



Hen Keeping Permit Application

Please complete this form and email it to developmentsservices@sidney.ca

Applicant Information:

Primary Hen Owner Name: Must be 18+		
Property Address:		
Phone Number:		
Email Address:		
Number of Hens: Maximum: 5 Minimum 3 recommended <i>No chicks or roosters permitted.</i>		Property Use: <input type="checkbox"/> Single Family Dwelling <input type="checkbox"/> Other: Please specify

Application Requirements:

Please check the boxes below to confirm the required documentation is included in your application.

- (1) **Site plan** of the hen enclosure (illustrating the required information Table 1 - [Hen Enclosure Checklist](#))
- (2) Completed [Hen Enclosure Checklist](#) (**below – Table 1**)
- (3) Completed [Declaration of Understanding](#) (**below – Table 2**)

Table 1: Hen Enclosure Checklist (please ensure these are also shown in your submitted plans)

Regulation	Requirement	Proposed in Plans ✓
Setbacks from side lot lines	3m	
Setback from rear lot line	3m	
Setbacks from any residential door or window	4.5m	
Hen Enclosure location	Sited in rear yard	
Maximum height	2.4m	
Minimum Hen Coop floor area	1.37m ² (4ft ²) per hen	
Minimum Hen Outdoor Run area	1.92m ² (10ft ²) per hen	
Maximum combined Hen Enclosure area (Hen Coop + Hen Outdoor Run)	9.2m ² (99ft ²)	

Table 2: Declaration of Understanding

<input checked="" type="checkbox"/>	Please check the following statements to confirm your understanding and agreement.
<input type="checkbox"/>	I confirm that I reside at the above property, and I am the property owner. If I am not the owner of the property, I have the permission of the property owner. <input type="checkbox"/> Property owner consent form is attached (if applicant is not the <i>property owner</i>).
<input type="checkbox"/>	I understand I am required to register my hens with the BC Premises Identification Program .
<input type="checkbox"/>	I have read and understand the requirements for Hen Keeping as outlined in the Animal Licence and Control Bylaw No.1965.
<input type="checkbox"/>	I agree to comply with all the requirements outlined in the Animal Licence and Control Bylaw No.1965, including:
<input type="checkbox"/>	The Hen Coop and Hen Outdoor Run keeping the hens shall be maintained in good repair, kept free of vermin, and regularly cleaned to minimize smells and substances.
<input type="checkbox"/>	Manure will be stored in a pest and vermin proof container.
<input type="checkbox"/>	Unused manure shall be removed from the property in a timely manner.
<input type="checkbox"/>	Hens shall be kept for personal use only. I will not sell eggs, meat, manure, or any other products from the hens on the property.
<input type="checkbox"/>	Storage of food supply for the hens will be kept in a pest and vermin proof container.
<input type="checkbox"/>	No hens will be slaughtered or buried on the property.
<input type="checkbox"/>	Hens will not be kept in any building used for human habitation.
<input type="checkbox"/>	I will immediately consult a veterinarian in the event a hen becomes infected with an infectious or communicable disease.
<input type="checkbox"/>	I will not permit my hens to trespass on any private property, or to run at large, stray, or graze on any highway, park, or public space.

I confirm:

the information provided on this form is accurate and that any hen keeping structures or related equipment on the property will meet the requirements of Animal Licence and Control Bylaw No. 1965.

Applicant Signature

Date

This collection of personal information is for the administrative and operational functions of the Town and authorized under section 26 of the Freedom of Information and Protection of Privacy Act. The information will be used for the purpose it was collected and in accordance with the Act. Questions about the collection may be directed to the Administration Department at 250-656-1139 or admin@sidney.ca.