

<b>TITLE:</b>			
<b>BIKE RACK COST SHARING</b>			
<b>Origin:</b>	Engineering & Works		
<b>Adopted:</b>	Council - May 24, 2022	#2022.19.369	Ref: WS-022
<b>Amended:</b>		Page:	1 of 1

The purpose of this policy is to support the installation of bike racks on Town property through cost sharing with interested businesses.

1. When a request for the installation of a bike rack is received from a local business, the associated costs will be shared as follows:
  - a. Town of Sidney - installation maintenance costs; and
  - b. Business owner (applicant) - equipment costs (bike rack).
2. The Town would be responsible for requesting quote(s) for the bike rack, and presenting it to the applicant for approval. If acceptable, the applicant would submit payment prior to purchase and installation of the bike rack. The Town may choose to maintain a small inventory of bike racks, in which case, the applicant would be responsible for payment of the actual cost of the bike rack.
3. The Town will own the bike rack and be responsible for installation and future maintenance.
4. Bike rack placement in front of or adjacent to the business will be selected by staff in consultation with the applicant to minimize impact on pedestrian space.
5. Bike rack purchase and installation would only take place provided a suitable location can be found, as per staff discretion. Not all sites will be suitable for a bike rack.
6. Bike racks will be for public use and will be installed in the municipal right-of-way for the benefit of all visitors, not only patrons of the fronting business.
7. The selected bike rack will comply with the following design guidelines:
  - a. Black in color; and
  - b. Must be bollard style with a ring to accommodate diverse bike types and minimize impact on pedestrian space (see image below).
8. Based on the approved annual budget, a limited number of bike racks will be available through this program each year.
9. No tax receipt will be issued, as the cost to the applicant is already deductible from income.

