



# **TOWN OF SIDNEY**

**2023-2027**

## **FINANCIAL PLAN**

Approved by Council: March 7, 2023

**TOWN OF SIDNEY**  
**FINANCIAL PLAN – 2023-2027**  
**INTRODUCTION**

The Community Charter requires that Sidney Council adopt a Five-Year Financial Plan bylaw each year, prior to adoption of the annual property tax bylaw. This document provides an overview of the financial plan that was approved by Council on March 7<sup>th</sup>.

The Town's budget is broken out into the following components:

- General Operating Fund
- Water Fund
- Sewer Fund
- Capital

This supporting document provides the following information on the above components:

- Proposed tax increase and summary of major budget impacts
- Table summary of Revenues and Expenditures by type for each fund
- Net budget summary, listing total budget and yearly changes for each department within each fund
- Total Revenues and Expenditures by department, with major changes explained
- Listing of Supplemental Items
- Listing of Capital projects included in the Financial Plan.

**The Town's website has additional budget information and resources, including copies of staff presentations and reports to Council. Please also refer to these resources for a more detailed understanding of the budget and its approval process. This information may be found under the *Financial Services/Budget* section of our website.**

## **Town of Sidney 2023-2027 Financial Plan**

Town staff are pleased to present a draft financial plan that was developed to maintain or enhance existing levels of service to taxpayers, and to support Council's strategic goals. Staff always look for internal efficiencies first, before bringing forward any proposal for a tax increase. General cost increases, as well as the desire to respond to the demands for more and better services, make it difficult to avoid a modest tax increase.

The 2023-2027 Financial Plan was introduced to Council and the public on February 6<sup>th</sup>. The draft financial plan started out with a proposed general tax increase of 4.93%. This amount included several internal and external requests that had not yet been approved by Council, and was simply a starting point for budget deliberations. Over the course of the budget process, Council reduced the general tax increase to 4.57%. The impact of this tax increase to the average residence is about \$79 for the year, or \$6.58 per month.

The summary below provides a high-level overview of some of the major factors that have influenced the development of the draft financial plan.

- **No Across-the-Board Inflationary Adjustments for 2023**

Direction to staff in preparing their 2023 budget was that no across the board inflationary increases were to be factored in. This is standard operating practice. Managers must think hard about any required increases, rather than simply applying inflation to all their accounts. Some areas, such as utilities, contracts with external parties, or personnel costs governed by collective or other agreements, have required adjustments. And, like every year, funding is moved around between different focus areas to accommodate the work that must be done. Increases above a certain reasonable level always have to be explained, and most of these are highlighted through the budget process. While this practice allows us to minimize tax impacts, certain increases each year are necessary in order to maintain or enhance levels of service to the community.

It should be noted, however, that the inflation rate for the past year is by far the highest that we've seen in decades, at 6.96%. This made it especially challenging to keep increases to a minimum.

- **Final Tax Increase**

The budget includes a net increase in property tax revenues of \$986,902. This includes \$400,000 in tax revenues from new construction, which helps to reduce the amount required from existing taxpayers to \$586,902 (this equates to a net impact to existing taxpayers of 4.57%, which represents approximately \$79 for the average residence [\$6.58 per month]). The level of tax revenue from new construction was the highest we've seen in years. It is made up mostly of commercial developments in the industrial area, but also includes some high-density residential additions in the core. Without this additional revenue, the tax impact for 2023 would have been much higher.

- Supplemental Requests

These are defined as changes to existing services, or one-time projects or studies that cannot be funded through existing budgets. These requests are itemized and described on pages 14-22.

- Reserve Funds and Infrastructure Replacement

The Town remains committed to a high level of investment in replacement reserves for much of its infrastructure and equipment assets. General Fund contributions to the infrastructure replacement reserves increased by \$49,300 for 2023, plus an additional \$116,900 in the Utility Funds. Additional analysis of the sufficiency of existing reserve contributions is an ongoing effort.

- Community Support

The Town provides support to many community organizations on an annual basis. The local organizations that receive the most significant support from the Town are the Mary Winspear Centre, the Sidney Museum & Archives Society, and the Shaw Centre for the Salish Sea. Funding of economic development initiatives is also included under Community Support. Community Support makes up a substantial portion of the Town's operating budget. There are no significant tax-funded requests for this year. However, should Council wish to set aside additional funding for economic development, the tax impact for 2023 would increase.

- Personnel Impacts

There are no new full-time positions included in the budget for 2023. There are two requests for additional part-time staffing: for the RCMP and Driver Services. In addition, the budget is impacted by the first full year of the Manager of Human Resources position, which was budgeted for only a partial year in 2022.

- RCMP Contract

Communities with a population between 5,000 and 15,000 that are served by the RCMP pay 70% of the cost of each officer; the remaining 30% is subsidized by the two senior governments. Even with this subsidy, the cost per officer is over \$149,500. This cost includes not just the officer, but also vehicles and all the equipment required for duty. Despite the high cost, the RCMP model remains less expensive overall than the creation of a municipal force. The Town shares an RCMP Detachment with North Saanich, one of several cost-shared services with our neighbouring municipalities. The projected increase in the RCMP contract for 2023 is \$141,350. This is a result of the higher than anticipated contract settlement that was finalized in 2021. The higher costs also impacted 2022 actual costs; whereas typically, there would be savings from vacant position, the RCMP contract was over budget last year. An additional officer was approved as part of last year's budget. The purpose of this addition was to ensure that our Detachment can provide the required level of service. The current budget anticipates that this new position will be in place in 2024.

- RCMP Dispatch Services

We expect a downloading of the costs of RCMP Dispatch services from the Province. While this was initially slated to begin in 2023, it has now been pushed back to 2025. The full-year cost is expected to exceed \$350,000, which would represent a tax impact of close to 2.5%. Additional planning will take place prior to next year's budget to potentially phase in this new cost over a two to three-year period.

- Public Safety

The increases to Fire and Policing budgets outlined in this financial plan represent a high level of commitment to public safety. These two important functions represent nearly one-third of the tax funded expenditures of the Town; this percentage will be increasing over the next few years, with some of those impacts (RCMP contract costs and Dispatch downloads) outside of our control. As the Town grows and densifies, it is important to direct some of our additional tax revenues to public safety.

- Surplus Funding

The level of Surplus funding has been reduced by \$100,000 for 2023, to a total of \$350,000. This is the same level currently planned for 2024. For the remaining three years of this five-year financial plan, the amount used decreases to a more traditional level of \$250,000. However, we will keep an eye on actual operating results, and potentially increase the amount of Surplus we use to balance the budget for future years.

Use of Surplus is a common and effective way to reduce the tax increases. Under this budgeting method, we are still fully expecting to break even in a typical year. This is achieved through savings in various expenditure areas, or increases in conservatively budgeted revenues. While operating deficits will inevitably occur from time to time, there are sufficient accumulated surpluses from prior years to cover the potential annual deficit. The Town has an established policy in place to ensure that sufficient levels of accumulated surplus are maintained.

- Growth in the Tax Base

Another factor that helps to keep the tax increase down is growth in the tax base, which is primarily from new construction. Not only does this additional development volume produce building permit revenues, but it also generates additional taxes each year. This growth revenue is the first offset against budget increases, before any general tax increase is applied.

Growth revenue will be approximately \$400,000 for 2023. As discussed above, this is the highest growth we have seen in many years. Projections for future years are more conservative, ranging from \$200,000 to \$250,000 per year. This new revenue helps to fund existing services and mitigate future cost pressures.

- Canada-BC Safe Restart Grant

In late 2020, BC communities received one-time funding under a Canada-BC Safe Restart Agreement to assist with the financial impacts of COVID. The Town received just over \$2.7 million. This unexpected flow of funds made a big difference as we transitioned back to normal operations, including the replenishment of our tax revenues. However, once the Safe Restart Grant funding is all used up, we have to eventually bring our taxation levels up to where they were before; we must also account for the cost of new services that have been added over the last few years. The Town now has an important balancing act to manage, as we transition back to the required level of tax funding to ensure that important services to the community are not compromised. Keeping the tax increase artificially low this year will only make our job harder in the next two years, as the last of the Safe Restart funds are used up.

- Property Tax Distribution Policy

In 2022, Council approved a multi-year plan to implement a change in the way we distribute the tax burden between different classes of property. The focus of the policy review was to bridge the large gap between the tax rates paid by commercial and residential properties in Sidney. Council approved a 10-year phase in to bring the rates into closer alignment. What this will mean over that 10-year period is that the general tax increase for residential properties will be slightly larger than it is for commercial properties, as we continue to reduce the difference between the two rates.

Analysis of Tax Impacts

<b>Town of Sidney - 2023 Financial Plan</b>		<b>Required Tax Revenue</b>	<b>% Tax Increase</b>
<b>2022 Taxes</b>		<b>12,845,432</b>	
<b>Add: Changes to core budget</b>			
Miscellaneous Operational increases	246,814		
Increase in Reserve transfers	101,300		
Increase in Tax funded Capital	43,300		
Decrease in Debt servicing	(4,300)	387,114	<b>3.01%</b>
<b>Add: Incremental items</b>			
Full year impact of 2022 additions	110,450		
Supplementals - one time	159,800		
Supplementals - continuous	114,538		
Less: 2022 one-time Supplementals	(85,000)	299,788	<b>2.33%</b>
<b>Deduct: Offsets</b>			
Decrease in Surplus funding	100,000		
Decrease in Safe Restart funding	200,000		
2023 Tax Base growth (non-market) revenue	(400,000)	(100,000)	<b>-0.78%</b>
<b>2023 Property tax increase to existing taxpayers</b>		<b>586,902</b>	<b>4.57%</b>
<p>Note: 1% increase in taxes = \$128,454 in additional revenue.</p> <p>Each 1% tax increase represents approximately \$1.37 per month for the average residence.</p>			

**Impact on Average Residential Tax Bill**

- In 2022, the “average” residential property (valued at \$840,420) paid \$1,646 in municipal property taxes.
- Applying a 4.57% general tax increase would take this figure to \$1,727 (2022 value for average residential property: \$927,340).
- No changes are proposed for the Water and Sewer Parcel Taxes, which are also collected on the annual tax notice.
- The overall increase in municipal charges is estimated at \$79 for the year for the average residence.

	2022				2023		
	Annual	Monthly	Daily		Annual	Monthly	Daily
<b>Municipal Taxes</b>	<b>1,646</b>	<b>137</b>	<b>4.51</b>	<b>Municipal Taxes</b>	<b>1,725</b>	<b>144</b>	<b>4.72</b>
<b>Water Parcel Tax</b>	<b>75</b>	<b>6</b>	<b>0.21</b>	<b>Water Parcel Tax</b>	<b>75</b>	<b>6</b>	<b>0.21</b>
<b>Sewer Parcel Tax</b>	<b>130</b>	<b>11</b>	<b>0.36</b>	<b>Sewer Parcel Tax</b>	<b>130</b>	<b>11</b>	<b>0.36</b>
<b>Total</b>	<b>1,851</b>	<b>154</b>	<b>5.07</b>	<b>Total</b>	<b>1,930</b>	<b>161</b>	<b>5.29</b>
				<b>Increase</b>	<b>\$ 79</b>	<b>\$ 6.58</b>	<b>\$ 0.22</b>
				<b>Overall % increase on municipal charges</b>			<b>4.27%</b>

Please note: the impact on any individual property will vary, depending on its change in assessed value from the previous year, as compared to the average residential assessment change.

Please also note that municipal taxes represent only a portion of your total tax bill. The Town also collects levies on behalf of several other agencies, such as School Taxes for the Province, the Library Levy, and Regional levies for the CRD. The CRD Levy pays for Panorama Recreation services, regional parks, and many other shared services.



## Town of Sidney 2023 Financial Plan: Fund Summary

**FUND:** General Operating Fund

**DESCRIPTION:** Property Tax funded general operating fund for the Town of Sidney.

**PROGRAM DETAILS:** General operations of the Town, operating under local government legislative guidelines. Includes Administration, Planning, Finance, Engineering & Works and Parks & Cultural functions.

