

**TOWN OF SIDNEY**  
**MINUTES OF EMERGENCY PLANNING COMMITTEE MEETING**

**October 21<sup>st</sup>, 2020 10:00AM**

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**PRESENT:** R. Humble; A. Hicik; Chief Mikkelsen; Deputy Chief Harman; Staff Sergeant Conley; CPL. Harding; Councillor S. Duncan; C. Newcomb; W. Maxwell; S. Nelson, B. Robinson; B. DeMaere; J. Joe; D. Barner

**ABSENT:** Councillor P. Wainwright; Sergeant Cook; S. Jones; L. Witzer

**1. CALL MEETING TO ORDER**

Chief Mikkelsen, Chair, called the meeting to order at 10:00.

**2. TERRITORIAL ACKNOWLEDGEMENT**

**3. ADOPTION OF AGENDA**

Chair proposed to following amendments to the agenda:

- Under item 5, Old Business, add "Meet Your Street" as item c
- Under item 6, New Business, add "October 19 Seismic Event" as item d
- Under item 6, New Business, add "Flu Shots" as item e

Moved by R. Humble, seconded by Deputy Chief Harman, that the Agenda of the Emergency Planning Committee Meeting of October 21<sup>st</sup>, 2020 be adopted with the Chair's amendments.

**MOTION CARRIED**

**4. ADOPTION OF MINUTES**

Moved by Randy Humble, seconded by Andrew Hicik, that the Minutes of the Emergency Planning Committee Meeting of September 16<sup>th</sup>, 2020 be adopted as circulated.

**MOTION CARRIED**

**5. OLD BUSINESS**

**a. Senior Care Facilities Update**

Deputy Harman reported that he is still regularly meeting with the Senior Care Facilities working group. Staffing levels are PPE equipment remain adequate. Have done an excellent job at keeping COVID-19 out of the facilities.

**b. RCMP Fire Drill**

Drill was delayed due to COVID, but took place on October 8<sup>th</sup>. Prisoner was in cell at time which added another aspect of consideration. Deputy Harman has provided

a follow up email addressing items to work on and is currently working with RCMP staff to resolve.

**c. Meet Your Street**

D. Barner reported that since the last EPC meeting, two neighbourhoods have hosted events. Working with two other neighbourhoods to plan events; also has a few other neighbourhoods who have expressed interest. Overall program is gaining interest of the community and has been well received. Working with J. Joe this afternoon to begin mapping communities.

**6. NEW BUSINESS**

**a. COVID-19 Response Survey Results**

**i. Background Information: COVID-19 Response Survey Data**

Chair reported that the results from the COVID-19 Response Survey data were provided yesterday. A quick overview has indicated that they are largely positive results. Majority of critiques are measures out of our control, such as mandating masks or detailing specifically where cases were.

Committee discussed next steps with results. Chair will work with R. Humble for consideration of a staff report to Council.

**b. COVID-19 Second Wave**

Chair reported that public health has stated BC is officially in the second wave of COVID-19. Although Island Health is faring well in comparison to other regions; our demographic is a reason for concern. Fire Department is maintaining at minimum weekly interactions with senior care facilities.

Deputy Harman proposed staff review policy PR-6.9 COVID Safety Plan. Committee discussed items to review, such as lunch room occupancy limits, revised approaches due to cold and flu season, and business continuity plans for staffing capacities. Chair, Deputy Harman, and D. Barner to present suggested amendments to R. Humble for policy revisions.

**c. Mass Emergency Notification System Provider**

Deputy Harman and D. Barner are researching alternative platforms for "Saanich Peninsula Alert." Current provider has been purchased by RAVE Mobile. Requires all existing data to move to a new platform. Research will entail a platform that can eliminate the need for the 4,000+ subscribers to have to re-subscribe. CRD is undergoing the same process; will work with them to seek options under their umbrella, if possible.

**d. October 19<sup>th</sup> Seismic Event**

On Monday, Oct. 19<sup>th</sup> a 7.4 earthquake occurred in the Alaska area. Emergency Management BC (EMBC) was slow on advising the public on the risk level. National Tsunami Warning Centre, which is the same resource EMBC receives their data from, released the information approximately 20 minutes prior to EMBC pushing out. Fire Department posted to Twitter. Would only use mass notification system if there was a confirmed warning from validated sources. Chair will be following up with EMBC on delay. Chair provided committee the opportunity for any comments or questions.

#### **e. Flu Shots**

D. Barner advised committee that Island Health will be hosting a public flu shot clinic at Mary Winspear Centre on November 17<sup>th</sup>, 24<sup>th</sup>, December 1<sup>st</sup>, and 2<sup>nd</sup> which can be booked online through Island Health. Island Health has also listed the pharmacies offering flu shots. As of this morning, four pharmacies in Sidney were offering flu shots. D. Barner to work with C. Baxter and make this information available on the Town website and social media outlets.

#### **7. ROUNDTABLE**

C. Newcomb provided update on the Official Community Plan review project. Currently finishing phase one. Phase two, called "Explore Options", entails reaching out the community and hosting a design charrette. May seek potential to use Community Safety Building as a venue; will discuss with Fire Department staff.

#### **8. NEXT MEETING**

10:00am, November 18, 2020 via Zoom.

#### **9. ADJOURNMENT**

Moved by C. Newcomb, seconded by Andrew Hicik, that the meeting adjourn at 10:39.

**MOTION CARRIED**

  
CHAIR

**Action Items:**

June 2020	Making Cities Resilient Campaign	D. Barner
October 2020	COVID-19 Response Survey Data	B. Mikkelsen/ R. Humble
October 2020	Review PR-6.9 COVID Safety Plan	D. Barner/ M. Harman/ B. Mikkelsen
October 2020	Flu Shots on Town Website	D. Barner