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**TOWN OF SIDNEY**

**MINUTES OF REGULAR COUNCIL MEETING**  
**Monday, May 25, 2020**  
**Council Chambers**  
**6:00 p.m.**

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**PRESENT:** Mayor C. McNeil-Smith  
Councillors: S. Garnett and C. Rintoul  
Councillors: S. Duncan, B. Fallot, T. O’Keeffe and P. Wainwright (*via electronically*)

**Staff:** R. Humble, Chief Administrative Officer  
A. Hicik, Director of Corporate Services  
B. Mikkelsen, Fire Chief  
A. Verhagen, Senior Manager of Current Planning (*via electronically*)  
C. Newcomb, Senior Manager of Long-Range Planning  
S. Nelson, Corporate Officer

**1. CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**2. TERRITORIAL ACKNOWLEDGEMENT**

The Mayor respectfully acknowledged that this evening’s meeting is being held on the traditional territory of the WSÁNEĆ people.

**3. APPROVAL OF AGENDA**

2020.22.264 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that item 14a be moved to after item 13c and that the agenda be approved as amended.

**MOTION CARRIED UNANIMOUSLY**

**4. A. PUBLIC PARTICIPATION PERIOD (*maximum 20 minutes*)**

*No written submissions were received.*

Electronic Participation:

1. **MP Elizabeth May** - provided an update on the government’s efforts during the COVID-19 pandemic and providing urgent emergency relief packages to individuals, businesses, etc., but noted that there has been a gap and is pressing the Finance Minister in providing emergency packages to local governments.
2. **R. Quaintance** - expressed concerns regarding VIRL’s library services stating it is inadequate, recent renovations were cosmetic and had no impact on its book collection, and is concerned the Town is not getting its money’s worth; and encouraged Council to set this as a priority in the 2020-2021 Strategic Plan.

**B. PUBLIC HEARINGS**

**C. PRESENTATIONS**

**i. Special Update - COVID-19**

EOC Director/Fire Chief Brett Mikkelsen provided an update on the activities at the EOC over the past 2 weeks (remaining at Level 2):

- continued to support critical rest stop area; providing shower facilities and conducting wellness checks for the homeless; assisting with enforcement of the Town’s Parks Bylaw (i.e. non camping), etc.,

- re-opened Skateboard Park and sport courts facilities;
- continued planning for the re-opening of Town Hall, Driver Services, Community Safety Building and RCMP facilities on a limited basis on or about June 1; and
- undertaken site visits providing advice on best practices for those businesses planning to re-open.

Chief Mikkelsen advised the response to a pandemic event is unique and presents numerous different challenges, and that the Town has deliberately taken an aggressive approach to mitigate and recovery from this event.

**5. A. BYLAWS**

**i. Bylaw No. 2196 - Zoning, Amendment No. 40**  
(To prohibit all short-term rentals in Sidney).

2020.22.265 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that Bylaw No. 2196 - Zoning, Amendment No. 40 be introduced and given first reading.

**MOTION CARRIED UNANIMOUSLY**

2020.22.266 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that Bylaw No. 2196 - Zoning, Amendment No. 40 be given second reading.

**MOTION CARRIED UNANIMOUSLY**

2020.22.267 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that staff be directed to advertise for a public hearing for Bylaw No. 2196 - Zoning, Amendment No. 40.

**MOTION CARRIED UNANIMOUSLY**

**B. DEVELOPMENT PERMITS & DEVELOPMENT VARIANCE PERMITS**

**6. ADOPTION OF MINUTES**

- a. Special Council Meeting - May 11, 2020**
- b. Regular Council Meeting - May 11, 2020**
- c. Special Council Meeting - May 14, 2020**

2020.22.268 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that Minutes of the Special Council Meeting of May 11, 2020, the Regular Council Meeting of May 11, 2020, and the Special Council Meeting of May 14, 2020, be adopted as presented.

**MOTION CARRIED UNANIMOUSLY**

**7. BUSINESS NOT COMPLETED AT A PREVIOUS REGULAR MEETING**

**8. BUSINESS ARISING FROM MINUTES** *(for information only)*

**9. PETITIONS & DELEGATIONS**

**10. MAYOR'S REPORT**

The Mayor advised that the South Island Prosperity Project (SIPP) is now providing on-line updates on their regional economic recovery planning, including metrics.

The Mayor applauded the businesses who have re-opened and re-organized their practices to ensure safety for their employee and the public.

**11. COUNCILLORS' REPORTS**

- a. Councillor T. O'Keeffe** - reported on the following: 1. Shaw Centre for the Salish Sea - facility closed on March 15 due to pandemic, staff have been reduced, focus has been on obtaining additional funding and memberships; and are now preparing to re-open; and 2. SBIA - concerned with the rental assistance program and employees not wanting to return to work; concerned construction is having an impact on parking; and provided positive feedback with respect to the EOC's business ambassadors.

