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## TOWN OF SIDNEY

### MINUTES OF REGULAR COUNCIL MEETING

Tuesday, October 13, 2020

Council Chambers

6:00 p.m.

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**PRESENT:** Mayor C. McNeil-Smith  
Councillors: S. Garnett and C. Rintoul  
Councillors: S. Duncan, B. Fallot, T. O’Keeffe and P. Wainwright (*electronically*)

**Staff:** R. Humble, Chief Administrative Officer  
B. DeMaere, Manager of Engineering  
A. Hicik, Director of Corporate Services  
C. Newcomb, Senior Manager of Long Range Planning  
B. Robinson, Manager of Public Works & Parks  
P. Kully, Executive Assistant

#### 1. CALL TO ORDER

The Mayor called the meeting to order at 6:00 pm

#### 2. TERRITORIAL ACKNOWLEDGEMENT

The Mayor respectfully acknowledged that this evening’s meeting is being held on the traditional territory of the WSÁNEĆ First Nations.

#### 3. APPROVAL OF AGENDA

2020.47.566 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the Agenda be approved with the following amendments:

1. remove item 12.a. Beacon Wharf Select Committee Minutes - August 18, 2020. Minutes received for information at the September 28, 2020 Meeting of Council.
2. addition of item 11. Councillor’s Report from Councillor T. O’Keeffe
3. addition of late item 13.g. Community Economic Infrastructure Program.
4. addition of late item 14.d. request for letter of support from Brad Edgett for the Track 2021 Replacement Campaign.

**MOTION CARRIED UNANIMOUSLY**

#### 4. A. PUBLIC PARTICIPATION PERIOD (*maximum 20 minutes*)

There were no registered speakers.

##### Public submission(s) read aloud

1. **Adrian Kershaw, 1-10466 Resthaven Drive Sidney** – in reference to item 13.c regarding the New Cannabis Retail Store Licence Referral, expressed support of the Happy Buddha cannabis store but is against any more such stores in Sidney.
2. **Hildegard Horie and Marguerite Tulett** – in reference to item 13.c. urged Council not to allow more cannabis stores on Beacon Avenue and to consider the effects on young people.
3. **Margaret Westbrook of North Saanich** – in reference to item 13.c. expressed concerns about the number cannabis shop applications coming forward and that one is enough. Concerned about the impact it would have on Sidney’s reputation as a family friendly community.
4. **Gail Hazlehurst, Resthaven Drive, Sidney** – in reference to item 13.c. urged Council not to allow several cannabis stores in Sidney. Expressed concerns that cannabis shops will have negative consequences for Sidney.

- B. PUBLIC HEARINGS
  - C. PRESENTATIONS
5. A. BYLAWS
- B. DEVELOPMENT PERMITS & DEVELOPMENT VARIANCE PERMITS
6. ADOPTION OF MINUTES
- a. Regular Council Meeting - September 28, 2020
- 2020.47.567 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the Minutes of the Regular Council Meeting of September 28, 2020 be adopted.
- MOTION CARRIED UNANIMOUSLY**
- b. Special Council Meeting – October 5, 2020
- 2020.47.568 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the Minutes of the Special Council Meeting of October 5, 2020 be adopted.
- MOTION CARRIED UNANIMOUSLY**
7. BUSINESS NOT COMPLETED AT A PREVIOUS REGULAR MEETING
8. BUSINESS ARISING FROM MINUTES *(for information only)*
- a. Special Council In-Camera Meeting – October 5, 2020
    - i. Update of the 2021-2022 Strategic Plan *(see item 13.4)*
9. PETITIONS & DELEGATIONS
10. MAYOR’S REPORT
- a. Regional Mayor’s Provincial Election Letter – 11 of the 13 regional Mayors have signed off on a letter that was sent to the provincial candidates. The letter focused on 3 key issues (1) childcare (2) mental health, addictions and treatment (3) transportation. The Mayor expressed his and other mayor’s disappointment that the Province’s long-term transportation strategy for the South Island included very little of the recommendations and plans provided by the CRD through research and consultation over two years.
  - b. South Island Prosperity Project (SIPP) – the AGM was held on September 30 and included financials and results of an independent review on SIPP’s first 4 years and the rising economy task force strategy. SIPP will be coming to council in November with a presentation and request for 5 year funding.
  - c. Other Community Initiatives - The COVID Recovery Task Force worked with Town staff to develop a special edition Town Talk that will be in mailboxes in the next week or so. The next Virtual Town Hall will take place tomorrow. The Mayor and members of Council opened the new playground at Rathdown Park last week.
11. COUNCILLORS’ REPORTS
- Councillor T. O’Keeffe reported:
- a. Sidney Business Improvement Area Society (SBIA) - has coordinated Halloween Spooktacular in collaboration with other community organizations. Details are on their website. They have launched the Sidney Safe Campaign where businesses displaying the Sidney Safe Commitment decal have publicly committed to properly cleaning and disinfecting their business through the implementation of recommended Federal, Provincial, and CDC guidelines.