FINANCIAL SUMMARY	2022 YTD Actual	Budget 2022	2023	2024	2025	2026	2027	
<b>Other Revenue</b>								
TAXES	618,693.	621,361.	635,027.	649,413.	664,129.	679,182.	694,581.	
FEEES, RATES & SERVICE CHARGES	2,315,974.	3,033,523.	3,023,565.	3,046,697.	3,086,513.	3,145,308.	3,192,096.	
GOVERNMENT TRANSFERS	1,720,637.	1,543,391.	1,717,008.	1,675,559.	1,688,070.	1,698,878.	1,709,899.	
INVESTMENT EARNINGS	613,506.	220,000.	640,000.	570,000.	500,000.	500,000.	500,000.	
GIFTS & CONTRIBUTIONS	302,922.	.	10,000.	10,000.	10,000.	10,000.	10,000.	
PENALTIES & INTEREST ON TAXES	86,116.	100,000.	100,000.	102,000.	104,040.	106,121.	108,243.	
RESERVE & INTERFUND TRANSFERS	933,990.	1,792,765.	1,326,797.	531,179.	297,714.	316,768.	306,845.	
OTHER REVENUE	187,712.	11,500.	11,500.	11,690.	11,884.	12,082.	12,284.	
<b>Total Revenue before Property Taxes</b>	<b>6,779,548.</b>	<b>7,322,540.</b>	<b>7,463,897.</b>	<b>6,596,538.</b>	<b>6,362,350.</b>	<b>6,468,339.</b>	<b>6,533,948.</b>	
<b>Operating Expenditures</b>								
PERSONNEL	8,813,452.	8,810,605.	9,185,101.	9,537,560.	9,887,253.	10,112,133.	10,312,782.	
CONTRACTED SERVICES & MATERIALS, SUPPLIES & EQUIPMENT	5,201,072.	6,071,841.	6,469,272.	6,396,186.	6,790,017.	7,083,382.	7,236,385.	
OTHER EXPENSES & ALLOCATIONS	1,282,837.	1,194,983.	1,302,067.	1,296,503.	1,321,548.	1,373,002.	1,377,963.	
DEBT & LEASE FINANCING	1,045,309.	738,876.	805,842.	605,445.	609,093.	612,951.	631,754.	
RESERVE & INTERFUND TRANSFERS	608,122.	610,186.	641,888.	760,613.	755,035.	746,273.	697,261.	
CAPITAL FUNDING	3,141,426.	2,589,081.	2,696,375.	2,879,662.	2,949,032.	3,029,742.	3,099,992.	
<b>Total Expenditures</b>	<b>152,400.</b>	<b>152,400.</b>	<b>195,686.</b>	<b>358,653.</b>	<b>232,289.</b>	<b>202,289.</b>	<b>287,908.</b>	
<b>PROPERTY TAX</b>	<b>20,244,618.</b>	<b>20,167,972.</b>	<b>21,296,231.</b>	<b>21,834,622.</b>	<b>22,544,267.</b>	<b>23,159,772.</b>	<b>23,644,045.</b>	
Increase in Tax	12,850,198.	12,845,432.	13,832,334.	15,238,084.	16,181,917.	16,691,433.	17,110,097.	
Percentage Change			986,902.	1,405,750.	943,833.	509,516.	418,664.	
			7.68%	10.16%	6.19%	3.15%	2.51%	
			Non-market Change	400,000	250,000	250,000	200,000	200,000
			General Increase	586,902	1,155,750	693,833	309,516	218,664
				986,902	1,405,750	943,833	509,516	418,664
			<b>General Increase Percentage</b>	<b>4.57%</b>	<b>8.36%</b>	<b>4.55%</b>	<b>1.91%</b>	<b>1.31%</b>

<b>Town of Sidney 2023 Financial Plan: Fund Detail</b>						
<b>FUND: General Operating Fund</b>						
<b>FUNCTION</b>	<b>2022 Net Budget</b>	<b>2023 Net Budget</b>	<b>2024 Net Budget</b>	<b>2025 Net Budget</b>	<b>2026 Net Budget</b>	<b>2027 Net Budget</b>
<b>Revenue</b>						
<b>01-General Revenue</b>	(15,469,167.)	(16,590,261.)	(17,717,517.)	(18,372,664.)	(18,890,661.)	(19,317,975.)
<i>change from prior year</i>		(1,121,094.)	(1,127,256.)	(655,147.)	(517,997.)	(427,314.)
<b>Net Expenditures</b>						
<b>11-Legislative Services</b>	225,786.	239,786.	244,430.	249,169.	253,998.	258,927.
<i>change from prior year</i>		14,000.	4,644.	4,739.	4,829.	4,929.
<b>12-Finance &amp; Administration</b>	2,035,921.	2,103,569.	2,294,174.	2,293,809.	2,351,420.	2,386,994.
<i>change from prior year</i>		67,648.	190,605.	(365.)	57,611.	35,574.
<b>19-Elections</b>	6,000.	6,000.	6,000.	6,000.	6,000.	6,000.
<i>change from prior year</i>		.	.	.	.	.
<b>21-Police Protection</b>	2,628,629.	2,881,915.	3,166,598.	3,527,071.	3,713,347.	3,817,738.
<i>change from prior year</i>		253,286.	284,683.	360,473.	186,276.	104,391.
<b>22-Court House</b>	24,380.	26,248.	26,942.	27,649.	28,369.	29,106.
<i>change from prior year</i>		1,868.	694.	707.	720.	737.
<b>23-Fire Protection</b>	1,976,000.	2,041,513.	2,202,535.	2,407,941.	2,472,395.	2,531,355.
<i>change from prior year</i>		65,513.	161,022.	205,406.	64,454.	58,960.
<b>24-Emergency Measures (PEMO)</b>	50,600.	51,200.	51,674.	52,157.	52,650.	53,153.
<i>change from prior year</i>		600.	474.	483.	493.	503.
<b>26-Building &amp; Bylaw Enforcement</b>	15,350.	149,964.	211,317.	216,040.	220,879.	225,834.
<i>change from prior year</i>		134,614.	61,353.	4,723.	4,839.	4,955.
<b>31-Common Services - Transportation</b>	1,186,801.	1,256,070.	1,294,331.	1,300,930.	1,327,037.	1,358,674.
<i>change from prior year</i>		69,269.	38,261.	6,599.	26,107.	31,637.
<b>32-Roads</b>	835,969.	859,619.	896,671.	924,999.	953,699.	962,774.
<i>change from prior year</i>		23,650.	37,052.	28,328.	28,700.	9,075.
<b>34-Public Transit</b>	258.	304.	380.	457.	535.	616.
<i>change from prior year</i>		46.	76.	77.	78.	81.
<b>35-Parking Lots</b>	(24,658.)	(10,271.)	(12,757.)	(13,253.)	(13,757.)	(14,272.)
<i>change from prior year</i>		14,387.	(2,486.)	(496.)	(504.)	(515.)

<b>Town of Sidney 2023 Financial Plan: Fund Detail</b>						
<b>FUND: General Operating Fund</b>						
<b>FUNCTION</b>	<b>2022 Net Budget</b>	<b>2023 Net Budget</b>	<b>2024 Net Budget</b>	<b>2025 Net Budget</b>	<b>2026 Net Budget</b>	<b>2027 Net Budget</b>
<b>Net Expenditures</b>						
<b>36-Dock &amp; Port Facilities</b>	(233,753.)	(214,962.)	(250,878.)	(254,619.)	(258,434.)	(262,324.)
<i>change from prior year</i>		18,791.	(35,916.)	(3,741.)	(3,815.)	(3,890.)
<b>37-Storm Drains</b>	280,733.	269,433.	244,221.	249,105.	254,087.	259,168.
<i>change from prior year</i>		(11,300.)	(25,212.)	4,884.	4,982.	5,081.
<b>38-Hydrants</b>	42,440.	42,440.	43,289.	44,155.	45,038.	45,938.
<i>change from prior year</i>		.	849.	866.	883.	900.
<b>43-Solid Waste &amp; Environmental Services</b>	170,435.	181,035.	184,557.	188,150.	191,814.	195,551.
<i>change from prior year</i>		10,600.	3,522.	3,593.	3,664.	3,737.
<b>44-Environmental Services</b>	92,900.	20,400.	47,308.	99,254.	101,239.	103,264.
<i>change from prior year</i>		(72,500.)	26,908.	51,946.	1,985.	2,025.
<b>51-Municipal Planning</b>	515,300.	599,000.	561,862.	573,141.	584,646.	596,380.
<i>change from prior year</i>		83,700.	(37,138.)	11,279.	11,505.	11,734.
<b>62-Parks</b>	1,392,819.	1,511,106.	1,510,137.	1,552,759.	1,603,479.	1,617,816.
<i>change from prior year</i>		118,287.	(969.)	42,622.	50,720.	14,337.
<b>63-Library</b>	(26,612.)	(36,253.)	(16,978.)	(37,716.)	(38,472.)	(39,240.)
<i>change from prior year</i>		(9,641.)	19,275.	(20,738.)	(756.)	(768.)
<b>64-Senior's Centre</b>	136,603.	141,715.	144,549.	147,440.	150,390.	153,397.
<i>change from prior year</i>		5,112.	2,834.	2,891.	2,950.	3,007.
<b>65-Museums</b>	164,622.	170,112.	173,514.	176,983.	180,522.	184,132.
<i>change from prior year</i>		5,490.	3,402.	3,469.	3,539.	3,610.
<b>70-Fiscal Services</b>	3,820,244.	4,104,632.	4,334,988.	4,408,754.	4,507,491.	4,559,086.
<i>change from prior year</i>		284,388.	230,356.	73,766.	98,737.	51,595.
<b>Total Net Expenditures</b>	<b>(152,400.)</b>	<b>(195,686.)</b>	<b>(358,653.)</b>	<b>(232,289.)</b>	<b>(202,289.)</b>	<b>(287,908.)</b>
<i>change from prior year</i>		(43,286.)	(162,967.)	126,364.	30,000.	(85,619.)

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
<b>1</b>	<b>Corporate Services</b>								
	11010 Council	-	220,786	220,786	-	234,786	234,786	14,000	Inflation
	11020 Committees	-	5,000	5,000	-	5,000	5,000	-	
	<b>11 Legislative</b>	-	225,786	225,786	-	239,786	239,786	14,000	6.2%
	12020 Administration	75,645	969,720	894,075	142,182	1,087,160	944,978	50,903	Full year HR Manager
	12050 Financial Management	53,204	772,535	719,331	59,296	760,285	700,989	(18,342)	
	12060 Driver Services	390,000	292,600	(97,400)	400,000	353,700	(46,300)	51,100	Supplemental - P/T staffing
	12080 Common Services	3,000	181,871	178,871	3,500	179,000	175,500	(3,371)	
	12090 Computer Services	-	562,700	562,700	-	591,472	591,472	28,772	Software Licencing
	12610 Yards and Grounds - Town Hall	8,840	26,800	17,960	8,840	26,800	17,960	-	
	12620 Building Mtce - Town Hall	20,000	108,450	88,450	20,000	103,450	83,450	(5,000)	
	12710 Fiscal Services - Transfers	-	(328,066)	(328,066)	-	(364,480)	(364,480)	(36,414)	O/H allocation to Utilities
	<b>12 General Administration</b>	550,689	2,586,610	2,035,921	633,818	2,737,387	2,103,569	67,648	3.3%
	<b>19 Elections</b>	24,000	30,000	6,000	-	6,000	6,000	-	
<b>2</b>	<b>Protective Services</b>								
	21020 Administration	365,635	839,000	473,365	410,185	944,300	534,115	60,750	Supplemental - P/T staffing
	21070 Prevention and Protection	150,000	2,240,176	2,090,176	50,000	2,329,405	2,279,405	189,229	RCMP Contract
	21690 Buildings	71,263	136,351	65,088	74,284	142,679	68,395	3,307	
	<b>21 Police Protection</b>	586,898	3,215,527	2,628,629	534,469	3,416,384	2,881,915	253,286	9.6%
	<b>22 Court House</b>	19,725	44,105	24,380	20,156	46,404	26,248	1,868	
	23020 Administration	650	315,405	314,755	650	326,205	325,555	10,800	
	23030 Training	-	237,680	237,680	-	247,580	247,580	9,900	
	23060 Fire Investigation/Prevention	-	298,110	298,110	-	313,760	313,760	15,650	
	23070 Fire Communication Systems	-	101,495	101,495	-	116,578	116,578	15,083	
	23080 Fire Fighters	50,000	744,300	694,300	-	648,650	648,650	(45,650)	Reallocation between functions
	23100 Tri-Muni Confined Space Rescue	10,000	15,000	5,000	10,000	15,000	5,000	-	
	23610 Yards and Grounds	-	11,500	11,500	-	12,750	12,750	1,250	
	23620 Building Mtce	20,000	101,185	81,185	20,000	123,915	103,915	22,730	Call volume
	23640 Equipment	-	16,325	16,325	-	25,575	25,575	9,250	Call volume
	23650 Vehicles and Mobile Equipment	-	45,650	45,650	-	62,150	62,150	16,500	Call volume
	23710 Fiscal Services	-	170,000	170,000	-	180,000	180,000	10,000	Gradual increase
	<b>23 Fire Protection</b>	80,650	2,056,650	1,976,000	30,650	2,072,163	2,041,513	65,513	3.3%
	24020 Administration	-	27,500	27,500	-	27,500	27,500	-	
	24050 Emergency Programs	16,400	39,500	23,100	35,188	58,888	23,700	600	
	<b>24 Emergency Measures</b>	16,400	67,000	50,600	35,188	86,388	51,200	600	1.2%
	26000 General Revenue	85,650	-	(85,650)	10,650	-	(10,650)	75,000	Business Licence Revenues
	26060 Building Inspection	490,250	380,300	(109,950)	475,250	409,300	(65,950)	44,000	Staffing costs/lower revenues
	26080 Animal Control	18,000	60,200	42,200	19,000	61,964	42,964	764	
	26100 Bylaw Enforcement	34,000	200,100	166,100	34,000	214,950	180,950	14,850	
	26650 Vehicles and Mobile Equipment	-	2,650	2,650	-	2,650	2,650	-	
	<b>26 Bylaw Enforcement</b>	627,900	643,250	15,350	538,900	688,864	149,964	134,614	

