEWATER COMMISSIONS**

- 1 resident for one-year term

**Michael Thompson** - *appointment expires December 2020*

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**VICTORIA AIRPORT AUTHORITY - Board of Directors**

- 2 residents for a three-year term

1. **Wendy Everson** - *appointment expires December 31, 2020*
2. **Charles Lovallo** - *appointment expires December 31, 2020*

**VICTORIA AIRPORT AUTHORITY – Noise Management Committee**

- 1 or 2 resident(s) for one-year term

**Charles Wood** - *appointment expires December 2020*

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**OFFICIAL TOWN CRIER**

- for a four- year term of Council

**Kenny Podmore** - *appointment for term of Council – 2018-2022.*

**TOWN OF SIDNEY**  
**2020 COUNCIL APPOINTMENTS**  
**COMMITTEES / COMMISSIONS / BOARDS**

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**I. ADVISORY PLANNING COMMISSION** *(Section 461, Local Government Act)*  
*Commission must be established by Bylaw. Council member serves as a liaison.*

	COMMISSION	LIAISON	ALTERNATE
1.	Advisory Planning Commission 1 Council Member / 1 Alternate	P. Wainwright	B. Fallot

**II. EMERGENCY PROGRAM** *(Section 6, Emergency Program Act)*  
*Committee is established by Bylaw. Council member serves as a member.*

	COMMITTEE	MEMBER	ALTERNATE
2.	Emergency Planning Committee 1 Council Member / 1 Alternate	P. Wainwright	S. Duncan

**III. STANDING COMMITTEES** *(Section 141, Community Charter)*  
*Mayor must establish committees. At least half of the members must be Council members.*

	COMMITTEE	MEMBER	ALTERNATE
3.	Committee of the Whole	All Members of Council	

**IV. SELECT COMMITTEES** *(Section 142, Community Charter)*  
*Council may establish committees. At least one must be a Council member.*

	COMMITTEE	MEMBER	ALTERNATE
4.	Economic Advisory Committee	C. Rintoul	P. Wainwright

**V. REPRESENTATIVES TO EXTERNAL AGENCIES**  
*Council member serves as a member.*

	AGENCY	MEMBER	ALTERNATE
5.	Capital Regional District Board (CRD) <i>(4 year term)</i> Mayor / 1 Alternate	C. McNeil-Smith	B. Fallot
6.	Capital Region Housing Corporation Board (CRHC) <i>(4 year term)</i> 1 Council Member / 1 Alternate	C. McNeil-Smith	B. Fallot
7.	Capital Regional Hospital District Board (CRHD) <i>(4 year term)</i> 1 Council Member / 1 Alternate	C. McNeil-Smith	B. Fallot
8.	CRD - Regional Water Supply Commission <i>(4 year term)</i> 1 Council Member / 1 Alternate	S. Duncan	T. O'Keeffe
9.	Municipal Insurance Association of BC <i>(4 year term)</i> Mayor / 2 Alternates	C. McNeil-Smith	P. Wainwright C. Rintoul
10.	CRD - Climate Action Inter-Municipal Task Force <i>(4 year term)</i> 1 Council Member / 1 Alternate	S. Duncan	C. McNeil-Smith

11.	CRD - Regional Housing Trust Fund Commission (2 year term) 1 Council Member / 1 Alternate	B. Fallot	T. O'Keeffe
12.	CRD - Peninsula Recreation Commission (2 year term) Mayor / 1 Council Member / 2 Alternates	C. McNeil-Smith C. Rintoul	B. Fallot S. Garnett
13.	CRD - Saanich Peninsula Water Commission (1 year term) 2 Council Members / 2 Alternates	C. McNeil-Smith P. Wainwright	B. Fallot S. Duncan
14.	CRD - Saanich Peninsula Wastewater Commission (2 year term) 2 Council Members / 2 Alternates	C. McNeil-Smith P. Wainwright	B. Fallot S. Duncan
15.	Vancouver Island Regional Library (1 year term) 1 Council Member / 1 Alternate	B. Fallot	P. Wainwright
16.	Capital Region Emergency Services Telecommunications (CREST) (1 year term) 1 Council Member / 1 Alternate	C. Rintoul	C. McNeil-Smith
17.	Victoria Family Court & Youth Justice Committee (1 year term) 1 Council Member / 1 Alternate	B. Fallot	T. O'Keeffe
18.	Greater Victoria Labour Relations Association (1 year term) Mayor / 1 Alternate	C. McNeil-Smith	P. Wainwright
19.	VAA - Airport Consultative Committee (1 year term) 1 Council Member / 1 Alternate	C. Rintoul	S. Garnett
20.	VAA - Noise Management Committee (1 year term) 1 Council Member / 1 Alternate	T. O'Keeffe	B. Fallot
21.	South Island Prosperity Partnership (Partner's Committee) (1 year term) 1 Council Member / 1 Alternate	C. McNeil-Smith	C. Rintoul
22.	Victoria Urban Reconciliation Dialogue (1 year term) 1 Council Member	T. O'Keeffe	C. McNeil-Smith

#### VI. REPRESENTATIVES TO LOCAL GOVERNMENTS

*Council member serves as a member.*

	AGENCY	MEMBER	ALTERNATE
23.	S / N.S. Ball Facility Liaison Committee (1 year term) 2 Council Members / 1 Alternate	S. Garnett C. McNeil-Smith	C. Rintoul



**VII. LIAISONS TO COMMUNITY PARTNER ORGANIZATIONS***Council member serves as a liaison.*

	<b>AGENCY</b>	<b>LIAISON</b>	<b>ALTERNATE</b>
24.	Peninsula Chamber of Commerce <i>(1 year term)</i> 1 Council Member / 1 Alternate	T. O'Keeffe	C. Rintoul
25.	Memorial Park Society (MPS) <i>(1 year term)</i> 1 Council Member / 1 Alternate	C. Rintoul	T. O'Keeffe
26.	Society of Saanich Peninsula Museums <i>(1 year term)</i> 1 Council Member / 1 Alternate	S. Garnett	S. Duncan
27.	New Marine Centre Society (Shaw Centre for the Salish Sea) <i>(1 year term)</i> 1 Council Member / 1 Alternate	T. O'Keeffe	S. Duncan
28.	ArtSea (Community Arts Council of SP) <i>(1 year term)</i> 1 Council Member / 1 Alternate	B. Fallot	C. Rintoul
29.	Sidney Business Improvement Area (SBIA) Society <i>(1 year term)</i> 1 Council Member / 1 Alternate	T. O'Keeffe	C. Rintoul
30.	RCMP - S / N.S. Community Consultative Committee <i>(1 year term)</i> 1 Council Member / 1 Alternate	S. Garnett	C. Rintoul
31.	Peninsula Streams Society <i>(1 year term)</i> 1 Council Member / 1 Alternate	S. Duncan	C. McNeil-Smith

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**TOWN OF SIDNEY**

**2020 Schedule of Acting Mayors**

<u>Term</u>	<u>Acting Mayor</u>
January	S. Garnett
February	S. Duncan
March	P. Wainwright
April	B. Fallot
May	C. Rintoul
June	T. O'Keeffe
July	S. Garnett
August	S. Duncan
September	P. Wainwright
October	B. Fallot
November	C. Rintoul
December	T. O'Keeffe