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**TOWN OF SIDNEY**  
**MINUTES OF COMMITTEE OF THE WHOLE MEETING**  
**Monday, March 2, 2020**  
**Council Chambers**

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**PRESENT:** Chair: Councillor P. Wainwright  
Mayor C. McNeil-Smith & Councillors: S. Duncan, B. Fallot, S. Garnett, T. O'Keeffe and  
C. Rintoul

**Staff:** R. Humble, Chief Administrative Officer  
A. Hicik, Director of Corporate Services  
B. Mikkelsen, Fire Chief  
A. Verhagen, Senior Manager of Current Planning  
S. Nelson, Corporate Officer

**1. CALL TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**2. TERRITORIAL ACKNOWLEDGEMENT**

The Chair respectfully acknowledged that this evening's meeting is being held on the traditional territory of the WSÁNEĆ people.

**3. APPROVAL OF AGENDA**

*Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that the agenda be approved as presented.*

**MOTION CARRIED UNANIMOUSLY**

**4. APPROVAL OF MINUTES**

**a. Regular Committee of the Whole Meeting - February 3, 2020**

*Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Minutes of the Regular Committee of the Whole Meeting of February 3, 2020, be approved as presented.*

**MOTION CARRIED UNANIMOUSLY**

**5. PRESENTATIONS**

**a. Policing Reports - 3<sup>rd</sup> & 4<sup>th</sup> Quarters for 2019**

S/Sgt. Wayne Conley, Sidney/North Saanich RCMP Detachment, advised of the planning and preparation involved, in light of recent events in the community, with the recent protest activities (costs of which are covered by the Province).

He advised that for 2020 there will be a continued focus on partners in prevention (block watch, cell watch, school programs, etc.), increase presence of officers in public spaces, pursuing repeat offenders, and traffic enforcement (distracted driving, impairment, etc.). He noted a significant increase in the number of contacts with persons with no fixed address and that they are working with other agencies to assist those homeless in Sidney.

S/Sgt. Conely extended an invitation to attend the volunteers and community policing information and appreciation session on Tuesday, March 31 (7:00pm at the Mary Winspear Centre).

With respect to policing activities in 2019, he advised there was an increase in the number of calls for service (3,247), persons held in custody and mental health calls and a decrease in traffic tickets (due to officer re-deployment) and accidents (noting damage under \$10,000 no longer reported).

**b. VAA - 2019 Report to Nominators**

G. Dickson, President & CEO of the Victoria Airport Authority, was pleased to report they have been recognized as one of BC's top 100 employers, noting their commitment to a healthy workplace. He advised there has been a decline in passengers (2.8m to 2.5m) largely due to the grounding of the 737 Max, and that it did impact their 2019 financial position. In light of the market, he noted their cautionary approach to their capital expenditures for 2020 (basement development program, new terminal equipment and inspection kiosks, technology for tracking ride sharing, etc.). Mr. Dickson advised of some of the new non-stop flights and that they are resuming potential development opportunities at Beacon Avenue/Highway 17, and what might be a good fit for the community.

*Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that item 9a - Development Variance Permit Application No. DV100293 (9335 Webster Place) be moved ahead of item 6a - 2020 Grants-in-aid Requests.*

**MOTION CARRIED UNANIMOUSLY**

**9. DEVELOPMENT & PLANNING**

**a. Development Variance Permit Application No. DV100293 (9335 Webster Place)**

(To reduce the minimum required front yard setback in order to legalize a recently constructed addition to a single family dwelling).

Mr. James Haley-Browning, Applicant, advised that the variance requested is for a very minor encroachment 0.1m (4") in the front yard setback. He advised that despite hiring a reputable contractor and his assurance that a permit was in process and the project was in compliance with building bylaws, it was found that a small portion of the newly constructed foyer does not comply with the Town's setback requirements. He noted that the encroachment is very minor, is not visually intrusive, the design is similar to the new homes in the area, and is supported by the neighbours. He stated it was always his intent to comply with the Town's bylaws and that the cost to fix this variance would cause financial hardship to his family.

There were questions from the Committee regarding the Town's authority to deny building permits or to issue fines to contractors that have operated without the necessary permits/approvals. Staff noted there are some legal implications and would want to consult with the Town's solicitor.

*Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Committee recommend to Council that owners and tenants in occupation of property within 75m (246ft) of 9335 Webster Place be notified regarding Development Variance Permit Application No. DV100293 (to relax the minimum front yard setback) and that any written correspondence received for forwarded to Council at the time of consideration of approval of the variance.*

**MOTION CARRIED UNANIMOUSLY**

**6. ADMINISTRATION & FINANCE**

**a. 2020 Grants-in-Aid Requests**

The Chair advised that some members of the Committee have expressed a potential conflict of interest regarding a number of the grant-in-aid applications.

*Councillor P. Wainwright left the meeting room at 7:05 p.m., citing a potential conflict of interest as he is a radio host on Radio Sidney.*

*Moved by Councillor T. O'Keefe, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Sidney Arts & Media Society (Radio Sidney)** be approved for a 2020 grant-in-aid in the amount of \$400.*

**OPPOSED: Mayor C. McNeil-Smith & Councillors: B. Fallot & C. Rintoul**

**MOTION DEFEATED 3:3**

*Councillor P. Wainwright returned to the meeting at 7:13 p.m.*

Mayor C. McNeil-Smith left the meeting room at 7:13 p.m., citing a potential conflict of interest as his business benefits from the events during the Literary Festival.

Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Sidney & Peninsula Literary Festival** be approved for a 2020 grant-in-aid in the amount of \$500.

**MOTION CARRIED**

Mayor C. McNeil-Smith returned to the meeting at 7:20 p.m.

Councillor S. Duncan left the meeting room at 7:20 p.m., citing a potential conflict of interest as she was just recently on the Board of the Cycling Without Age Society and is a Scouter with the Sidney Guides & Scouts.

Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Cycling Without Age Society** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**MOTION CARRIED**

Moved by Mayor C. McNeil-Smith, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Sidney Guide & Scout Hall Society** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**OPPOSED: Councillor S. Garnett  
MOTION CARRIED 5:1**

Councillor S. Duncan returned to the meeting at 7:28 p.m.

Councillor C. Rintoul left the meeting room at 7:28 p.m., citing a potential conflict of interest as his son is a grade 12 graduating student.

Moved by Councillor S. Garnett, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Peninsula Dry Grad Society** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**OPPOSED: Mayor C. McNeil-Smith & Councillor S. Duncan  
MOTION CARRIED 4:2**

Councillor C. Rintoul returned to the meeting at 7:30 p.m.

Moved by Mayor C. McNeil-Smith, seconded by Councillor C. Rintoul, that the Committee recommend to Council that **ORCCA (Oral Care for Children and Adolescents)** be denied a 2020 grant-in-aid.

**OPPOSED: Councillor S. Garnett  
MOTION CARRIED 6:1**

Moved by Mayor C. McNeil-Smith, seconded by Councillor C. Rintoul, that the Committee recommend to Council that the **Saanich Marine Rescue Society** be approved for a 2020 grant-in-aid in the amount of \$2,000.

**MOTION CARRIED UNANIMOUSLY**

Moved by Mayor C. McNeil-Smith, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Peninsula Streams Society (Core Operations)** be approved for a 2020 grant-in-aid in the amount of \$1,500.

**MOTION CARRIED UNANIMOUSLY**

Moved by Mayor C. McNeil-Smith, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Vancouver Island South Film & Media Commission** be approved for a 2020 grant-in-aid in the amount of \$1,000, to be funded from the Economic Development Fund.

**OPPOSED: Councillors: B. Fallot, T. O'Keeffe, C. Rintoul & P. Wainwright**  
**MOTION DEFEATED 4:3**

Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Vancouver Island South Film & Media Commission** be approved for a 2020 grant-in-aid in the amount of \$500.

**OPPOSED: Mayor C. McNeil-Smith & Councillors: S. Duncan & S. Garnett**  
**MOTION CARRIED 4:3**

Moved by Councillor B. Fallot, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that the **Saanich Peninsula Folk & Fiddle Festival Society** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**MOTION CARRIED UNANIMOUSLY**

Moved by Mayor C. McNeil-Smith, seconded by Councillor B. Fallot, that the Committee recommend to Council that **Wounded Warriors Canada** be denied a 2020 grant-in-aid.

**OPPOSED: Councillor S. Garnett**  
**MOTION CARRIED 6:1**

Moved by Councillor B. Fallot, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Mount Newton Centre Society** be denied a 2020 grant-in-aid.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor T. O'Keeffe, seconded by Councillor S. Duncan, that the Committee recommend to Council that the **BC Aviation Museum Society** be approved for a 2020 grant-in-aid in the amount of \$500.