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net Change	
		Revenues	Expenses	Net	Revenues	Expenses	Net		
<b>3</b>	<b>Engineering &amp; Works</b>								
	31020 Administration	20,000	302,763	282,763	20,000	312,063	292,063	9,300	
	31030 Training	-	33,150	33,150	-	33,150	33,150	-	
	31060 Engineering Services	-	512,960	512,960	35,000	568,210	533,210	20,250	Supplemental - \$6K
	31410 Vandalism & Graffiti	-	24,538	24,538	-	24,541	24,541	3	
	31510 Public Washrooms	-	21,771	21,771	-	36,801	36,801	15,030	Supplemental - \$10K
	31610 Yards and Grounds - P/W	-	68,280	68,280	-	69,680	69,680	1,400	
	31620 Buildings	-	93,835	93,835	-	95,671	95,671	1,836	
	31630 Small Tools - P/W	-	18,153	18,153	-	18,803	18,803	650	
	31640 Equipment - P/W	-	35,365	35,365	-	36,865	36,865	1,500	
	31650 Vehicles & Mobile Equipment	-	89,486	89,486	-	108,786	108,786	19,300	Fuel costs
	31660 Welding Shop	-	6,500	6,500	-	6,500	6,500	-	
	<b>31 Common Services - Transport</b>	<b>20,000</b>	<b>1,206,801</b>	<b>1,186,801</b>	<b>55,000</b>	<b>1,311,070</b>	<b>1,256,070</b>	<b>69,269</b>	<b>5.8%</b>
	32020 Administration	-	157,530	157,530	-	165,230	165,230	7,700	
	32070 Traffic Services	105,000	206,641	101,641	76,450	181,641	105,191	3,550	
	32080 Street Lighting	-	153,128	153,128	-	153,128	153,128	-	
	32120 Patching and Shouldering	40,000	192,216	152,216	-	162,216	162,216	10,000	Traffic Control
	32130 Curb and Gutter Repairs	-	32,587	32,587	-	32,587	32,587	-	
	32230 Storm Damage	-	24,500	24,500	-	24,500	24,500	-	
	32240 Retaining Walls	-	18,303	18,303	15,000	33,303	18,303	-	
	32310 Sidewalks, Walkways & Lanes	-	97,403	97,403	-	97,403	97,403	-	
	32410 Snow Clearing and Removal	-	60,000	60,000	-	60,000	60,000	-	
	32510 Street Sweeping	-	25,849	25,849	-	25,849	25,849	-	
	32650 Vehicles and Mobile Equipment	-	12,812	12,812	-	15,212	15,212	2,400	
	<b>32 Roads</b>	<b>145,000</b>	<b>980,969</b>	<b>835,969</b>	<b>91,450</b>	<b>951,069</b>	<b>859,619</b>	<b>23,650</b>	<b>2.8%</b>
	<b>33 Recoverable Work</b>	<b>303,447</b>	<b>303,447</b>	<b>-</b>	<b>303,447</b>	<b>303,447</b>	<b>-</b>	<b>-</b>	
	<b>34 Public Transit</b>	<b>5,500</b>	<b>5,758</b>	<b>258</b>	<b>5,500</b>	<b>5,804</b>	<b>304</b>	<b>46</b>	<b>0.8%</b>
	<b>35 Parking Lots</b>	<b>50,000</b>	<b>25,342</b>	<b>(24,658)</b>	<b>50,000</b>	<b>39,729</b>	<b>(10,271)</b>	<b>14,387</b>	<b>Full year lease payments SD #63</b>
	36020 Administration	-	29,900	29,900	-	30,800	30,800	900	
	36030 Tulista Boat Ramp	65,250	44,556	(20,694)	65,250	44,723	(20,527)	167	
	36040 Griffith Road Wharf	5,000	8,296	3,296	-	3,371	3,371	75	
	36050 Beacon Wharf	44,784	18,725	(26,059)	47,160	49,045	1,885	27,944	Supplemental - Wharf Assessment (\$30K)
	36060 Fishing Pier Maintenance	-	19,512	19,512	-	21,217	21,217	1,705	
	36100 Oil Spill Recovery	-	3,692	3,692	-	3,692	3,692	-	
	36220 Ferry Terminal Operating	176,500	6,000	(170,500)	188,500	6,000	(182,500)	(12,000)	WSF Lease; offset in Reserve Transfer.
	36670 Port Sidney Waterfront	176,900	104,000	(72,900)	176,900	104,000	(72,900)	-	
	<b>36 Dock and Port Facilities</b>	<b>468,434</b>	<b>234,681</b>	<b>(233,753)</b>	<b>477,810</b>	<b>262,848</b>	<b>(214,962)</b>	<b>18,791</b>	<b>-8.0%</b>
	37020 Administration	41,200	163,300	122,100	81,200	192,000	110,800	(11,300)	One-time Supp in 2022
	37110 Drainage Ditches	-	4,459	4,459	-	4,459	4,459	-	
	37210 Preventative Maintenance	-	39,524	39,524	-	39,524	39,524	-	
	37220 Storm Drain Repairs	-	97,650	97,650	-	97,650	97,650	-	
	37230 Catch Basin Clearing	-	17,000	17,000	-	17,000	17,000	-	
	37910 Service Connections	32,000	32,000	-	32,000	32,000	-	-	
	<b>37 Storm Drains</b>	<b>73,200</b>	<b>353,933</b>	<b>280,733</b>	<b>113,200</b>	<b>382,633</b>	<b>269,433</b>	<b>(11,300)</b>	<b>-4.0%</b>
	<b>38 Hydrants</b>	<b>1,312</b>	<b>43,752</b>	<b>42,440</b>	<b>1,312</b>	<b>43,752</b>	<b>42,440</b>	<b>-</b>	
		<b>1,066,893</b>	<b>3,154,683</b>	<b>2,087,790</b>	<b>1,097,719</b>	<b>3,300,352</b>	<b>2,202,633</b>	<b>114,843</b>	<b>5.5%</b>

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
<b>4</b>	<b>Environmental Services</b>								
	43020 Administration	-	16,900	16,900	-	17,500	17,500	600	
	43080 Solid Waste Disposal	606,755	606,755	-	642,215	642,215	-	-	
	43090 Town Garbage Collection	-	147,620	147,620	-	157,620	157,620	10,000	Volume/CRD Tipping Fees
	43100 Recycling	-	5,915	5,915	-	5,915	5,915	-	
	<b>43 Waste Services</b>	606,755	777,190	170,435	642,215	823,250	181,035	10,600	6.2%
	<b>44 Environmental Services</b>	150,350	243,250	92,900	295,164	315,564	20,400	(72,500)	Provincial funding
<b>5</b>	<b>Development Services</b>								
	51 Municipal Planning	72,900	588,200	515,300	24,400	623,400	599,000	83,700	Supplementals - \$50K
<b>6</b>	<b>Parks &amp; Cultural</b>								
	62020 Administration	4,500	255,007	250,507	4,500	266,707	262,207	11,700	Supplemental (\$5K)
	62030 Training	-	17,630	17,630	-	22,130	22,130	4,500	
	62110 Iroquois Park Buildings	5,787	33,034	27,247	6,195	34,556	28,361	1,114	
	62120 Tulista Park Buildings	-	27,359	27,359	-	33,546	33,546	6,187	Supplemental (\$6K)
	62125 Green Spaces	12,000	553,107	541,107	-	578,316	578,316	37,209	Supplementals (\$32K)
	62250 Little League Baseball Fields	48,475	86,449	37,974	56,060	91,581	35,521	(2,453)	
	62380 Public Space Trees	8,000	113,821	105,821	33,000	133,821	100,821	(5,000)	Tree deposits revenue
	62400 Cul-de-Sac Program	18,000	28,924	10,924	-	10,462	10,462	(462)	
	62410 Downtown Maintenance	60	78,427	78,367	-	78,427	78,427	60	
	62420 Flags, Banners, Etc.	-	18,463	18,463	-	18,463	18,463	-	
	62430 Nursery	-	3,749	3,749	-	3,749	3,749	-	
	62440 Christmas Program	-	69,395	69,395	-	69,395	69,395	-	
	62510 Community Celebrations	15,000	25,612	10,612	-	25,612	25,612	15,000	Lost Cfwd revenue
	62520 Sidney Days	15,000	28,633	13,633	-	28,633	28,633	15,000	Lost Cfwd revenue
	62590 Park Furniture	13,077	13,077	-	13,077	13,077	-	-	
	62600 Playground Equipment	-	29,609	29,609	-	29,609	29,609	-	
	62610 Yards and Grounds	-	31,012	31,012	-	31,712	31,712	700	
	62620 Buildings	-	18,900	18,900	-	20,307	20,307	1,407	
	62630 Small Tools	-	9,729	9,729	-	10,554	10,554	825	
	62640 Equipment	-	40,863	40,863	-	55,363	55,363	14,500	Fuel costs
	62650 Vehicles and Mobile Equipment	-	49,918	49,918	-	67,918	67,918	18,000	Fuel costs
	<b>62 Parks</b>	139,899	1,532,718	1,392,819	112,832	1,623,938	1,511,106	118,287	8.5%
	63020 Administration	106,543	5,000	(101,543)	113,488	-	(113,488)	(11,945)	NS Admin Fees
	63610 Yards and Grounds	-	26,350	26,350	-	26,350	26,350	-	
	63620 Building Mtce	-	48,581	48,581	-	50,885	50,885	2,304	
	<b>63 Library</b>	106,543	79,931	(26,612)	113,488	77,235	(36,253)	(9,641)	36.2%
	<b>64 Senior Citizens Centre</b>	16,000	152,603	136,603	16,000	157,715	141,715	5,112	3.3%
	65020 Historical Museum & Archives	-	148,869	148,869	-	151,689	151,689	2,820	
	65620 Shaw Ocean Discovery Centre	-	15,753	15,753	-	18,423	18,423	2,670	
	<b>65 Museums</b>	-	164,622	164,622	-	170,112	170,112	5,490	3.3%

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
<b>7</b>	<b>Fiscal Services</b>								
	<b>01 General Revenue</b>	15,469,167	-	(15,469,167)	16,590,261	-	(16,590,261)	(1,121,094)	Additional revenue (not all Taxes).
	<b>70000</b> Transfers	-	2,470,256	2,470,256	-	2,721,300	2,721,300	251,044	Reserve transfers (some Revenue offset)
	<b>70040</b> Union Negotiations	3,000	4,000	1,000	3,000	4,000	1,000	-	
	<b>70100</b> Debt Servicing	174,971	610,186	435,215	210,971	641,888	430,917	(4,298)	
	<b>70200</b> Other Fiscal Services	-	99,000	99,000	-	99,000	99,000	-	
	<b>70300</b> Community Support	455,232	1,270,005	814,773	397,000	1,249,415	852,415	37,642	Supps & Agreements
	<b>70 Fiscal Services</b>	633,203	4,453,447	3,820,244	610,971	4,715,603	4,104,632	284,388	7.4%
		20,167,972	20,015,572	(152,400)	21,296,231	21,100,545	(195,686)	(43,286)	
<b>9</b>	<b>Capital</b>								
	<b>91 General</b>	11,855,364	12,007,764	152,400	12,774,869	12,970,555	195,686	43,286	Change in Tax funded Capital
		32,023,336	32,023,336	-	34,071,100	34,071,100	-	4.57%	Tax Increase

**SUPPLEMENTAL REQUESTS**

	Property Tax Impacts				
	2023	2024	2025	2026	2027
<b>One Time Requests</b>					
Update Town of Sidney Logo	3,800	-	-	-	-
Town Hall Boiler Tender Services	15,000	-	-	-	-
Citizen Satisfaction Survey	-	30,000	-	-	-
Infrared Scanning of Electrical in Town Facilities	6,000	4,000	-	-	-
Soil Testing and Corrosion Management on West Side	-	10,000	-	-	-
Pavement Condition Assessment	-	-	-	10,000	-
Beacon Wharf Inspections	30,000	-	-	-	-
Mermaid Creek Storm Water Management	30,000	-	-	-	-
Sea Level Rise Adaptation Study		-	-	-	-
Active Transportation - Two Celebration Stations for Go by Bike Weeks		-	-	-	-
State of the Environment Report	-		-	-	-
Zoning Bylaw Update	20,000	-	-	-	-
Accessibility Plan	30,000	-	-	-	-
Develop Parks and Trails Brochure for Town of Sidney	5,000	-	-	-	-
Beacon Park Bandshell Wood Refinishing	10,000	-	-	-	-
Refurbish Totem Pole at Wellness Park	10,000	-	-	-	-
Resthaven Park Shoreline Restoration	-	-	-	20,000	-
Refurbish Gazebo at Resthaven Linear Park and Invasive Removal	-	-	-	-	8,000
Review of Library Services	-	20,000	-	-	-
SBIA Business Development Support		-	-	-	-
Investigate and Decommission Historic Wells	-		-	-	-
Repair Inflow & Infiltration issues identified in CCTV inspections.			-	-	-
Total one-time	159,800	64,000	-	30,000	8,000
<b>Ongoing Requests</b>					
Additional Part-Time Staffing	30,000	30,600	31,212	31,836	32,473
Additional Auxiliary Support (increase to 1.5 FTE)	26,538	27,069	27,610	28,162	28,726
RCMP Dispatch Services	-	-	262,500	360,500	371,315
Additional Firefighter	-	120,000	130,000	140,000	150,000
2nd Deputy Chief	-	-	150,000	160,000	170,000
Cancer Screening	10,000	10,000	10,000	10,000	10,000
Waterfront Washrooms Maintenance	10,000	10,200	10,404	10,612	10,824
Pest Control	18,000	6,120	6,242	6,367	6,494
Parkland Track Renewal Fund Contribution	-	6,700	6,834	6,971	7,110
Contribution to CRD Arts - Redirected to ArtSea local grant program	10,000	10,000	10,000	10,000	10,000
Annual Grant - Peninsula Streams	5,000	5,000	5,000	5,000	5,000
Annual Grant - Saanich Marine Rescue	5,000	5,000	5,000	5,000	5,000
Total ongoing	114,538	230,689	654,802	774,448	806,942
<b>Less: Previous year's one-time requests</b>	(85,000)	(159,800)	(64,000)	-	(30,000)
<b>Net impact</b>	<b>\$ 189,338</b>	<b>\$ 134,889</b>	<b>\$ 590,802</b>	<b>\$ 804,448</b>	<b>\$ 784,942</b>



**ONE-TIME REQUESTS – 2023**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Administration</b>	<p><b>Update Town of Sidney Logo</b></p> <p>Redesign of corporate logo, with the assistance of a graphic designer, to better convey professionalism and modernity, while also making the Town of Sidney brand more accessible and recognizable.</p>	<b>\$3,800</b>
<b>Administration</b>	<p><b>Town Hall Boiler Tender Services</b></p> <p>Engage a mechanical engineering consultant to assess options for replacement of an aging boiler at the Town Hall. May include development of specifications and tender documents for replacement.</p>	<b>\$15,000</b>
<b>Engineering</b>	<p><b>Infrared Scanning of Electrical in Town Facilities</b></p> <p>Infrared scanning of the electrical components shows if they are overheating. This is recommended to ensure the safe working order of electrical components within Town facilities. The following facilities will be scanned over the next two years: 2023 - RCMP and Library; 2024 - Community Safety Building.</p>	<p><b>\$6,000</b></p> <p><b>(+ \$4,000 in 2024)</b></p>
<b>Docks &amp; Ports</b>	<p><b>Beacon Wharf Inspections</b></p> <p>Undertake a detailed assessment of Beacon Wharf to confirm its physical condition and identify any necessary repairs to keep the wharf safe for ongoing use.</p>	<b>\$30,000</b>
<b>Storm Drainage</b>	<p><b>Mermaid Creek Storm Water Management</b></p> <p>Engage a consultant to assist with the development of a plan to manage storm water in the Mermaid Creek catchment area.</p>	<b>\$30,000</b>
<b>Environmental Projects</b>	<p><b>Active Transportation - Two Celebration Stations for Go by Bike Weeks</b></p> <p>Sponsor two bike celebration stations for spring and winter 'Go by Bike' weeks. Location to be determined. Funded through Provincial grant.</p>	<p><b>\$7,000</b></p> <p>(\$0 tax impact - Grant funded)</p>