- b. **Shaw Centre for the Salish Sea** – their numbers are down significantly due to the pandemic. Admissions in August were 43%, membership 58%, retail 50%. However, they are seeing more local support and September numbers have been better. Canada emergency wage subsidy and animal care subsidy was utilized along with two major donations of \$60,000. They had a failure in their saltwater system during the summer, which caused them to shut down tanks and bring in emergency systems. In response, they have developed a crisis management plan in case of future incidents.
- c. **Airport Noise Management Committee** – Air traffic was down 98% in April and 75% in August. However, noise complaints were roughly the same as there was an increase in small aircraft traffic. Reports indicate that there will be a shortage of pilots in the future. 443 Squadron is getting another cyclone helicopter.

## 12. COMMITTEE REPORTS

### a. Committee of the Whole – October 5, 2020

- 2020.47.569 Moved by Councillor B. Fallot, seconded by Councillor C. Rintoul, that the Minutes of the Committee of the Whole Meeting of October 5, 2020, be received for information.

**MOTION CARRIED UNANIMOUSLY**

Minutes contain recommendation(s) regarding:

- 2020.47.570 **R.1 Cannabis Retail Store Referrals - Outstanding Council Resolutions**  
Moved by Councillor B. Fallot, seconded by Councillor C. Rintoul, that Council Resolution 2019.37.505 (to amend Policy DV-015) be rescinded.

**MOTION CARRIED UNANIMOUSLY**

- 2020.47.571 **R.2**  
Moved by Councillor B. Fallot, seconded by Councillor C. Rintoul, that Council resolution 2019.37.504 (to prohibit cannabis retail locations on Beacon Avenue) be rescinded.

**OPPOSED: Councillor T. O'Keeffe**  
**MOTION CARRIED 6:1**

### b. COVID-19 Recovery Task Force – September 10, 2020

- 2020.47.572 Moved by Councillor B. Fallot, seconded by Councillor S. Garnett, that the Minutes of the COVID-19 Recovery Task Force Committee Meeting of September 10, 2020, be received for information.

**MOTION CARRIED UNANIMOUSLY**

### c. Economic Advisory Committee – September 25, 2020

- 2020.47.573 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the Minutes of the Economic Advisory Committee Meeting of September 25, 2020, be received for information.

**MOTION CARRIED UNANIMOUSLY**

## 13. STAFF REPORTS

### a. Award of Tender for 2020 Street Sweeper

- 2020.47.574 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that Contract No. 2020-014, for the supply of one 2020 model Ravo 5 Street Sweeper, be awarded to Cubex Limited at a total tendered price of \$279,600.00 including all applicable taxes, shipping and handling costs, duties, charges and assessments.

**MOTION CARRIED UNANIMOUSLY**

**b. Sidewalk Café Request – Quince Cafe**

2020.47.575 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that staff be authorized to convert Quince Cafe's Roadside Cafe space into a pedestrian walkway, and that the Town will bear the cost.

**MOTION CARRIED UNANIMOUSLY**

**c. New Cannabis Retail Store Licence Referral**

2020.47.576 Moved by Councillor C. Rintoul, seconded by Councillor T. O'Keeffe, that staff be directed to respond to the LCRB indicating that the Town of Sidney will commence its process to make a recommendation on the application of a cannabis retail store licence at 102-9744 Third Street, Jima Retail Corp., subject to the LCRB completing an Applicant's Suitability Assessment and notifying the Town that the applicant is suitable and submission of a complete application by Jima Retail Corp. to the Town.

**MOTION CARRIED UNANIMOUSLY**

**d. Town of Sidney Council Meetings – Technical Options Review**

2020.47.577 Moved by Councillor P. Wainwright, seconded by Councillor B. Fallot, that staff be instructed to install plexi-glass barriers in the Council Chambers to allow all members of Council to be present at Council and Committee of the Whole meetings.

**OPPOSED: Councillors: C. Rintoul & T. O'Keeffe  
MOTION CARRIED 5:2**

2020.47.578 Moved by Councillor P. Wainwright, seconded by Councillor C. Rintoul, that processes for public participation, Public Hearing speakers and presenters via phone or Zoom be referred back to staff for detailed protocol.

**MOTION CARRIED UNANIMOUSLY**

2020.47.579 Moved by Councillor P. Wainwright, seconded by Councillor B. Fallot, that staff be requested to look into options whereby all Council members who are participating by remote video can be seen by the public.

