

# TOWN OF SIDNEY

## ADVISORY PLANNING COMMISSION MEETING MINUTES

January 15, 2019

---

### **PRESENT:**

Chairperson:

Members: Bernardine van der Meer, Clarence Bolt, Denny Gelinas, Don Carscadden, Douglas Watt, Graden Sol, Jason Rodd, John Crowhurst, Kelly Bull-Tomer, Patrick Killeen

Council Liaison: Councillor Peter Wainwright

Staff: Corey Newcomb, Senior Manager of Planning  
Yazmin Hernandez-Banuelas, Municipal Planner  
Kevin Webber, Planning Technician  
Alissa McCrea, Administrative Assistant

Absent: Donald Macnamara

*Councillor Wainwright chaired the meeting until the election of a Chairperson.*

### 1. **CALL TO ORDER:**

The Chair called the meeting to order at 3:06 p.m.

### 2. **INTRODUCTIONS**

Introductions of Committee Members, Staff and Council Liaisons.

### 3. **ADOPTION OF AGENDA:**

**Moved by Kelly Bull-Tomer, seconded by Denny Gelinas, that the Agenda be adopted as circulated.**

**MOTION CARRIED UNANIMOUSLY**

*Yazmin Hernandez-Banuelas and Kevin Webber left the meeting.*

### 4. **ADOPTION OF MINUTES:**

**Moved by Graden Sol, seconded by Don Carscadden, that the Minutes of October 2, 2018 be adopted as circulated.**

**MOTION CARRIED UNANIMOUSLY**

5. **REVIEW OF APC BINDER:**

Staff gave a brief overview of what should be contained in the member's APC binders. Members can contact Alissa McCrea, Recording Clerk, if they have any questions.

6. **REVIEW OF APC MANDATE:**

Staff provided a PowerPoint overview of the APC meeting format, the types of applications that can be referred by Council and the overall Commission mandate. Members can contact staff if they have any questions.

Councillor Peter Wainwright spoke to the Commission about his role as Council Liaison and Council expectations of APC.

7. **ELECTION OF THE CHAIRPERSON AND VICE CHAIRPERSON:**

**Kelly Bull-Tomer, was elected, by acclamation, Chairperson of the Advisory Planning Commission.**

**Don Carscadden was elected, by acclamation, Vice Chairperson of the Advisory Planning Commission.**

**MOTION CARRIED UNANIMOUSLY**

*Councillor Wainwright turned the meeting over to the Chairperson.*

8. **ADJOURNMENT:**

**Moved by Patrick Killeen, seconded by Don Carscadden, that the meeting be adjourned.**

**MOTION CARRIED UNANIMOUSLY**

Meeting adjourned at 5:14 p.m.

---

CHAIRPERSON