**ONE-TIME REQUESTS – 2023**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Environmental Projects</b>	<p><b>Sea Level Rise Adaptation Study</b></p> <p>Engage a consultant to assist the Town with the development of plans for the adaptation of local infrastructure to the impacts of sea level rise.</p>	<p><b>\$50,000</b></p> <p>(\$0 tax impact - Grant funded)</p>
<b>Development Services</b>	<p><b>Zoning Bylaw Update</b></p> <p>Professional design consultants to assist with architectural and spatial analysis for each of the zones to be reviewed, as well as the production of graphics for inclusion in the final zoning bylaw. These graphics will be used to illustrate complex zoning concepts and make the document more user-friendly for the general public. Some of the funding will also be used toward public engagement activities (e.g. open houses, advertising and printing), legal review of the draft bylaw, and an environmental assessment of zones which fall under Environmentally Sensitive Areas as designated by the OCP.</p>	<p><b>\$20,000</b></p>
<b>Development Services</b>	<p><b>Accessibility Plan</b></p> <p>Engage consultant for the development of an accessibility plan for the Town, as mandated by Provincial regulations.</p>	<p><b>\$30,000</b></p>
<b>Parks</b>	<p><b>Develop Parks and Trails Brochure for Town of Sidney</b></p> <p>The Town does not currently have a Parks and Trails brochure to highlight the Town's many parks, trails and beach accesses.</p>	<p><b>\$5,000</b></p>
<b>Parks</b>	<p><b>Beacon Park Bandshell Wood Refinishing</b></p> <p>The bandshell in Beacon Park is an engineered wood structure that was installed in 2009. Wood structures, especially those exposed to marine environments like Beacon Park in Sidney, require regular maintenance to extend their life. The bandshell requires wood refinishing.</p>	<p><b>\$10,000</b></p>
<b>Parks</b>	<p><b>Refurbish Totem Pole at Wellness Park</b></p> <p>This totem pole was carved by Tyee Floyd Joseph in 1996. It requires refurbishment to ensure its longevity.</p>	<p><b>\$10,000</b></p>

**ONE-TIME REQUESTS – 2023**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Community Support</b>	<p><b>SBIA Business Development Support</b></p> <p>Request from the Sidney Business Improvement Area Society (SBIA) for a one-year continuation of the Business Development position that has been partially funded by the Town for the last two years. This initiative was part of the Town’s pandemic recovery strategy. Town funding – which came from the Canada-BC Safe Restart Grant received in 2020 – gave access to SBIA programs to businesses outside the SBIA’s downtown service area.</p>	<p><b>\$60,000</b></p> <p>(\$0 tax impact - Grant funded)</p>
<b>Sewer</b>	<p><b>Inflow &amp; Infiltration Repairs (2-Year Program)</b></p> <p>Repair Inflow and Infiltration (I&amp;I) locations identified in CCTV inspections of our Sanitary Sewer mains. I&amp;I occurs when ground water enters sewer mains through cracks or holes that have formed in the main. These defects could have been caused by a number of issues, including the age of the pipe, tree roots, or construction work near the main. I&amp;I can also occur when storm drains are incorrectly or illegally connected to sewer mains. The CRD has identified high I&amp;I flows in Sidney, which should be addressed in order to limit the amount of storm water infiltrating into our sanitary sewer mains. Storm water does not need to be treated, so reducing I&amp;I will reduce the Town’s flow into the Treatment Plant, and therefore reduce our cost share of operating the facility and reduce the CRD’s need to eventually upsize the facility. \$30,000 per year is being set aside to supplement our regular, annual I&amp;I budget.</p>	<p><b>\$30,000 per year</b></p> <p>(\$0 tax impact - Sewer Fund)</p>

**ONGOING REQUESTS – 2023**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Driver Services</b>	<p><b>Additional Part-Time Staffing</b></p> <p>Addition of another part-time position at the busy Driver Services office to allow for better customer service and more complete coverage. There is a longer-term expectation that the position will pay for itself through increased revenues.</p>	<b>\$30,000</b>
<b>RCMP</b>	<p><b>Additional Auxiliary Support (increase to 1.5 FTE)</b></p> <p>Increase the level of Auxiliary support staffing at the Sidney/North Saanich RCMP Detachment. Volumes and expectations for administrative support continue to increase; additional staffing is required to maintain the expected levels of service. Cost-shared with North Saanich.</p>	<b>\$26,538</b>
<b>Fire Dept.</b>	<p><b>Cancer Screening</b></p> <p>Proactive cancer screening for career and volunteer Fire staff for early detection of potential occupational health concerns.</p>	<b>\$10,000</b>
<b>Engineering</b>	<p><b>Waterfront Washrooms Maintenance</b></p> <p>With the completion of the waterfront washroom, which is to include Changing Places equipment, it is anticipated that additional maintenance, security and cleaning will be required.</p>	<b>\$10,000</b>
<b>Parks</b>	<p><b>Pest Control</b></p> <p>An annual pest control program is required for the buildings at Tulista Park. In addition, funding is required to potentially address the proliferation of wildlife near the west side industrial area.</p>	<p><b>\$18,000</b></p> <p>(\$6,000 for future years)</p>

**ONGOING REQUESTS – 2023**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<p><b>Community Support</b></p>	<p><del>Voluntary Contribution to the CRD Arts Service</del></p> <p><b>Note: this funding was redirected to ArtSea</b></p> <p><del>The Town used to be a member in the Regional Arts Service through the CRD, but left the service several years ago. An annual, voluntary contribution, in recognition of the benefits received by local residents from the programs and services offered elsewhere in the region, was approved for 2021 only last year. This item is being brought back for confirmation of ongoing funding.</del></p>	<p><b>\$10,000</b></p>
<p><b>Community Support</b></p>	<p><b>Annual Grant - Peninsula Streams</b></p> <p>Peninsula Streams typically applies for Town funding each year through the Grant-in-Aid program. During last year’s consideration of grant requests, Council referred an annual payment to Peninsula Streams to the budget process. Adding this organization as a line item in the Town’s Community Support budget will recognize their ongoing efforts on behalf of the community, and save them the time and effort of having to apply for funding each year.</p>	<p><b>\$5,000</b></p>
<p><b>Community Support</b></p>	<p><b>Annual Grant - Saanich Marine Rescue</b></p> <p>Saanich Marine Rescue Society typically applies for Town funding each year through the Grant-in-Aid program. During last year’s consideration of grant requests, Council referred an annual payment to Saanich Marine Rescue to the budget process. Adding this organization as a line item in the Town’s Community Support budget will recognize their ongoing efforts on behalf of the community, and save them the time and effort of having to apply for funding each year.</p>	<p><b>\$5,000</b></p>

**ONE-TIME REQUESTS – 2024 to 2027**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Administration</b>	<p><b>Citizen Satisfaction Survey (2024)</b></p> <p>Undertake a syndicated survey on public satisfaction of municipal services, value received for taxes, and other related matters.</p>	<b>\$30,000</b>
<b>Engineering</b>	<p><b>Soil Testing and Corrosion Management on West Side (2024)</b></p> <p>Hire a consultant to conduct a soil testing program on the west side and make recommendations with respect to underground infrastructure. Recently, Town staff have noted significantly corroded fittings and hydrants on the west side. A corrosion specialist should be able to test the soils and make recommendations around protecting and/or replacing this infrastructure.</p>	<b>\$10,000</b>
<b>Environmental Services</b>	<p><b>State of the Environment Report (2024)</b></p> <p>Engage a consultant to assist with a baseline assessment of relevant environmental criteria. This data will be used by the Town in measuring progress on climate related initiatives.</p>	<b>\$50,000</b> (\$0 tax impact - Grant funded)
<b>Library</b>	<p><b>Review of Library Services (2024)</b></p> <p>Hiring of a consultant to assist with a review of services received through the Town’s contract with Vancouver Island Regional Library (VIRL).</p>	<b>\$20,000</b>
<b>Water</b>	<p><b>Investigate and Decommission Historic Wells (2024)</b></p> <p>The Town of Sidney owns a number of historic wells. Provincial regulations require well owners to decommission their wells if not in use. The Town will hire a consultant to review our existing wells, develop a decommissioning plan and tender and project manage this work.</p>	<b>\$50,000</b> (\$0 tax impact - Water Fund)

**ONE-TIME REQUESTS – 2024 to 2027**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>Engineering</b>	<p><b>Pavement Condition Assessment (2026)</b></p> <p>Undertake an updated assessment of the condition of the Town’s roads. This data will assist with prioritizing repairs and renewal of the Town’s road network.</p>	<b>\$10,000</b>
<b>Parks</b>	<p><b>Resthaven Park Shoreline Restoration (2026)</b></p> <p>Placeholder funding in case a community group brings forward a pilot project to restore shoreline at Resthaven Park</p>	<b>\$20,000</b>
<b>Parks</b>	<p><b>Refurbish Gazebo at Resthaven Linear Park and Invasive Removal (2027)</b></p> <p>Refurbish the gazebo at Resthaven Linear Park and undertake removal of invasive plants in the area.</p>	<b>\$8,000</b>

**ONGOING REQUESTS – 2024 to 2027**

<b>DEPARTMENT</b>	<b>DESCRIPTION OF REQUEST</b>	<b>AMOUNT</b>
<b>RCMP</b>	<p><b>RCMP Dispatch Services (2025)</b></p> <p>The Province has announced that they will no longer be paying for the costs of Police Dispatch services, starting with their 2025/26 fiscal year. A 3-year plan for downloading these costs to the benefitting police departments has been developed. The first-year impact of \$262,500 is anticipated in 2025. Full cost will be approximately \$371,000, and is anticipated in the third year of implementation.</p>	<b>\$262,500</b>
<b>Fire Department</b>	<p><b>Additional Full-time Firefighter (2024)</b></p> <p>Add an additional full-time firefighter to augment the Department’s capacity as the population increases. The Town currently has four full-time firefighters, including two who are also fire inspectors. Additional firefighters will be required over time to supplement the Town’s dedicated volunteers.</p>	<b>\$120,000</b>
<b>Fire Department</b>	<p><b>Add 2<sup>nd</sup> Deputy Fire Chief (2025)</b></p> <p>Add a 2nd Deputy Chief to distribute the burden associated with managing a department of 35-40 full time and volunteer firefighters. The burden on the Chief and existing Deputy continues to increase as call volumes rise. A third Chief will help to ensure that senior Fire personnel are available at all times to lead incident response.</p>	<b>\$150,000</b>
<b>Community Support</b>	<p><b>Parkland Track Renewal Fund Contribution (2024)</b></p> <p>The Town has been requested to provide funding for the completion of the renewal of the Parkland Track. In addition, the School District is seeking annual contributions from the Town and the District of North Saanich for 1/3 funding of a renewal fund to be established for the next surface replacement.</p>	<b>\$6,700</b>



**Town of Sidney  
2023-2027 Financial Plan**

***Water Operating Fund Summary***

The Water Operating Fund, financed entirely through a Parcel Tax and User Fees, provides for the purchase of bulk water from the CRD, as well as the maintenance and replacement of the distribution system.

In order to ensure the financial sustainability of the Water Utility, a new water rate structure was implemented for 2021. The first two years under the new rate structure produced the results we were expecting and hoping for. It appears that we are now collecting enough revenues each year to keep our Utility sustainable, regardless of the level of water consumption.

The only change to Water Rates for 2023 will be a 5.08% increase to the Consumption Charge, to offset the rate increase for the purchase of bulk water from the CRD and Saanich Peninsula Water Commission.