**MOTION CARRIED UNANIMOUSLY**

2020.47.580 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that \$10,000 be approved for the necessary improvements to Council Chambers and Council meeting processes funded from contingency.

**OPPOSED: Councillor T. O'Keeffe  
MOTION CARRIED 6:1**

**e. Monthly Building Permit Report – September 2020**

2020.47.581 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that, the monthly building report for September be received for information.

**MOTION CARRIED UNANIMOUSLY**

**f. Town of Sidney Strategic Plan – 2021-2022**

2020.47.582 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the Town of Sidney Strategic Plan 2021 - 2022 be approved and disseminated to the community via the Town's website, social media outlets, Town Talk and media release.

**MOTION CARRIED UNANIMOUSLY**

**g. Community Economic Infrastructure Program**

- 2020.47.583 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that:
1. Council authorize staff to pursue Community Economic Recovery Infrastructure Program (CERIP) funding for new washroom facilities in the downtown (Fourth Street) and downtown waterfront area.
  2. That Council authorize staff to direct award the waterfront public washroom preliminary design to Finlayson Bonet Architecture for an upset cost of \$3,000.
- MOTION CARRIED UNANIMOUSLY**

**14. CORRESPONDENCE**

**a. Capital Region Coastal Flood Inundation Mapping Project**

- 2020.47.584 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the letter from the CRD dated September 23, 2020, regarding the Capital Region Coastal Flood Inundation Mapping Project, be referred to staff for a report.
- MOTION CARRIED UNANIMOUSLY**

**b. Capital Region Greenhouse Gas Emission Inventory Studies**

- 2020.47.585 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the letter from the CRD, dated September 23, 2020, regarding the Capital Regional Greenhouse Gas Emission Inventory Studies, be received for information.
- MOTION CARRIED UNANIMOUSLY**

**c. Request for Letter of Support - COVID Readiness Project**

- 2020.47.586 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the email from Cycling Without Age Society, dated September 24, 2020, regarding their COVID Readiness Project, be received and that the Town provide a letter of support.
- MOTION CARRIED UNANIMOUSLY**

**d. Request for Letter of Support - Track 21 Replacement Campaign**

- 2020.47.587 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the Town of Sidney provide a letter of support for the Track 2021 Replacement Campaign at Parkland Secondary School.
- MOTION CARRIED UNANIMOUSLY**

**15. NEW BUSINESS**

**16. CORRESPONDENCE FOR INFORMATION**

- 2020.47.588 Moved by Councillor S. Garnett, seconded by Councillor C. Rintoul, that the following correspondence be received for information:
1. Email from Tina Biello, regarding utility box wrap for Patrick Lane, dated August 16, 2020. Reply dated October 2, 2020.
  2. Letter from Council of Senior Citizens' requesting a proclamation for International Day of Older Persons, dated September 2, 2020.
  3. Email from Sheila & Trevor Warke regarding parking on Resthaven from James White, dated September 4, 2020. Reply dated September 29, 2020.
  4. Forest Enhancement Society of BC, 2020 Accomplishments Report.
  5. Letter from District of North Saanich, response to Mayor McNeil-Smith's letter of August 28, 2020 regarding collaboration during OCP review projects, dated September 17, 2020.
  6. Email from Susan Peach, regarding Summergate Village, dated September 19, 2020. Reply dated September 23, 2020.

7. Email from Leigh Glancie, Saanich Schools, regarding a community notice, dated September 21, 2020.
8. Vancouver Island Regional Library 2019 Annual Report, dated September 24, 2020.
9. Email from Donna Marie Pitcher regarding parking, dated September 29, 2020. Reply dated October 6, 2020.
10. Letter from BC Restaurant and Foodservices Association, request for support for expanded patio permissions, dated September 29, 2020.
11. Greater Victoria Police Victim Services, Annual Report.
12. Emails regarding lighting issue at the Painted Ladies development. Replay dated October 6, 2020.
13. Email from Cory Heavner regarding Foster Family Month, dated October 1, 2020.
14. Letter from Destination Greater Victoria regarding the Sustainability Advisory Committee, dated October 5, 2020.

**MOTION CARRIED UNANIMOUSLY**

**17. NOTICES OF MOTION**

**18. MOTION TO GO "IN-CAMERA" (CLOSED MEETING)**

**19. ADJOURNMENT**

2020.47.589 Moved by Councillor C. Rintoul, seconded by Councillor S. Garnett, that the meeting be adjourned at 8:25 pm.

**MOTION CARRIED UNANIMOUSLY**

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MAYOR

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CORPORATE OFFICER