

<b>TITLE:</b>			
<b>USE OF PUBLIC ROADS AND SIDEWALKS</b>			
<b>Origin:</b>	Engineering & Works		
<b>Adopted:</b>	Council – March 10, 2003	#2003.12.290	Ref: WS-021
<b>Amended:</b>	Council – April 23, 2018	#2018.16.193	Page: 1 of 1

1. Any person, business or organization wishing to hold an event on a public road or sidewalk must receive written permission from Council (pursuant to the Town's Streets & Traffic Regulations Bylaw).
2. A written request providing details of the event must be submitted to the Town. Staff will review details of the request and forward a report to Council for review and consideration.
3. Depending on the details of the event, the applicant may be required to meet any or all of the following conditions:
  - a. that the applicant provide the required insurance coverage (e.g. \$2, \$3 or \$5 million) naming the Town as additional insured (a copy to be provided to the Town);
  - b. that the applicant obtain written permission from the RCMP (a copy to be provided to the Town) and pay any fees/costs levied by the RCMP;
  - c. that the applicant obtain written permission from the Ministry of Transportation (a copy to be provide to the Town);
  - d. that the applicant advise BC Transit, BC Ambulance and the Fire Department of the event and comply with any requirements they may have;
  - e. that the applicant provide written notice to all affected residents and businesses at least 2 weeks prior of the event (a copy to be provided to the Town);
  - f. that the event conform with all Town bylaws; and
  - g. that no costs are to be incurred, either directly or indirectly, by the Town for the event.