## Town of Sidney 2023 Financial Plan: Fund Summary

**FUND:** Water Operating Fund

**DESCRIPTION:** Operations of the Water Utility for the Town, with net funding from water user fees and parcel taxes.

**PROGRAM DETAILS:** Net operating expenditures for the Town of Sidney's Water Utility.

FINANCIAL SUMMARY	2022 YTD Actual	Budget 2022	2023	2024	2025	2026	2027
<b>Other Revenue</b>							
TAXES	475,350.	475,000.	479,100.	488,682.	498,456.	508,425.	518,594.
FEES, RATES & SERVICE CHARGES	680,753.	698,000.	698,000.	711,960.	726,200.	740,725.	755,540.
RESERVE & INTERFUND TRANSFERS	.	41,200.	69,226.	60,179.	12,499.	14,886.	17,438.
OTHER REVENUE	5,436.	5,000.	5,000.	5,100.	5,202.	5,306.	5,412.
<b>Total Revenue before User Charges</b>	1,161,539.	1,219,200.	1,251,326.	1,265,921.	1,242,357.	1,269,342.	1,296,984.
<b>Operating Expenditures</b>							
PERSONNEL	320,787.	360,090.	369,849.	377,234.	384,767.	392,450.	400,289.
CONTRACTED SERVICES & EQUIPMENT	25,849.	102,568.	133,186.	103,025.	54,084.	55,165.	56,268.
MATERIALS, SUPPLIES & EQUIPMENT	1,432,037.	1,472,731.	1,522,731.	1,553,185.	1,584,247.	1,615,930.	1,648,247.
OTHER EXPENSES & ALLOCATIONS	245,811.	254,291.	290,860.	296,677.	302,611.	308,664.	314,837.
RESERVE & INTERFUND TRANSFERS	316,300.	406,520.	414,700.	445,400.	456,440.	467,721.	479,343.
<b>Total Expenditures</b>	2,340,785.	2,596,200.	2,731,326.	2,775,521.	2,782,149.	2,839,930.	2,898,984.
VARIABLE CHARGES	1,427,446.	1,377,000.	1,480,000.	1,509,600.	1,539,792.	1,570,588.	1,602,000.
Percentage Change			7.48%	2.00%	2.00%	2.00%	2.00%

<b>Town of Sidney 2023 Financial Plan: Function Summary</b>						
<b>FUND: Water Operating</b>						
<b>SUB-FUNCTION</b>	<b>2022 Net Budget</b>	<b>2023 Net Budget</b>	<b>2024 Net Budget</b>	<b>2025 Net Budget</b>	<b>2026 Net Budget</b>	<b>2027 Net Budget</b>
<b>Net Expenditures</b>						
<b>81000-Water General Revenue</b>	(2,432,000.)	(2,527,126.)	(2,650,061.)	(2,654,181.)	(2,709,402.)	(2,765,847.)
<i>change from prior year</i>		(95,126.)	(122,935.)	(4,120.)	(55,221.)	(56,445.)
<b>81020-Water Administration</b>	1,766,482.	1,848,480.	1,935,449.	1,923,158.	1,961,622.	2,000,855.
<i>change from prior year</i>		81,998.	86,969.	(12,291.)	38,464.	39,233.
<b>81030-Water Training</b>	16,571.	16,571.	16,903.	17,242.	17,587.	17,938.
<i>change from prior year</i>		.	332.	339.	345.	351.
<b>81050-Water Customer Billing &amp; Collection</b>	32,000.	32,000.	32,640.	33,293.	33,958.	34,638.
<i>change from prior year</i>		.	640.	653.	665.	680.
<b>81110-Water Main Flushing</b>	23,489.	27,489.	28,039.	28,599.	29,171.	29,755.
<i>change from prior year</i>		4,000.	550.	560.	572.	584.
<b>81120-Water Valve Maintenance</b>	24,105.	24,105.	24,587.	25,079.	25,580.	26,092.
<i>change from prior year</i>		.	482.	492.	501.	512.
<b>81140-Water System Repairs</b>	126,716.	126,716.	129,250.	131,833.	134,470.	137,159.
<i>change from prior year</i>		.	2,534.	2,583.	2,637.	2,689.
<b>81620-Water Buildings</b>	8,270.	8,588.	8,759.	8,934.	9,112.	9,294.
<i>change from prior year</i>		318.	171.	175.	178.	182.
<b>81630-Water Small Tools &amp; Safety Supplies</b>	7,553.	7,883.	8,029.	8,178.	8,329.	8,483.
<i>change from prior year</i>		330.	146.	149.	151.	154.
<b>81640-Water Equipment</b>	4,876.	5,176.	5,279.	5,385.	5,492.	5,602.
<i>change from prior year</i>		300.	103.	106.	107.	110.
<b>81650-Water Vehicles &amp; Mobile Equipment</b>	15,418.	15,418.	15,726.	16,040.	16,360.	16,688.
<i>change from prior year</i>		.	308.	314.	320.	328.
<b>81710-Water Fiscal Services-Transfers</b>	406,520.	414,700.	445,400.	456,440.	467,721.	479,343.
<i>change from prior year</i>		8,180.	30,700.	11,040.	11,281.	11,622.
<b>Total Net Expenditures</b>	.	.	.	.	.	.
<i>change from prior year</i>		.	.	.	.	.

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net	Change	
<b>81</b>	<b>Water Operating</b>								
	<b>81000</b> Water-General Revenue	2,432,000	-	(2,432,000)	2,527,126	-	(2,527,126)	(95,126)	Includes 5.08% User Rate increase
	<b>81020</b> Water-Administration	41,200	1,807,682	1,766,482	81,200	1,929,680	1,848,480	81,998	Bulk Water increase
	<b>81030</b> Water-Training	-	16,571	16,571	-	16,571	16,571	-	
	<b>81050</b> Water-Customer Billing&Collect	-	32,000	32,000	-	32,000	32,000	-	
	<b>81110</b> Water-Flushing	-	23,489	23,489	-	27,489	27,489	4,000	
	<b>81120</b> Water-Valve Maintenance	-	24,105	24,105	-	24,105	24,105	-	
	<b>81140</b> Water-System Repairs	-	126,716	126,716	-	126,716	126,716	-	
	<b>81620</b> Water-Buildings	-	8,270	8,270	-	8,588	8,588	318	
	<b>81630</b> Water-Small Tools	-	5,513	5,513	-	7,883	7,883	2,370	
	<b>81635</b> Water Safety Equipment	-	2,040	2,040	-	-	-	(2,040)	
	<b>81640</b> Water-Equipment	-	4,876	4,876	-	5,176	5,176	300	
	<b>81650</b> Water-Vehicles	-	15,418	15,418	-	15,418	15,418	-	
	<b>81710</b> Water-Fiscal Services-Transfrs	-	406,520	406,520	-	414,700	414,700	8,180	Adding \$100K to Reserve Trsf.
	<b>81910</b> Water-Service Connections	84,000	84,000	-	84,000	84,000	-	-	
	<b>81920</b> WO-New Water Meters	39,000	39,000	-	39,000	39,000	-	-	
	<b>81 Water Operating</b>	<b>2,596,200</b>	<b>2,596,200</b>	<b>-</b>	<b>2,731,326</b>	<b>2,731,326</b>	<b>-</b>	<b>-</b>	

**Town of Sidney**  
**2023-2027 Financial Plan**

***Sewer Operating Fund Summary***

The Sewer Operating Fund provides for Sidney's share of operating the Unified Treatment Plant, which has provided sewage treatment to the Peninsula for over 20 years, as well as the maintenance and replacement of the collection system. The Sewer Utility has recently enjoyed a healthy financial position, which allowed us to reduce both the Sewer Parcel Tax and User Rates in 2015.

The recent cost of infrastructure replacement projects has increased long-term cost projections for maintaining our Sewer assets, including both the collection mains and pump stations. To ensure that the Sewer Fund remains financially sustainable, the annual transfer to the replacement reserve was recently increased. Additional increases are likely in future, but have not yet been built into the budget, as we work to determine the correct amount.

An increase of 3.7% to the Sewer User rate is required for 2023. The Parcel Tax rates will remain as is. The rates will be as follows:

- The Parcel Tax for Strata properties will remain at \$65 per parcel.
- The Parcel Tax for all other properties will remain at \$130 per parcel.
- The User Fee will increase from \$8.10 per 1,000 gallons of water used, to \$8.40.
- The minimum quarterly charge for Sewer will remain at \$25.

Now that the Water Rate structure review has been completed, the attention will shift to Sewer. This review is anticipated in 2024, with a new Sewer rate structure anticipated for 2025.

## Town of Sidney 2023 Financial Plan: Fund Summary

**FUND:** Sewer Operating Fund

**DESCRIPTION:** Operations of the Sewer Utility for the Town, with net funding from sewer user fees and parcel taxes.

**PROGRAM DETAILS:** Net operating expenditures for the Town of Sidney's Sewer Utility.

FINANCIAL SUMMARY	2022 YTD Actual	Budget 2022	2023	2024	2025	2026	2027
<b>Other Revenue</b>							
TAXES	576,030.	575,575.	581,815.	593,451.	605,320.	617,426.	629,775.
FEES, RATES & SERVICE CHARGES	22,183.	35,500.	35,500.	36,210.	36,934.	37,673.	38,426.
RESERVE & INTERFUND TRANSFERS	.	209,983.	287,529.	248,408.	224,328.	230,482.	236,870.
OTHER REVENUE	6,145.	5,000.	5,000.	5,100.	5,202.	5,306.	5,412.
<b>Total Revenue before User Charges</b>	<b>604,357.</b>	<b>826,058.</b>	<b>909,844.</b>	<b>883,169.</b>	<b>871,784.</b>	<b>890,887.</b>	<b>910,483.</b>
<b>Operating Expenditures</b>							
PERSONNEL	298,444.	309,014.	314,654.	320,636.	311,738.	317,960.	324,304.
CONTRACTED SERVICES & EQUIPMENT	1,841,192.	1,917,706.	1,924,807.	1,911,068.	1,949,279.	1,988,254.	2,028,008.
MATERIALS, SUPPLIES & EQUIPMENT	79,838.	107,963.	116,963.	119,003.	106,083.	108,203.	110,366.
OTHER EXPENSES & ALLOCATIONS	89,017.	97,275.	97,120.	99,062.	101,044.	103,065.	105,126.
RESERVE & INTERFUND TRANSFERS	334,100.	344,100.	356,300.	371,400.	380,400.	389,700.	399,300.
<b>Total Expenditures</b>	<b>2,642,591.</b>	<b>2,776,058.</b>	<b>2,809,844.</b>	<b>2,821,169.</b>	<b>2,848,544.</b>	<b>2,907,182.</b>	<b>2,967,104.</b>
USER CHARGES	1,753,880.	1,950,000.	1,900,000.	1,938,000.	1,976,760.	2,016,295.	2,056,621.
Percentage Change			(2.56%)	2.00%	2.00%	2.00%	2.00%

<b>Town of Sidney 2023 Financial Plan: Function Summary</b>						
<b>FUND: Sewer Operating</b>						
<b>SUB-FUNCTION</b>	<b>2022 Net Budget</b>	<b>2023 Net Budget</b>	<b>2024 Net Budget</b>	<b>2025 Net Budget</b>	<b>2026 Net Budget</b>	<b>2027 Net Budget</b>
<b>Net Expenditures</b>						
<b>82000-Sewer General Revenue</b>	(2,699,358.)	(2,723,144.)	(2,784,959.)	(2,811,610.)	(2,869,510.)	(2,928,679.)
<i>change from prior year</i>		(23,786.)	(61,815.)	(26,651.)	(57,900.)	(59,169.)
<b>82020-Sewer Administration</b>	231,514.	227,010.	231,539.	236,159.	240,871.	245,677.
<i>change from prior year</i>		(4,504.)	4,529.	4,620.	4,712.	4,806.
<b>82030-Sewer Training</b>	16,657.	16,657.	16,990.	17,330.	17,677.	18,031.
<i>change from prior year</i>		.	333.	340.	347.	354.
<b>82050-Sewer Customer Billing &amp; Collection</b>	5,116.	5,116.	5,218.	5,322.	5,428.	5,536.
<i>change from prior year</i>		.	102.	104.	106.	108.
<b>82110-Sewer Preventative Maintenance</b>	35,642.	35,642.	36,356.	37,084.	37,826.	38,583.
<i>change from prior year</i>		.	714.	728.	742.	757.
<b>82120-System Repairs/Inflow &amp; Infiltration</b>	164,584.	164,584.	167,276.	140,022.	142,822.	145,677.
<i>change from prior year</i>		.	2,692.	(27,254.)	2,800.	2,855.
<b>82210-Preventative Mtce-Lift Stations</b>	65,007.	65,861.	67,177.	68,521.	69,891.	71,289.
<i>change from prior year</i>		854.	1,316.	1,344.	1,370.	1,398.
<b>82220-Repairs - Lift Stations</b>	33,964.	33,964.	34,644.	35,337.	36,044.	36,765.
<i>change from prior year</i>		.	680.	693.	707.	721.
<b>82610-Sewer Yards &amp; Grounds</b>	1,362.	1,362.	1,389.	1,417.	1,445.	1,473.
<i>change from prior year</i>		.	27.	28.	28.	28.
<b>82630-Sewer Small Tools &amp; Safety Supplies</b>	6,184.	6,424.	6,541.	6,660.	6,782.	6,905.
<i>change from prior year</i>		240.	117.	119.	122.	123.
<b>82640-Sewer Equipment</b>	7,481.	9,281.	9,466.	9,655.	9,848.	10,044.
<i>change from prior year</i>		1,800.	185.	189.	193.	196.
<b>82650-Sewer Vehicles &amp; Mobile Equipment</b>	43,325.	50,525.	51,536.	52,567.	53,617.	54,689.
<i>change from prior year</i>		7,200.	1,011.	1,031.	1,050.	1,072.
<b>82710-Sewer Fiscal Services - Transfers</b>	2,088,522.	2,106,718.	2,156,827.	2,201,536.	2,247,259.	2,294,010.
<i>change from prior year</i>		18,196.	50,109.	44,709.	45,723.	46,751.
<b>Total Net Expenditures</b>	.	.	.	.	.	.
<i>change from prior year</i>		.	.	.	.	.

## 2022 to 2023 Revenue & Expenditure Comparison by Function

	Subfunction	2022 Budget			2023 Budget			Net Change	Comments
		Revenues	Expenses	Net	Revenues	Expenses	Net		
<b>82</b>	<b>Sewer Operating</b>								
	<b>82000</b> Sewer-General revenue	2,699,358	-	(2,699,358)	2,723,144	-	(2,723,144)	(23,786)	Includes 3.7% User Rate increase
	<b>82020</b> Sewer-Administration	41,200	272,714	231,514	51,200	278,210	227,010	(4,504)	
	<b>82030</b> Sewer-Training	-	16,657	16,657	-	16,657	16,657	-	
	<b>82050</b> Sewer-Customer Billing&Collect	-	5,116	5,116	-	5,116	5,116	-	
	<b>82110</b> Sewer-Preventative Maintenance	-	35,642	35,642	-	35,642	35,642	-	
	<b>82120</b> Sewer-Repairs/I&I	-	164,584	164,584	-	164,584	164,584	-	
	<b>82210</b> Sewer-Lift Statn Prevnt Maint	-	65,007	65,007	-	65,861	65,861	854	
	<b>82220</b> Sewer-Lift Station Repairs	-	33,964	33,964	-	33,964	33,964	-	
	<b>82610</b> Sewer-Yards & Grounds	-	1,362	1,362	-	1,362	1,362	-	
	<b>82630</b> Sewer-Small Tools	-	6,184	6,184	-	6,424	6,424	240	
	<b>82640</b> Sewer-Equipment	-	7,481	7,481	-	9,281	9,281	1,800	
	<b>82650</b> Sewer-Vehicles	-	43,325	43,325	-	50,525	50,525	7,200	
	<b>82710</b> Sewer-Fiscal Services-Tranfrs	-	2,088,522	2,088,522	-	2,106,718	2,106,718	18,196	
	<b>82910</b> Connections	32,000	32,000	-	32,000	32,000	-	-	
	<b>82920</b> Summergate Lift	3,500	3,500	-	3,500	3,500	-	-	
<b>82</b>	<b>Sewer Operating</b>	<b>2,776,058</b>	<b>2,776,058</b>	<b>-</b>	<b>2,809,844</b>	<b>2,809,844</b>	<b>-</b>	<b>-</b>	



## CAPITAL BUDGETS

The Town undertakes varying levels of capital expenditure from year to year. These expenditures are generally for either the renewal or replacement of existing assets, such as our infrastructure network, or for the purchase and addition of new assets.