**12. COMMITTEE REPORTS**

**a. OCP Review Advisory Committee - May 14, 2020**

2020.22.269 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that Minutes of the OCP Review Advisory Committee Meeting of May 14, 2020, be received for information.

**MOTION CARRIED UNANIMOUSLY**

**13. STAFF REPORTS**

**a. EOC Recovery Planning Update**

2020.22.270 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the report dated May 21, 2020, providing an update on the Town's recovery planning for the COVID-19 pandemic, be received for information.

**MOTION CARRIED UNANIMOUSLY**

**b. EOC Recovery Planning - Pedestrian & Business Use of Public Space in Downtown Core**

2020.22.271 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul:

1. That staff monitor the situation around pedestrian levels, lineups for commercial businesses and demand for outdoor seating for food vending businesses, addressing pinch points as they arise by repurposing on-street parking spaces as protected pedestrian spaces or outdoor seating areas, with the expectation that staff will report back to Council and public engagement occur if closing streets to traffic or repurposing entire block faces of on-street parking spaces is warranted.
2. That staff be directed to bring forward an amendment to Off-Street Parking and Loading Bylaw No. 2140 to allow outdoor seating associated with restaurants and cafes in a portion of required off-street parking spaces, for consideration by Council.
3. That staff be directed to bring forward an amendment to Sidewalk Café Regulations and Licensing Bylaw No. 2177 to allow sidewalk café areas to extend out beyond the edge of the sidewalk and into the street, for consideration by Council.

**MOTION CARRIED UNANIMOUSLY**

**c. KÉL,SET (Reay) Creek Pond Contamination Remediation & Dam Update**

2020.22.272 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the staff report dated May 19, 2020, providing an update on the Reay Creek Pond contamination remediation project and the Town's upgrades to the dam, be received for information.

**MOTION CARRIED UNANIMOUSLY**

**14. CORRESPONDENCE**

**a. 2020 Grant for the Folk'n Fiddle Festival**

2020.22.273 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the email from Folk & Fiddle Festival Society, dated April 2, 2020, be received and that the \$1,000 previously approved as a grant to the Folk 'n Fiddle Festival be withheld and reallocated to support Sidney's Canada Day Live from the Mary Winspear Centre initiative.

**MOTION CARRIED UNANIMOUSLY**

**13. d. Funding Allocation for Canada Day Celebrations**

2020.22.274 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the allocation of \$5,000 from the annual Canada Day budget to support Sidney's Canada Day Live from the Mary Winspear Centre be approved.

**MOTION CARRIED UNANIMOUSLY**

**e. 2019 Year End Financial Results**

2020.22.275 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the staff report, dated May 19, 2020, providing information on the 2019 operating results, be received for information.

**MOTION CARRIED UNANIMOUSLY**

**14. CORRESPONDENCE**

**a. 2020 Grant for the Folk'n Fiddle Festival**

*(Already dealt with after item 13c).*

**b. CRD Harbour Program Service & Open Moorage Management of Brentwood Bay**

2020.22.276 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the letter from District of Central Saanich, dated May 5, 2020, regarding the CRD Harbour Program Service & Open Moorage Management of Brentwood Bay, be referred to staff for a report.

**MOTION CARRIED UNANIMOUSLY**

**15. NEW BUSINESS**

**16. CORRESPONDENCE FOR INFORMATION**

2020.22.277 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the following correspondence be received for information:

1. Letter from Municipality of North Cowichan, regarding reinstatement of financial hardship property tax deferral program, dated May 4, 2020.
2. Email from M. Newsted, regarding support for Island Railway, dated May 4, 2020. Reply dated May 19, 2020.
3. Email from A. Dalton, regarding property taxes in Sidney, dated May 4, 2020. Reply dated May 7, 2020.
4. Email from R. Talbot, SOS, regarding operation recovery, dated May 6, 2020.
5. Email from Legislative Assembly of BC, regarding budget 2021 consultation, dated May 6, 2020.
6. Letter from BC Restaurant & Foodservices Association, requesting support for flexible, innovative and expedited patio permitting, dated May 7, 2020.
7. Letter from City of North Vancouver, regarding support for businesses by making liquor licensing more flexible, dated May 8, 2020. Letter from City of Nanaimo, dated May 13, 2020.
8. Email from Canada Border Services Agency, advising of temporary suspension of certain small vessel reporting sites, dated May 12, 2020.
9. Email from D. Calveley, regarding the Town's Emergency Operations Centre and policy, dated May 14, 2020. Reply dated May 19, 2020.

**MOTION CARRIED UNANIMOUSLY**

**17. NOTICES OF MOTION**

**18. MOTION TO GO "IN-CAMERA" (CLOSED MEETING)**

2020.22.278 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters relating to personal information, pursuant to section 90.1 (a) of the *Community Charter* and that Council continue the meeting in closed session.

**MOTION CARRIED UNANIMOUSLY**

**19. ADJOURNMENT**

2020.22.279 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the meeting be adjourned at 8:02 p.m.

**MOTION CARRIED UNANIMOUSLY**

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MAYOR

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CORPORATE OFFICER