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**TOWN OF SIDNEY**

**MINUTES OF SPECIAL COUNCIL MEETING  
Monday, March 16, 2020  
Council Chambers**

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**PRESENT:** Mayor C. McNeil-Smith  
Councillors: S. Duncan, B. Fallot, S. Garnett, T. O’Keeffe, C. Rintoul and P. Wainwright

**Staff:** R. Humble, Chief Administrative Officer  
A. Hicik, Director of Corporate Services  
J. Clary, Director of Engineering  
B. Mikkelsen, Fire Chief  
A. Verhagen, Senior Manager of Current Planning  
S. Nelson, Corporate Officer

**1. CALL TO ORDER**

The Mayor called the meeting to order at 7:18 p.m.

The Mayor respectfully acknowledged that this evening’s meeting is being held on the traditional territory of the WSÁNEĆ people.

**2. APPROVAL OF AGENDA**

2020.09.126 Moved by Councillor B. Fallot, seconded by Councillor T. O’Keeffe, that the agenda be approved with the addition of items 2ai and 2aii.

**MOTION CARRIED UNANIMOUSLY**

**a. i. Town of Sidney Response Planning to COVID-19**

Fire Chief Brett Mikkelsen provided a verbal report to Council on the actions taken to-date by the Town respecting the COVID-19 pandemic. He advised the Town has activated its Emergency Operations Centre (EOC) at the Community Safety Building and that information respecting Town services is available on the Town’s website.

**ii. Meetings of Council and Committees**

2020.09.127 Moved by Councillor P. Wainwright, seconded by Councillor S. Duncan:

1. That regular Council meetings continue as scheduled; and
2. That meetings of all Town Committees be cancelled until further notice.

**MOTION CARRIED UNANIMOUSLY**

**3. BYLAW**

**a. Bylaw No. 2188 - Council & Committees Procedure, Amendment No. 3**  
(To permit meetings to be conducted electronically).

2020.09.128 Moved by Councillor P. Wainwright, seconded by Councillor T. O’Keeffe, that Bylaw No. 2188 - Council & Committees Procedure, Amendment No. 3, be introduced and given first reading.

**MOTION CARRIED UNANIMOUSLY**

2020.09.129 Moved by Councillor P. Wainwright, seconded by Councillor T. O’Keeffe, that Bylaw No. 2188 - Council & Committees Procedure, Amendment No. 3, be given second reading.

**MOTION CARRIED UNANIMOUSLY**

2020.09.130 Moved by Councillor P. Wainwright, seconded by Councillor T. O'Keeffe, that Bylaw No. 2188 - Council & Committees Procedure, Amendment No. 3, be given third reading.

**MOTION CARRIED UNANIMOUSLY**

**4. ACTING MAYOR**

**a. Acting Mayor**

2020.09.131 Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that Councillor P. Wainwright be appointed Acting Mayor, effective March 16 to June 30, 2020.

**MOTION CARRIED UNANIMOUSLY**

**5. ADJOURNMENT**

2020.09.132 Moved by Councillor S. Garnett, seconded by Councillor B. Fallot, that the meeting be adjourned at 7:58 p.m.

**MOTION CARRIED UNANIMOUSLY**

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MAYOR

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CORPORATE OFFICER