Capital expenditures are funded from a variety of sources, including internal reserves, grants, borrowing, and a certain amount of current taxes and user fees. The level of current taxes being applied to capital projects has been reduced over the past three years, as the Town took advantage of external funding sources; however, as those external sources are limited, the financial plan has included more property tax funding over the past two years, which has an impact on the proposed tax increase.

Included in this section are the following materials to support the capital budget in the 2023-2027 Financial Plan:

- 5-year listing of all projects to be undertaken.
- Capital projects by year for 2023; shows total cost for the year, as well as the funding sources.
- Brief descriptions of all 2023 capital projects.

## 5 Year Capital Project Listing

Project	Description	2023	2024	2025	2026	2027	Total
<b>General</b>							
ADM-08-001	Annual Workspace Efficiency Upgrades	5,000	5,000	5,000	5,000	5,000	25,000
ADM-22-001	Asset Management Plan	110,000	65,000	-	-	-	175,000
COM-08-003	Computer Replacement Plan	80,000	126,000	165,000	290,000	91,000	752,000
COM-09-003	Computer Equipment Fund	5,000	5,000	5,000	5,000	5,000	25,000
POL-09-005	RCMP Furnishings	15,000	15,000	15,000	15,000	15,000	75,000
POL-19-001	RCMP Interior Painting	50,000	-	-	-	-	50,000
POL-19-002	RCMP Kitchen Upgrades	-	15,000	-	-	-	15,000
POL-20-003	RCMP Window Replacement	-	-	-	30,000	-	30,000
POL-20-004	RCMP Cell/Interview Room Renovation	75,000	-	-	-	-	75,000
POL-21-001	RCMP Internal Door Security	-	-	30,000	-	-	30,000
POL-21-003	RCMP Flooring Replacement	30,000	-	-	-	-	30,000
POL-22-001	RCMP Miscellaneous Security Upgrades	-	-	50,000	50,000	50,000	150,000
POL-22-002	RCMP Air Handling Unit	-	120,000	-	-	-	120,000
POL-23-001	RCMP Dry Pipe System	30,000	-	-	-	-	30,000
FIR-08-003	Fire Department Equipment	30,765	26,750	26,750	26,750	26,750	137,765
FIR-08-004	Fire Vehicle Replacement Plan	150,000	-	-	80,000	-	230,000
ENG-08-003	Engineering Equipment	4,500	4,500	4,500	4,500	4,500	22,500
ENG-15-001	DCC Bylaw	70,000	-	-	-	-	70,000
DNP-13-002	Ferry Terminal Marine Structures	330,000	-	-	110,000	-	440,000
DNP-13-003	Ferry Terminal Building Improvements	50,000	1,000,000	100,000	-	-	1,150,000
DNP-15-001	Bevan Fishing Pier Rehabilitation	245,000	-	-	-	650,000	895,000
DNP-22-001	Griffith Wharf Removal	-	-	150,000	-	-	150,000
DRA-12-003	Infrastructure Plan Projects Years 2-5	-	-	87,300	-	352,200	439,500
DRA-17-001	Town Hall Foundation Drainage	-	-	100,000	-	-	100,000
DRA-18-003	Infra Plan-McDonald Park Rd Storm	-	339,300	-	-	-	339,300
DRA-20-003	Infra Plan-Fire Lane #4 Drainage, McDonald Park Rd-East	-	145,300	-	-	-	145,300
DRA-20-004	Infra Plan-James White Drainage, Seventh St to Swiftsure Pl	-	998,900	-	-	-	998,900
DRA-22-001	Infra Plan Drainage Bowden Rd from Allbay Rd to End	94,100	-	-	-	-	94,100
DRA-22-002	Infra Plan Drainage Galaran Rd, from Henry Ave to Mills Rd	301,950	-	-	-	-	301,950
PRK-08-005	Parks Equipment	10,000	10,000	10,000	10,000	10,000	50,000
PRK-08-008	Parks Vehicles	125,000	-	80,000	-	-	205,000
PRK-15-009	Totem Park-Refurbish Totem Pole	50,000	-	-	-	-	50,000
PRK-16-010	Rotary Park Irrigation Replacement	10,000	-	-	-	-	10,000
PRK-17-005	Fifth Street Medians Landscaping	25,000	-	-	-	-	25,000

## 5 Year Capital Project Listing (continued)

Project	Description	2023	2024	2025	2026	2027	Total
<b>General</b>							
PRK-17-010	Tulista Park-Rebuild Shelter	-	50,000	-	-	-	50,000
PRK-19-001	Rathdown Park Improvements	37,000	100,000	200,000	-	-	337,000
PRK-19-005	Mermaid Park- Playground Equipment	-	-	-	-	30,000	30,000
PRK-20-004	Sculpture Purchases	15,000	15,000	15,000	15,000	-	60,000
PRK-21-001	Pickleball Courts	-	-	250,000	-	-	250,000
PRK-21-004	Tree Guards	10,000	10,000	10,000	10,000	10,000	50,000
PRK-22-002	Waterfront Walkway Wooded Retaining Walls Replacement	100,000	-	-	-	-	100,000
PRK-23-001	Brethour Park Design & Park Improvements	200,000	-	30,000	450,000	-	680,000
PRK-23-002	Replace Wildlife Perch Pole at Eastview Park	15,000	-	-	-	-	15,000
PRK-23-003	Reay Creek Pedestrian Bridge (North Saanich)	60,000	-	-	-	-	60,000
PRK-23-004	Lochside Waterfront Walkway Hedge Replacement	-	-	20,000	-	-	20,000
PRK-23-006	Seaport Park Hedge Replacement	8,000	-	-	-	-	8,000
PRK-23-007	Beacon Park Drainage Improvements	2,500	20,000	-	-	-	22,500
PRK-23-009	Eastview Park South Access Path Improvements	10,000	-	-	-	-	10,000
PRK-23-010	Parkland Track Contribution	83,000	-	-	-	-	83,000
PRK-23-011	Peninsula Soccer Turf Field	250,000	-	-	-	-	250,000
PRK-24-001	Rotary Park - New Electric Mower	-	10,000	-	-	-	10,000
PRK-24-002	Iroquois Park - Pave Pathways	-	100,000	-	-	-	100,000
PRK-24-003	Iroquois Park Shade Element	-	50,000	-	-	-	50,000
PRK-24-004	Share Equipment Box at Iroquois Park	-	5,000	-	-	-	5,000
PRK-24-005	Seaport Park - Replace Stairwell to Beach	-	10,000	-	-	-	10,000
PRK-24-006	Beacon Park Bike Parking	-	5,000	-	-	-	5,000
PRK-25-001	Replace Tulista Park Washrooms	-	-	300,000	-	-	300,000
PRK-26-001	Glass Beach Safety Improvements	-	-	-	20,000	-	20,000
PRK-26-002	Eastview Park Landscape Refresh	-	-	-	60,000	-	60,000
PRK-27-001	Beacon Park Shade Element	-	-	-	-	50,000	50,000
PRK-27-002	Lochside Waterfront Walkway Slope Maintenance Equipment	-	-	-	-	70,000	70,000
PRK-27-003	Iroquois Park Bottle Fill Station	-	-	-	-	10,000	10,000
PRK-27-004	Eastview Park Boardwalk	-	-	-	-	300,000	300,000
PWG-08-005	Underground Wiring	20,000	20,000	20,000	20,000	20,000	100,000
PWG-08-011	Green Technology Applications	10,000	10,000	10,000	10,000	10,000	50,000
PWG-09-002	Public Works Equipment	10,000	10,000	10,000	10,000	10,000	50,000
PWG-09-003	Transportation Vehicles	390,000	-	215,000	135,000	-	740,000
PWG-16-003	Public Works Administration Building Design	25,000	-	-	-	-	25,000
PWG-16-006	Small Packer-Garbage Truck	-	100,000	-	-	-	100,000

### 5 Year Capital Project Listing (continued)

Project	Description	2023	2024	2025	2026	2027	Total
<b>General</b>							
PWG-17-003	Public Works Wash Bay	100,000	-	-	-	-	100,000
PWG-17-004	Wheel Loader	160,000	-	-	-	-	160,000
PWG-17-017	Replace Fourth St. Washrooms	160,000	-	-	-	-	160,000
PWG-19-001	Annual Workspace Efficiency-Public Works/Parks	3,000	3,000	3,000	3,000	3,000	15,000
PWG-19-002	Solar Panels-Iroquois Food Bank	-	-	-	80,000	-	80,000
PWG-20-002	Waterfront Public Washrooms	405,000	-	-	-	-	405,000
PWG-21-002	Town Hall Electrical Service	92,500	-	-	-	-	92,500
PWG-23-001	Benches for Downtown Streets	20,000	-	-	-	-	20,000
PWG-25-001	Town Hall Boiler Replacement	-	-	75,000	-	-	75,000
RDS-08-010	Downtown Street Lighting	30,000	30,000	30,000	30,000	30,000	150,000
RDS-12-011	Infrastructure Plan Projects Years 2-5	-	-	277,100	199,500	679,300	1,155,900
RDS-15-006	Infra Plan-Seventh Street Sidewalk, from Brethour Ave to Henry Ave	26,800	-	-	-	-	26,800
RDS-15-008	McDonald Park Road Sidewalk	-	-	24,000	-	-	24,000
RDS-16-001	Beacon Ave Curb Returns	22,500	-	-	-	-	22,500
RDS-16-030	Hydro Box Revitalization	10,000	10,000	10,000	10,000	10,000	50,000
RDS-18-009	Bike Path West Side of Highway	-	660,000	-	-	-	660,000
RDS-18-015	Street Light Replacement	50,000	20,000	20,000	20,000	20,000	130,000
RDS-18-016	Infra Plan-Galaran Sidewalk, Curb, Paving	1,851,940	-	-	-	-	1,851,940
RDS-19-002	Canora Rd Improvements,Ocean Ave - Summergate Blvd	-	-	267,200	437,500	415,400	1,120,100
RDS-19-012	Infra Plan Sidewalk, Curb, Paving – Malaview from 3rd to 5th	-	380,200	-	-	-	380,200
RDS-19-017	Infra Plan-McDonald Park-Fire Lane#2-Pat Bay Hwy	-	-	889,100	-	-	889,100
RDS-20-003	North-South Bike Lanes	360,000	-	-	-	-	360,000
RDS-21-002	Infra Plan Henry, Fifth St to Fourth St	-	112,400	-	-	-	112,400
RDS-21-009	James White-Pat Bay Hwy to Corner	-	602,900	-	-	-	602,900
RDS-22-006	Miscellaneous Active Transportation Improvements	30,000	30,000	30,000	30,000	30,000	150,000
RDS-22-008	Bike Racks	5,000	5,000	5,000	5,000	5,000	25,000
RDS-22-010	Infra Plan Paving Tulista Boat Trailer Lot-9565 Fifth St	-	72,200	-	-	-	72,200
RDS-22-011	Survey Monument Replacement and Maintenance	10,000	10,000	10,000	10,000	10,000	50,000
RDS-22-012	Beacon West Roundabout	6,400,000	-	-	-	-	6,400,000
RDS-23-001	First St Beautification	-	-	500,000	-	-	500,000
RDS-23-002	Infra Plan Fifth St. Sidewalk-Schooner Cl to Ocean Ave	75,000	-	-	-	-	75,000
TRN-15-001	Bus Stop Improvements	5,000	-	-	-	-	5,000
SNR-23-001	Senior Centre HVAC Replacement	12,000	-	-	-	-	12,000
		12,970,555	5,326,450	4,048,950	2,181,250	2,922,150	27,449,355

