

TOWN OF SIDNEY

BYLAW NO. 2299

A BYLAW TO AMEND THE COUNCIL PROCEDURE BYLAW NO. 2208.

The Council of the Town of Sidney, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as Town of Sidney “**Council Procedure Bylaw No. 2208, Amendment No. 1 Bylaw No. 2299**”.

2. The Council Procedure Bylaw No. 2208, is hereby amended as follows:

- a. replace section 7(a) with the following:

“7. Time and Location of Regular Council Meetings

- (a) Regular Council Meetings will be held at 6:00 p.m. in the Council Chamber at Town Hall on the second and fourth Mondays of each month except as follows:
 - (i) In July and August of each year, regular Council Meetings will be held on the second Monday of each month unless otherwise resolved by Council; and
 - (ii) In December of each year, regular Council Meetings will be held on the first and third Mondays of the month unless otherwise resolved by Council.”

- b. replace section 9 with the following:

“9. Cancellation of Council meetings

- (a) Council may, by resolution, cancel any Council meeting.
- (b) The Corporate Officer may cancel Regular Council meetings where there is insufficient business to warrant the holding of a meeting, subject to prior consultation with the Chief Administrative Officer and the Mayor.
- (c) The Corporate Officer will give notice of the cancellation of a Council Meeting by posting notice of cancellation on the Notice Board at least 24 hours before the time at which the meeting was to have been held and providing one copy for each Member at the place to which the Member has directed notices to be sent.

- c. replace section 14 with the following:

“14. Order Of Business for Regular Council Meetings

Unless otherwise resolved by Council, the order of business at all regular Council meetings will be as follows:

- (1) Call to Order
- (2) Territorial Acknowledgement

- (3) Approval of the Agenda
- (4) Approval of Minutes
- (5) Rise and Report from In-Camera Minutes
- (6) Business not completed at a previous Meeting
- (7) Public Participation Opportunities
 - A. Public Participation Period
 - B. Special Public Participation
 - C. Public Hearings
 - D. Presentations / Petitions & Delegations
- (8) Bylaws
- (9) Development Permits & Development Variance Permits
- (10) Mayor's Report
- (11) Councillors' Reports
- (12) Committee Reports
- (13) Staff Reports
- (14) Correspondence
- (15) Correspondence for Information
- (16) Notices of Motion
- (17) Motion to Go "In-Camera" (closed meeting)
- (18) Adjournment"

d. replace section 32(b) with the following:

"32. Time and Location of Regular Committee of the Whole Meetings

- (b) Regular Committee of the Whole meetings will be held at 6:00 p.m. in the Council Chamber at Town Hall on the first and third Mondays of each month except as follows:
 - (i) In July and August of each year, regular Committee of the Whole Meetings will not be held, unless otherwise resolved by Council or called by the Mayor; and
 - (ii) In December of each year, a regular Committee of the Whole Meeting will be held on the second Monday of the month, unless otherwise resolved by Council.

e. replace section 32(d) with the following:

- "(d) The Corporate Officer may cancel Regular Committee of the Whole meetings where there is insufficient business to warrant the holding of a meeting, subject to prior consultation with the Chief Administrative Officer and the Mayor."

f. replace section 34 with the following:

"34. Order of Business for Regular Committee of the Whole Meetings

Unless the Committee of the Whole otherwise resolves, the Committee will deal with business in the following order:

- (1) Call to order
- (2) Territorial Acknowledgment
- (3) Approval of the Agenda
- (4) Approval of Minutes
- (5) Public Participation Period

- (6) Presentations
- (7) Development Applications (*including Public Participation*)
- (8) Staff Reports
- (9) Other Business
- (10) Adjournment"

g. replace section 60 with the following:

"60. Motion to Postpone a Question

A Member may make a motion to postpone consideration of a question to a certain time or indefinitely. A motion to postpone until another meeting or indefinitely may be debated and, if that motion is passed, the question which is postponed may not be considered again during that meeting."

h. replace section 61 with the following:

"61. Motion to Table

A Member may make a motion to table a matter to later in the meeting unless a motion to adjourn has already been made. The motion to table cannot be debated.

Read a first time the _____ day of _____, 2025.

Read a second time the _____ day of _____, 2025.

Read a third time the _____ day of _____, 2025.

Adopted the _____ day of _____, 2025.

MAYOR

CORPORATE OFFICER