

TOWN OF SIDNEY
ADVISORY PLANNING COMMISSION MEETING MINUTES

February 4, 2020

PRESENT:

Chairperson:

Members: Bernardine van der Meer, Clarence Bolt, Denny Gelinas, Don Carscadden, Donald Macnamara, Douglas Watt, Graden Sol, John Crowhurst, Kelly Bull-Tomer, Patrick Killeen

Council Liaison: Councillor Peter Wainwright

Staff: Alison Verhagen, Senior Manager of Current Planning
Corey Newcomb, Senior Manager of Long Range Planning
Yazmin Hernandez Banuelas, Municipal Planner
Kevin Webber, Planning Technician
Alissa McCrea, Administrative Assistant

Councillor Wainwright chaired the meeting until the election of a Chairperson.

1. CALL TO ORDER:

The Chair called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS

Introductions of Committee Members, Staff and Council Liaisons.

Yazmin Hernandez-Banuelas and Kevin Webber left the meeting.

3. ELECTION OF THE CHAIRPERSON AND VICE CHAIRPERSON:

Kelly Bull-Tomer, was elected, by acclamation, Chairperson of the Advisory Planning Commission.

Councillor Wainwright turned the meeting over to the Chairperson.

John Crowhurst was elected, by acclamation, Vice Chairperson of the Advisory Planning Commission.

MOTION CARRIED UNANIMOUSLY

4. ADOPTION OF AGENDA:

Moved by Douglas Watt, seconded by Graden Sol, that the Agenda be adopted as circulated.

MOTION CARRIED UNANIMOUSLY

5. **ADOPTION OF MINUTES:**

Moved by Donald Macnamara, seconded by Don Carscadden, that the Minutes of November 11, 2019 be adopted as circulated.

MOTION CARRIED UNANIMOUSLY

6. **REVIEW OF APC BINDER:**

Staff gave a brief overview of what should be contained in the member's APC binders. Members can contact Alissa McCrea, Recording Clerk, if they have any questions.

7. **REVIEW OF APC MANDATE:**

Staff provided a PowerPoint overview of the APC meeting format, the types of applications that can be referred by Council and the overall Commission mandate. Members can contact staff if they have any questions.

8. **RECORD OF DECISION PROCESS:**

Moved by John Crowhurst, seconded by Donald Macnamara, that the Commission recommends to Council that the "record of decision" method in the Minutes be recognized as the Commission's comprehensive feedback to Council.

MOTION CARRIED UNANIMOUSLY

9. **ITEMS DISPOSITION BY COUNCIL:**

Councillor Peter Wainwright gave an update on Council's decisions with regard to recent Development Applications. Councillor Wainwright spoke in regards to the Official Community Plan Advisory Committee.

10. **ADJOURNMENT:**

Moved by Clarence Bolt, seconded by Bernardine van der Meer, that the meeting be adjourned.

MOTION CARRIED UNANIMOUSLY

Meeting adjourned at 4:12 p.m.

CHAIRPERSON