### 5 Year Capital Project Listing (continued)

Project	Description	2023	2024	2025	2026	2027	Total
<b>Water</b>							
WAT-08-001	Water Equipment	10,000	10,000	10,000	10,000	10,000	50,000
WAT-12-003	Infrastructure Plan Projects Years 2-5	-	283,500	266,200	284,800	273,300	1,107,800
WAT-15-001	Hydrant Upgrades	10,000	10,000	10,000	10,000	10,000	50,000
WAT-17-001	Meter Replacement Program	187,900	100,000	100,000	100,000	100,000	587,900
WAT-20-001	Lochside Watermain Replacement	650,000	-	-	-	-	650,000
WAT-21-001	Infra Plan Amelia, Fire Lane #3 to Easement	155,000	-	-	-	-	155,000
WAT-21-002	Infra Plan Henry, from Seventh to the West	10,000	-	-	-	-	10,000
WAT-21-003	Infra Plan Swiftsure Pl, James White to Corner	71,400	-	-	-	-	71,400
WAT-22-001	Infra Plan Water-Galaran Rd, from Mills Rd to FH220	78,200	-	-	-	-	78,200
WAT-22-002	Infra Plan Water-Harbour Rd, from Bowden Rd to the North	149,600	-	-	-	-	149,600
		1,322,100	403,500	386,200	404,800	393,300	2,909,900
<b>Sewer</b>							
SEW-08-001	Sewer Equipment	10,000	10,000	10,000	10,000	10,000	50,000
SEW-08-004	Sewer Vehicles	-	-	-	40,000	-	40,000
SEW-12-002	Infrastructure Plan Projects Years 2-5	-	91,200	151,600	194,000	420,000	856,800
SEW-15-001	Pump Station Spare Pump	20,000	-	-	-	-	20,000
SEW-16-001	Access Hatches-Pump Stations	39,450	20,000	20,000	20,000	20,000	119,450
SEW-18-003	Infra Plan Sewer-Harbour Pump Station	80,000	-	560,000	-	-	640,000
SEW-19-002	Infra Plan Sewer-Rothesay Pump Station	61,800	-	-	-	-	61,800
SEW-20-001	SCADA System Improvements	50,000	-	-	-	-	50,000
SEW-20-002	Infra Plan-James White Sewer, Seventh St to James White West	131,400	565,300	-	-	-	696,700
SEW-22-001	Infra Plan Sewer Frost Ave, Pat Bay Hwy from SMH21 to SMH 22	126,100	-	-	-	-	126,100
SEW-22-002	Infra Plan Sewer Mills Rd, Pat Bay Hwy from SMH309 to SMH310	142,800	-	-	-	-	142,800
SEW-22-003	Infra Plan Sewer Weiler Ave, Pat Bay Hwy from SMH86 to SMH87	121,700	-	-	-	-	121,700
SEW-23-001	Infra Plan Sewer Ardwell Avenue Pumps	110,300	-	-	-	-	110,300
SEW-23-002	Infra Plan Sewer Frost Avenue Pumps	40,200	-	-	-	-	40,200
SEW-23-003	Infra Plan Sewer Seaport Place Pumps	62,900	-	-	-	-	62,900
		996,650	686,500	741,600	264,000	450,000	3,138,750
		15,289,305	6,416,450	5,176,750	2,850,050	3,765,450	33,498,005

## 2023 Capital Projects with Funding Sources

Project	Description	Budget	Funding Sources						Total Funding
			Taxes / UB Fees	RFFC	Reserves	Grants	Debt	Fees/ Other	
<b>General</b>									
ADM-08-001	Annual Workspace Efficiency Upgrades	5,000		5,000	-				5,000
ADM-22-001	Asset Management Plan	110,000			60,000	50,000			110,000
COM-08-003	Computer Replacement Plan	80,000			80,000				80,000
COM-09-003	Computer Equipment Fund	5,000	5,000		-				5,000
POL-09-005	RCMP Furnishings	15,000		9,690	-			5,310	15,000
POL-19-001	RCMP Interior Painting	50,000	10,650	13,318	-			26,032	50,000
POL-20-004	RCMP Cell/Interview Room Renovation	75,000		35,952	-			39,048	75,000
POL-21-003	RCMP Flooring Replacement	30,000	14,381		-			15,619	30,000
POL-23-001	RCMP Dry Pipe System	30,000	14,381		-			15,619	30,000
FIR-08-003	Fire Department Equipment	30,765	28,549	2,216	-				30,765
FIR-08-004	Fire Vehicle Replacement Plan	150,000			150,000				150,000
ENG-08-003	Engineering Equipment	4,500	4,500		-				4,500
ENG-15-001	DCC Bylaw	70,000			-			70,000	70,000
DNP-13-002	Ferry Terminal Marine Structures	330,000			330,000				330,000
DNP-13-003	Ferry Terminal Building Improvements	50,000			50,000			-	50,000
DNP-15-001	Bevan Fishing Pier Rehabilitation	245,000			245,000				245,000
DRA-22-001	Infra Plan Drainage Bowden Rd from Allbay Rd to End	94,100			94,100				94,100
DRA-22-002	Infra Plan Drainage Galaran Rd, from Henry Ave to Mills Rd	301,950			301,950				301,950
PRK-08-005	Parks Equipment	10,000	10,000		-				10,000
PRK-08-008	Parks Vehicles	125,000			125,000				125,000
PRK-15-009	Totem Park-Refurbish Totem Pole	50,000			50,000				50,000
PRK-16-010	Rotary Park Irrigation Replacement	10,000	4,250		-			5,750	10,000
PRK-17-005	Fifth Street Medians Landscaping	25,000	25,000		-				25,000
PRK-19-001	Rathdown Park Improvements	37,000			27,000			10,000	37,000
PRK-20-004	Sculpture Purchases	15,000			7,500			7,500	15,000
PRK-21-004	Tree Guards	10,000	5,000		-			5,000	10,000
PRK-22-002	Waterfront Walkway Wooded Retaining Walls Replacement	100,000			100,000				100,000
PRK-23-001	Brethour Park Design & Park Improvements	200,000		5,000	130,000			65,000	200,000
PRK-23-002	Replace Wildlife Perch Pole at Eastview Park	15,000	15,000		-				15,000
PRK-23-003	Reay Creek Pedestrian Bridge (North Saanich)	60,000			60,000				60,000

## 2023 Capital Projects with Funding Sources

Project	Description	Budget	Funding Sources						Total Funding
			Taxes / UB Fees	RFFC	Reserves	Grants	Debt	Fees/ Other	
PRK-23-006	Seaport Park Hedge Replacement	8,000	8,000		-				8,000
PRK-23-007	Beacon Park Drainage Improvements	2,500	2,500		-				2,500
PRK-23-009	Eastview Park South Access Path Improvements	10,000	10,000		-				10,000
PRK-23-010	Parkland Track Contribution	83,000			83,000				83,000
PRK-23-011	Peninsula Soccer Turf Field	250,000			250,000				250,000
PWG-08-005	Underground Wiring	20,000		20,000	-				20,000
PWG-08-011	Green Technology Applications	10,000			10,000				10,000
PWG-09-002	Public Works Equipment	10,000	6,170	3,830	-				10,000
PWG-09-003	Transportation Vehicles	390,000			390,000				390,000
PWG-16-003	Public Works Administration Building Design	25,000		25,000	-				25,000
PWG-17-003	Public Works Wash Bay	100,000			100,000				100,000
PWG-17-004	Wheel Loader	160,000			160,000				160,000
PWG-17-017	Replace Fourth St. Washrooms	160,000			160,000				160,000
PWG-19-001	Annual Workspace Efficiency-Public Works/Parks	3,000	3,000		-				3,000
PWG-20-002	Waterfront Public Washrooms	405,000			405,000				405,000
PWG-21-002	Town Hall Electrical Service	92,500			92,500				92,500
PWG-23-001	Benches for Downtown Streets	20,000			20,000				20,000
RDS-08-010	Downtown Street Lighting	30,000	11,005	18,995	-				30,000
RDS-15-006	Infra Plan-Seventh Street Sidewalk, from Brethour Ave to Henry Av	26,800			26,800				26,800
RDS-16-001	Beacon Ave Curb Returns	22,500			22,500				22,500
RDS-16-030	Hydro Box Revitalization	10,000			10,000				10,000
RDS-18-015	Street Light Replacement	50,000	15,000		35,000				50,000
RDS-18-016	Infra Plan-Galaran Sidewalk, Curb, Paving	1,851,940		16,815	1,720,390			114,735	1,851,940
RDS-20-003	North-South Bike Lanes	360,000			360,000				360,000
RDS-22-006	Miscellaneous Active Transportation Improvements	30,000			30,000				30,000
RDS-22-008	Bike Racks	5,000			2,500			2,500	5,000
RDS-22-011	Survey Monument Replacement and Maintenance	10,000		10,000	-				10,000
RDS-22-012	Beacon West Roundabout	6,400,000			650,000		2,000,000	3,750,000	6,400,000
RDS-23-002	Infra Plan Fifth St. Sidewalk-Schooner Cl to Ocean Ave	75,000			65,000			10,000	75,000
TRN-15-001	Bus Stop Improvements	5,000	3,300	1,700	-				5,000
SNR-23-001	Senior Centre HVAC Replacement	12,000			12,000				12,000
		<b>12,970,555</b>	<b>195,686</b>	<b>167,516</b>	<b>6,415,240</b>	<b>50,000</b>	<b>2,000,000</b>	<b>4,142,113</b>	<b>12,970,555</b>

## 2023 Capital Projects with Funding Sources

Project	Description	Budget	Funding Sources						Total Funding
			Taxes / UB Fees	RFFC	Reserves	Grants	Debt	Fees/ Other	
<b>Water</b>									
WAT-08-001	Water Equipment	10,000		10,000	-				10,000
WAT-15-001	Hydrant Upgrades	10,000			10,000				10,000
WAT-17-001	Meter Replacement Program	187,900			187,900				187,900
WAT-20-001	Lochside Watermain Replacement	650,000			650,000				650,000
WAT-21-001	Infra Plan Amelia, Fire Lane #3 to Easement	155,000			155,000				155,000
WAT-21-002	Infra Plan Henry, from Seventh to the West	10,000			10,000				10,000
WAT-21-003	Infra Plan Swiftsure Pl, James White to Corner	71,400			71,400				71,400
WAT-22-001	Infra Plan Water-Galaran Rd, from Mills Rd to FH220	78,200			78,200				78,200
WAT-22-002	Infra Plan Water-Harbour Rd, from Bowden Rd to the North	149,600			149,600				149,600
		1,322,100	-	10,000	1,312,100	-	-	-	1,322,100
<b>Sewer</b>									
SEW-08-001	Sewer Equipment	10,000	3,700	6,300	-				10,000
SEW-15-001	Pump Station Spare Pump	20,000	20,000		-				20,000
SEW-16-001	Access Hatches-Pump Stations	39,450		39,450	-				39,450
SEW-18-003	Infra Plan Sewer-Harbour Pump Station	80,000		31,800	48,200				80,000
SEW-19-002	Infra Plan Sewer-Rothesay Pump Station	61,800			61,800				61,800
SEW-20-001	SCADA System Improvements	50,000		50,000	-				50,000
SEW-20-002	Infra Plan-James White Sewer, Seventh St to James White West	131,400			131,400				131,400
SEW-22-001	Infra Plan Sewer Frost Ave, Pat Bay Hwy from SMH21 to SMH 22	126,100			126,100				126,100
SEW-22-002	Infra Plan Sewer Mills Rd, Pat Bay Hwy from SMH309 to SMH310	142,800			142,800				142,800
SEW-22-003	Infra Plan Sewer Weiler Ave, Pat Bay Hwy from SMH86 to SMH87	121,700			121,700				121,700
SEW-23-001	Infra Plan Sewer Ardwell Avenue Pumps	110,300			110,300				110,300
SEW-23-002	Infra Plan Sewer Frost Avenue Pumps	40,200			40,200				40,200
SEW-23-003	Infra Plan Sewer Seaport Place Pumps	62,900			62,900				62,900
		996,650	23,700	127,550	845,400	-	-	-	996,650
		15,289,305	269,386	305,066	8,522,740	50,000	2,000,000	4,142,113	15,289,305



## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
ADM-08-001	Annual Workspace Efficiency Upgrades	Annual budget to provide for occasional replacement and improvement of workspaces.	5,000
ADM-22-001	Asset Management Plan	Develop formal Asset Management Plan and implement additional asset management software to improve infrastructure planning process for the Town. This will improve the Town's ability to use a corridor approach when planning asset replacements and determine more accurate estimates for annual funding required to renew infrastructure.	110,000
COM-08-003	Computer Replacement Plan	A plan for the replacement of the Town's Computer Equipment and Printers. The plan, outlined in Policy #FN-015, covers replacement of existing equipment only. Purchases of new equipment must be budgeted for separately, including the cost of software and licensing.	80,000
COM-09-003	Computer Equipment Fund	Centralized addition of new computer equipment from all departments for planned new positions, or requirements that arise during the year. The cost for a new computer or laptop on the network is \$2,500, which includes software licensing.	5,000
DNP-13-002	Ferry Terminal Marine Structures	Miscellaneous works related to the Marine Structures at the Sidney Ferry Terminal, including major maintenance and capital replacement.	330,000
DNP-13-003	Ferry Terminal Building Improvements	Site and building improvements at the Sidney International Ferry Terminal. The major upcoming project is the replacement of the U.S. Customs Building, for conformance with new standards imposed under a Pre-clearance agreement.	50,000
DNP-15-001	Bevan Fishing Pier Rehabilitation	Rehabilitation of all steel elements from the substructure below intertidal levels to approximately one metre into the spray zone and localized steel repairs in the deck zone. This approach is considered a partial rehabilitation as it will not involve reinstating the coating throughout the upper	245,000

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
		substructure and deck structure. This will require the installation of a petroleum tape or similar on the piles and pile bracing within the intertidal zone. It would also require the reinstatement of the coatings on the piles and pile bracing up to deck level.	
DRA-22-001	Infra Plan Drainage Bowden Rd from Allbay Rd to End	Replacement of 55.6m of storm main pipe on Bowden Rd from Allbay Rd to End	94,100
DRA-22-002	Infra Plan Drainage Galaran Rd, from Henry Ave to Mills Rd	Replacement of 92.1m of storm main pipe and ditch fill 252.7m on Galaran Rd, from Henry Ave to Mills Rd	301,950
ENG-08-003	Engineering Equipment	This recurring yearly budget item is to replace existing engineering equipment. Also, with changes in technology, new equipment may be required.	4,500
ENG-15-001	DCC Bylaw	To update the Town's DCC Bylaw, which will allow for recovery of certain development-related costs associated with infrastructure upgrades.	70,000
FIR-08-003	Fire Department Equipment	Annual budget for the ongoing replacement of equipment needed for the Fire Department. This includes: Nozzles and Hose Fittings; Turnout Gear; SCBA; other specified equipment.	30,765
FIR-08-004	Fire Vehicle Replacement Plan	To provide for the timely replacement of Fire Vehicles, as per Council Policy FN-019: Vehicle Replacement Plan – Fire Department. These replacements will be fully funded by transfers from the Reserve for Fire Vehicle Replacement.	150,000
POL-09-005	RCMP Furnishings	Required replacement of old workstations and chairs for ergonomic, configuration and productivity purposes.	15,000
POL-19-001	RCMP Interior Painting	Paint the interior of the RCMP Building.	50,000

