



# TOWN OF SIDNEY

2440 Sidney Avenue, Sidney, British Columbia V8L 1Y7  
Phone: 250-656-1184 Fax: 250-655-4508  
Email: admin@sidney.ca Website: www.sidney.ca



## Film Permit Application

**COMPLETION:** To ensure legibility, please complete, sign the printed copy and submit to the department and address indicated above.

**Film Permit Number:** \_\_\_\_\_ (DNV office use only)

### Contact Information

**Proposed Film Location:** \_\_\_\_\_

**Description of filming:** \_\_\_\_\_

**Production Title:** \_\_\_\_\_

**Episode #:** \_\_\_\_\_

**Production Company:** \_\_\_\_\_

|         |       |             |
|---------|-------|-------------|
| _____   | _____ | _____       |
| Address | City  | Postal Code |
| _____   | _____ | _____       |
| Phone   | Fax   | eMail       |

**Location Manager:** \_\_\_\_\_

|       |       |
|-------|-------|
| _____ | _____ |
| Cell  | eMail |

**Asst. Location Manager:** \_\_\_\_\_

|       |       |
|-------|-------|
| _____ | _____ |
| Cell  | eMail |

### Schedule

|       | Start Date | End Date | Start Time | End Time |
|-------|------------|----------|------------|----------|
| Prep  |            |          |            |          |
| Shoot |            |          |            |          |
| Wrap  |            |          |            |          |

### Type of Production

Feature

T.V. Pilot

Music Video

Movie of the Week

Documentary

Reality TV

T.V. Series

Corporate Video

Commercial

Mini Series

Photo

Other: \_\_\_\_\_

## Film Permit Application Form

### Proposed Activities – Please circle activity

|                       |                    |                           |             |
|-----------------------|--------------------|---------------------------|-------------|
| Explosions / Gun Fire | Drive up/away/By   | Hydrant Use               | Id #: _____ |
| Exposed Weapons       | Use of Drone       | Wet Down                  |             |
| Fire                  | Traffic Control ** | Action Stunt              |             |
| Rain or Snow          | Tow Shot           | Use of Animals            |             |
| Extended Curfew Hours | Car Stunt          | Exterior Set Construction |             |

### Parking Requirements

On Street \*\*                      Private Parking Lot                      Municipal Parking lot

\*\*Attach map with the Street Use Request Form.

Length of work trucks: \_\_\_\_\_

### Additional Information

Total number of crew on location: \_\_\_\_\_

Total number of cast & extras on set: \_\_\_\_\_

% Interior Filming: \_\_\_\_\_ % Exterior Filming: \_\_\_\_\_

NDEMNITY: The applicant will, if approval is granted for the services or facilities requested in the application, indemnify and save harmless the Town of Sidney from and against any and all claims (including without limitation all claims for bodily injury, death, property damage and/or property loss) directly or indirectly caused by, arising from or connected with any act or omission of the applicant or the applicant's agent, employee, customer, licensee or invitee, negligent or otherwise, on or about the Town of Sidney lands, or otherwise relating to the services or facilities applied for herein or the applicant's activities contemplated hereunder, unless such claims are due to the gross negligence and/or wilful misconduct of the Town of Sidney, its employees, agents or representatives.

INSURANCE REQUIREMENTS: If the application is approved, the applicant is required to obtain and keep in force throughout the period of use permitted under this application commercial general liability insurance, with the Town of Sidney named as an additional insured, to cover against claims for personal injury, death or property or other loss or damage occurring upon or in or about the approved locations in an amount not less than \$5,000,000 per accident or occurrence and otherwise with an Insurer and deductible and on terms satisfactory to the Town of Sidney. The Town of Sidney is to receive 30 days written notice of cancellation or material change. The applicant is responsible for paying any deductibles under its policies.

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The Town of Sidney's Administrative Services at 250-656-4502.

**Applicant / Company representative has read and agrees to the terms of this application:**

\_\_\_\_\_  
Signature                      Print Name                      Date

\_\_\_\_\_  
Job Title