
TOWN OF SIDNEY
MINUTES OF COMMITTEE OF THE WHOLE MEETING
Tuesday, February 19, 2019
Council Chambers
6:00 p.m.

PRESENT: Chair: Councillor P. Wainwright
Mayor C. McNeil-Smith & Councillors: S. Duncan, B. Fallot, S. Garnett, T. O'Keeffe and C. Rintoul

Staff: R. Humble, Chief Administrative Officer
A. Hicik, Director of Corporate Services
B. Mikkelsen, Fire Chief
C. Newcomb, Senior Manager of Planning
M. van der Linden, Acting Director of Engineering
T. Restell, Manager of Finance
B. Robinson, Manager of Public Works & Parks
S. Nelson, Corporate Officer

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. APPROVAL OF THE AGENDA

Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the agenda be approved with the removal of item 7b.

MOTION CARRIED UNANIMOUSLY

3. PRESENTATIONS

4. ADMINISTRATION & FINANCE

a. Council Expense Policy

Members discussed expenses for conferences and training (eg. UBCM, AVICC and FCM) and supported the \$20,000 budget and that attendance be approved by the Mayor.

With respect to discretionary meetings (i.e. attending as a matter of personal interest), members expressed support for reimbursement of expenses upon the approval of the Mayor. It was suggested that a form be created that members could submit to the Mayor for consideration.

There was also discussion respecting vehicle insurance and that there is an extra business rating coverage available for those frequently traveling to multiple locations.

Moved by Councillor B. Fallot, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that Council's expense for extra business insurance coverage for their personal vehicles be covered by the Town.

OPPOSED: Mayor C. McNeil-Smith & Councillor S. Garnett
MOTION CARRIED 5:2

5. PARKS & INFRASTRUCTURE

6. PROTECTIVE SERVICES

7. DEVELOPMENT & PLANNING

a. **Development Variance Permit Application No. DV100274 and Development Permit Application No. DP100781 (10502 & 10504 Resthaven Drive)**

(To relax requirements for accessory structure setback, an adaptable unit and access aisle width in order to allow the renovation of an existing two-storey, two-family dwelling into a 4-unit townhouse development).

Donald Pedde, property owner/designer, presented the proposal for a 4-unit townhouse development, highlighting on the following:

- existing stratified 2-storey, 2-family dwellings will be retained (3 bedroom units)
- new side-by-side 2-storey, 2-family dwellings will be located at the front of the property (2 bedroom units)
- 2 new patio areas at front of the property
- accessory building to be construct at the rear of the property
- 5 parking stalls in two separate areas (including 2 tandem spots)
- new landscaping

Mr. Pedde advised of the following 3 variances being requested: 1. width of access aisle – due to the narrow width between the existing structure, to be reduced from 5.5m to 3.32m; 2. accessory building – due to the support column for the roof, to reduce setback requirement from 1.2m to 0.3m; and 3. adaptable unit – not able to provide the 1 unit requirement. He noted the development would have limited impact on the compact neighborhood, that there are environmental benefits by retaining and refurbishing an existing dwelling rather than demolishing it and that it would add to the variety of housing stock available in the community.

Council had some questions and discussions ensued regarding the following:

- patios at the front of the property could be better presented to the street
- commended for using existing structure
- tandem parking is a safety concern
- other aspects are of benefit and balance out the adaptable unit requirement
- re-design to 1 top unit and 1 bottom unit configuration may provide for adaptable unit, however at a significant expense due to Building Code requirements

Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that Development Variance Permit Application No. DV100274 and Development Permit Application No. DP100781 (10502 & 10504 Resthaven Drive - for the construction of a four unit townhouse development) be forwarded to the Advisory Planning Commission for further review and comment, subject to the following condition:

1. *That prior to review by the Advisory Planning Commission, the applicant submit a report prepared by a qualified professional assessing the functionality of the drive aisle at the proposed width.*

**OPPOSED: Councillor S. Garnett
MOTION CARRIED 6:1**

b. **Development Variance Permit Application No. DV100275 (2396 Amelia Avenue)**

(To allow a new roof to be constructed on an existing legally non-conforming portion of a single-family dwelling).

(Upon the request of the applicant, the item was removed from this evening's agenda).

- 8. **OTHER BUSINESS**
- 9. **NEW BUSINESS**
- 10. **MOTION TO GO "IN-CAMERA" (closed meeting) - Not required.**
- 11. **ADJOURNMENT**

Moved by Councillor B. Fallot, seconded by Councillor T. O'Keeffe, that the meeting be adjourned at 7:09 p.m.

MOTION CARRIED UNANIMOUSLY

CHAIR

CORPORATE OFFICER