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
POL-20-004	RCMP Cell/Interview Room Renovations	Modifications to the cells and the interview room to meet current RCMP standards.	75,000
POL-21-003	RCMP Flooring Replacement	Replace carpeting and other flooring in RCMP Building due to wear and tear.	30,000
POL-23-001	RCMP Dry Pipe System	Replacement of the entire dry pipe system in the RCMP basement/parking garage.	30,000
PRK-08-005	Parks Equipment	Replacement of Parks small equipment.	10,000
PRK-08-008	Parks Vehicles	To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements.	125,000
PRK-15-009	Totem Park-Refurbish Totem Pole	To refurbish the totem pole at Totem Park, across from the Sidney-Anacortes Ferry Terminal site.	50,000
PRK-16-010	Rotary Park Irrigation Replacement	Final work on a 4-phase project to improve the inadequate and inefficient irrigation system at Rotary Park, with 50% of the funding coming from North Saanich.	10,000
PRK-17-005	Fifth Street Medians Landscaping	Replacing existing rock in the Fifth St. medians, which is heavily infested with weeds, with new filter cloth and lava rock. The 2022 work included refreshing the median immediately north of Ocean Ave. on Fifth St. This work will be completed in 2023.	25,000
PRK-19-001	Rathdown Park Improvements	Phased redevelopment of Rathdown Park, as identified in Parks Master Plan and subsequent conceptual designs. In 2020, the work featured playground design and installation. The 2023 budget amount is to implement drainage improvements. The need has been evident with tree planting and the new playground equipment in the park. The final phase in 2024 will be the installation of a sports court.	37,000

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
PRK-20-004	Sculpture Purchases	Acquisition of artworks along the Town's Sculpture Walk.	15,000
PRK-21-004	Tree Guards	Purchase and install steel tree guards for street trees in the Downtown core.	10,000
PRK-22-002	Waterfront Walkway Wooded Retaining Walls Replacement	Replace existing wooden retaining walls along waterfront walkway. They are deteriorating and reaching their end of life.	100,000
PRK-23-001	Brethour Park Design & Park Improvements	Detailed design of Brethour Park improvements according to the Parks Concept Plan, including greenspace (for future sport court), a playground, improved parking, improved trail network and a tree planting plan.	200,000
PRK-23-002	Replace Wildlife Perch Pole at Eastview Park	The existing wildlife perch pole at Eastview Park is reaching it's end of life. The pole is frequently used as a perch by multiple eagles and houses wifi equipment and Town irrigation controllers. The pole is also home to the large Frosty decoration, which is installed annually in advance of the Sidney Sparkles parade.	15,000
PRK-23-003	Contribute to District of North Saanich's Reay Creek Pedestrian Bridge	DNS is designing and constructing a pedestrian bridge to cross Reay Creek. Although the bridge is entirely within the municipality of North Saanich, it does connect to Peter Grant Park and Reay Creek Park within the Town of Sidney.	60,000
PRK-23-006	Seaport Park Hedge Replacement	Remove and replace approximately 25m of declining hedging material at Seaport Park.	8,000
PRK-23-007	Beacon Park Drainage Improvements	With the wet spring in 2022, poor drainage in Beacon Park became evident. The ground was often soggy for large events at the beginning of the season, which caused damage to the grass. Drainage improvements are required to ensure that this area is suitable for events in the spring and early summer, and the high volumes of spectators do not damage the turf.	2,500
PRK-23-009	Eastview Park South Access Path Improvements	The existing path on the south side of Eastview Park can be challenging to navigate due to it's slope. Modifications can be made to improve access to the park and the waterfront walkway via this path.	10,000

**2023 Capital Project Listing**

<b>Project #</b>	<b>Title</b>	<b>Description</b>	<b>2023 Project Cost</b>
PRK-23-010	Parkland Track Contribution	Contribution to the Parkland Track Replacement Project at Parkland School. Sidney and North Saanich are each being requested to assist with closing a funding gap to complete this project.	83,000
PRK-23-011	Peninsula Soccer Turf Field Contribution	Financial contribution toward an artificial turf soccer field project at Blue Heron Park. The northern Peninsula is the only area within the region without an all-weather field.	250,000
PWG-08-005	Underground Wiring	To allow the Town to participate in underground wiring projects, jointly funded by adjacent developments. \$20,000 annually.	20,000
PWG-08-011	Green Technology Applications	Funding to explore (through small pilot projects etc.) practical applications of green and sustainable technologies in Town operations, with the goal of reducing energy consumption and the Town's carbon emissions. The use of lower energy fixtures, solar energy, LED lighting and biofuels etc. is to be investigated.	10,000
PWG-09-002	Public Works Equipment	This recurring yearly budget is for replacement of public works equipment and upgrading to new technology, as required.	10,000
PWG-09-003	Transportation Vehicles	To provide for the timely replacement of Town Vehicles, as per Council Policy FN-022: Mobile Equipment Replacement Plan. Funding is set aside for these replacements.	390,000
PWG-16-003	Public Works Administration Building Design	Conceptual drawing for reconfiguration of Public Works Administration Offices. The existing offices were created by joining several portable trailers together many years ago. A modern office would provide better working space and be more energy efficient.	25,000
PWG-17-003	Public Works Wash Bay	To provide a wheel and truck wash station for town vehicles and contractors using the transfer station north of the works yard.	100,000
PWG-17-004	Wheel Loader	Replace 4 existing vehicles with a much more efficient and versatile piece of equipment.	160,000

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
PWG-17-017	Replace Fourth St. Washrooms	Replace public washrooms on Fourth Street near Beacon. End of useful life, prone to backups during significant community events such as parades, summer markets, car shows.	160,000
PWG-19-001	Annual Workspace Efficiency-Public Works/Parks	Annual budget to provide for occasional replacement and improvement of work spaces.	3,000
PWG-20-002	Waterfront Public Washrooms	Installation of public washrooms near the waterfront, including accessibility improvements (i.e. Changing Places Washroom).	405,000
PWG-21-002	Town Hall Electrical Service	Repair Town Hall main electrical service	92,500
PWG-23-001	Benches for Downtown Streets	Purchase of additional cast iron benches to match existing downtown stock.	20,000
RDS-08-010	Downtown Street Lighting	Yearly recurring budget item to install Street Lights in the Downtown core.	30,000
RDS-15-006	Infra Plan-Seventh Street Sidewalk, from Brethour Ave to Henry Ave	Install/extend approx. 65m of new sidewalk on the east side of Seventh St, from Brethour Ave. to Henry Ave. This will complete the sidewalk in this block.	26,800
RDS-16-001	Beacon Ave Curb Returns	To improve curb returns and let downs to improve accessibility on Beacon Avenue, at Third Street, Fourth Street & Fifth Street. Two corners to be done in 2022, and one to be done in 2023.	22,500
RDS-16-030	Hydro Box Revitalization	Vinyl wrap of several of the older utility kiosks in the downtown for aesthetic improvement. The program would have a local First Nation focus where possible, featuring Coast Salish artwork by each of the four Peninsula W'sanec groups.	10,000
RDS-18-015	Street Light Replacement	Program to replace Town owned HPS lighting in residential areas with efficient LED lighting.	50,000
RDS-18-016	Infra Plan-Galaran Sidewalk, Curb, Paving	New Sidewalk & Curb along Galaran Road, as recommended in the 2017 West Side Local Area Plan. The project design has been enhanced to include improvements on the west side of the road, as well as roadside tree gardens.	1,851,940

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
RDS-20-003	North-South Bike Lanes	Concept & detailed designs for north-south bike lanes as part of the Town's active transportation network.. Design will include community engagement and will be done concurrently with the Active Transportation Plan. Construction to follow if supported by ATP.	360,000
RDS-22-006	Miscellaneous Active Transportation Improvements	The Active Transportation Plan recommends many small improvements that will improve Sidney’s pedestrian and cycling networks. This budget will allow staff to chip away at these improvements each year. These improvements may include, but are not limited to: <ul style="list-style-type: none"> <li>- Pedestrian or Cyclist Activated Crossings</li> <li>- Traffic light modifications (signal timing)</li> <li>- ‘quick build’ pedestrian and cycling improvements</li> <li>- Bike parking.</li> </ul>	30,000
RDS-22-008	Bike Racks	Install 3 bollard-style bike racks in Sidney. The bollard-style racks fit a wide variety of bikes and can be fit in compact spaces. When not in use, that take up very little sidewalk space. A policy is now in place for business sponsorship of these racks. The Town would complete installation.	5,000
RDS-22-011	Survey Monument Replacement and Maintenance	Integrated Survey Area (ISA) Program survey monument replacement, protection, and maintenance. As part of the ISA program, the Town is obligated to maintain the local survey monument system.	10,000
RDS-22-012	Beacon West Roundabout	Construction of a roundabout at Beacon Avenue West and Galaran Road, and realignment of Stirling Way to meet roundabout.	6,400,000
RDS-23-002	Infra Plan Fifth St. Sidewalk-Schooner Close to Ocean Avenue	Developer to extend sidewalk from The Rise project to the Food Bank at Iroquois Park to complete this linkage. Frontage works would be completed as part of the development, but this extension would be part of the Amenity contribution, subject to Council approval.	75,000
SEW-08-001	Sewer Equipment	This recurring yearly budget is used to replace existing equipment, and also, with the changes in technology, new equipment may be required.	10,000

## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
SEW-15-001	Pump Station Spare Pump	Purchase of shelf ready spare sewer pump. It is good practice to have spare pumps on hand in order to respond to unexpected failures. Some pumps have lengthy delivery times, and expensive temporary measures could be required if a replacement pump cannot be found quickly.	20,000
SEW-16-001	Access Hatches-Pump Stations	Improved confined space entry hatches, to comply with Worksafe regulations. We have 10 pump stations and the improvements would be phased over 5 years.	39,450
SEW-18-003	Infra Plan Sewer-Harbour Pump Station	Consultant fees to evaluate, design, tender and inspect the construction of a complete lift station replacement in 2025.	80,000
SEW-19-002	Infra Plan Sewer-Rothesay Pump Station	Waterfront pump station with heightened environmental sensitivity is over 30 years old and needs to be replaced. New station will need to be designed to current standards, including on-site backup power and larger retention capacity. Climate change and rising sea levels will also need to be considered.	61,800
SEW-20-001	SCADA System Improvements	SCADA improvements for pump stations. Add additional monitoring to better inform future decisions.	50,000
SEW-20-002	Infra Plan-James White Sewer, Seventh St to James White West	Replacement of 618m of sewer main pipe on James White Sewer, from Seventh St to James White West.	131,400
SEW-22-001	Infra Plan Sewer Frost Ave, Pat Bay Hwy from SMH21 to SMH 22	Replacement of 55m of sewer main pipe on Frost Ave, Pat Bay Hwy from SMH21 to SMH 22. Design in 2022, construction in 2023.	126,100
SEW-22-002	Infra Plan Sewer Mills Rd, Pat Bay Hwy from SMH309 to SMH310	Replacement of 63m of sewer main pipe on Mills Rd, Pat Bay Hwy from SMH309 to SMH310. Design in 2022, construction in 2023.	142,800
SEW-22-003	Infra Plan Sewer Weiler Ave, Pat Bay Hwy from SMH86 to SMH87	Replacement of 55m of sewer main pipe on Weiler Ave, Pat Bay Hwy from SMH86 to SMH87. Design in 2022, construction in 2023.	121,700
SEW-23-001	Infra Plan Sewer Ardwell Avenue Pumps	Replace pumps at Ardwell Pump Station	110,300



## 2023 Capital Project Listing

Project #	Title	Description	2023 Project Cost
SEW-23-002	Infra Plan Sewer - Frost Avenue Pumps	Replace pumps at Frost Pump Station	40,200
SEW-23-003	Infra Plan Sewer Seaport Place Pumps	Replace pumps at Seaport Pump Station	62,900
SNR-23-001	Senior Centre HVAC Replacement	Replace HVAC unit in the computer lab at the Seniors Centre.	12,000
TRN-15-001	Bus Stop Improvements	Yearly program to install new or upgrade existing bus transit stops.	5,000
WAT-08-001	Water Equipment	This recurring yearly budget is used to replace existing equipment, and potentially upgrade equipment due to change in technology.	10,000
WAT-15-001	Hydrant Upgrades	Annual program to upgrade hydrants and install one new hydrant in a location to be determined by the Fire Department.	10,000
WAT-17-001	Meter Replacement Program	Ongoing program to replace outdated/failing meters and relocate meters in inaccessible locations.	187,900
WAT-20-001	Lochside Watermain Replacement	Replacing the existing 100mm AC and 300mm permastrand watermain along Lochside Drive with new watermain. This new watermain will be more seismically resistant. Design was initiated in 2022, with construction in 2023.	650,000
WAT-21-001	Infra Plan Amelia, Fire Lane #3 to Easement	Install 215m of 200mm new water main pipe on Fire Lane #3 to Easement Replace 12.8m of 250mm water main pipe on Fire Lane #3 to Easement	155,000
WAT-21-002	Infra Plan Henry, from Seventh to the West	Replacement of 85m of 200mm water main pipe on Henry, from Seventh to the West.	10,000
WAT-21-003	Infra Plan Swiftsure Pl, James White to Corner	Replacement of 105m of 150mm water main pipe on from Swiftsure Pl, from James White Blvd to End.	71,400
WAT-22-001	Infra Plan Water-Galaran Rd, from Mills Rd to FH220	Replacement of 115m of 200mm water main pipe on Galaran Rd, from Mills Rd to FH220.	78,200
WAT-22-002	Infra Plan Water-Harbour Rd, from Bowden Rd to the North	Replacement of 220m of 300mm water main pipe on Harbour Rd, from Bowden Rd to the North.	149,600
			<b><u>\$15,289,305</u></b>