Moved by Mayor C. McNeil-Smith, seconded by Councillor B. Fallot, that the motion regarding the grant-in-aid for the **BC Aviation Museum Society** be **tabled**.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor B. Fallot, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Sidney Concert Society** be denied a 2020 grant-in-aid.

**OPPOSED: Mayor C. McNeil-Smith & Councillor P. Wainwright**  
**MOTION CARRIED 5:2**

Moved by Councillor T. O'Keeffe, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Geronimo Canoe Club** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**OPPOSED: Mayor C. McNeil-Smith & Councillors: C. Rintoul & P. Wainwright**  
**MOTION CARRIED 4:3**

Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that the **Peninsula Figure Skating Club** be denied a 2020 grant-in-aid.

**OPPOSED: Councillor S. Garnett**  
**MOTION CARRIED 6:1**

Moved by Councillor S. Duncan, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that the **Saanich Peninsula Piranha Swim Club** be denied a 2020 grant-in-aid.

**OPPOSED: Councillor S. Garnett**  
**MOTION CARRIED 6:1**

Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Saanich Peninsula Pipe Band** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**OPPOSED: Mayor C. McNeil-Smith & Councillors: S. Duncan, S. Garnett  
& P. Wainwright**  
**MOTION DEFEATED 4:3**

Moved by Councillor T. O'Keeffe, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Saanich Peninsula Pipe Band** be approved for a 2020 grant-in-aid in the amount of \$500.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the Committee recommend to Council that the **Crisis Intervention & Public Information Society** be approved for a 2020 grant-in-aid in the amount of \$700.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor T. O'Keeffe, seconded by Councillor C. Rintoul, that the Committee recommend to Council that the **Peninsula Streams (School Programs)** be approved for a 2020 grant-in-aid in the amount of \$1,000.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that the Committee recommend to Council that the **Capital Regional Food & Agricultural Initiatives Roundtable** be denied a 2020 grant-in-aid.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor B. Fallot, seconded by Councillor C. Rintoul, that the Committee recommend to Council that the **Greater Victoria Bike to Work Society** be approved for a 2020 grant-in-aid in the amount of \$500.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the Committee recommend to Council that the **676 Kittyhawk Sponsoring Committee Society** be approved for a 2020 grant-in-aid in the amount of \$750.

**MOTION CARRIED UNANIMOUSLY**

Moved by Councillor T. O'Keeffe, seconded by Councillor S. Garnett, that the Committee recommend to Council that the **Navy League of Canada** be approved for a 2020 grant-in-aid in the amount of \$750.

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor T. O'Keeffe, seconded by Councillor S. Garnett, that the motion regarding the grant-in-aid for the **BC Aviation Museum Society** be lifted from the table.*

**MOTION CARRIED UNANIMOUSLY**

The question was called on the original motion as follows:

*Moved by Councillor T. O'Keeffe, seconded by Councillor S. Duncan, that the Committee recommend to Council that the **BC Aviation Museum Society** be approved for a 2020 grant-in-aid in the amount of \$500.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor C. Rintoul, seconded by Councillor B. Fallot, that the Committee recommend to Council that the **Saanich Marine Rescue Society** be approved for a 2020 grant-in-aid in the amount of \$800.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Councillor T. O'Keeffe, seconded by Councillor B. Fallot, that the Committee recommend to Council that a general discussion regarding grants-in-aid (i.e. line items in the budget vs. individual requests and setting criteria for awarding grants) be deferred to a future Committee of the Whole Meeting.*

**MOTION CARRIED UNANIMOUSLY**

*Moved by Mayor C. McNeil-Smith, seconded by Councillor C. Rintoul, that the Committee recommend to Council that letters being sent to organizations that have been approved grant-in-aid funding include a request that the Town's grant funding (and other municipal grants) be listed as a separate revenue source in their Financial Statements.*

**MOTION CARRIED UNANIMOUSLY**

**7. PARKS & INFRASTRUCTURE**

**8. PROTECTIVE SERVICES**

**9. DEVELOPMENT & PLANNING**

*(Already dealt with - see after item 5b).*

**10. OTHER BUSINESS**

**11. NEW BUSINESS**

**12. MOTION TO GO "IN-CAMERA" (closed meeting) - Not required.**

**13. ADJOURNMENT**

*Moved by Councillor S. Garnett, seconded by Councillor B. Fallot, that the meeting be adjourned at 8:33 p.m.*

**MOTION CARRIED UNANIMOUSLY**

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CHAIR

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CORPORATE OFFICER