

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024



TOWN OF SIDNEY

BRITISH COLUMBIA

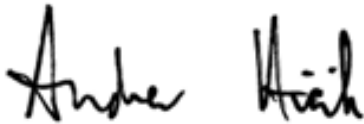
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STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024

STATEMENT OF APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approve all the statements and schedules included in this Statement of Financial Information for the year ended December 31, 2024, produced under the *Financial Information Act*.



Andrew Hicik
Chief Financial Officer

June 24, 2025



Cliff McNeil-Smith
Mayor, On behalf of Council

June 24, 2025

STATEMENT OF FINANCIAL INFORMATION

YEAR ENDED DECEMBER 31, 2024

MANAGEMENT REPORT

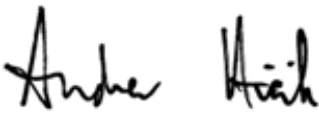
The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in compliance with legislation, and in accordance with public sector accounting standards for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for the additional statements and schedules presented in this document, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The Town's Chief Financial Officer is responsible for assessing the management systems and practices of the Town.

The Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control.

The Town's independent external auditor, KPMG LLP, conducts an examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the Town's system of internal control, and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. Their examination does not relate to the other schedules and statements required by the Financial Information Act. The external auditor has full and free access to Council, and presents the Audit Findings Report on an annual basis.

On behalf of the Town of Sidney,



Andrew Hicik
Chief Financial Officer

June 24, 2025

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024

FINANCIAL STATEMENTS



TOWN OF SIDNEY

BRITISH COLUMBIA



TOWN OF SIDNEY

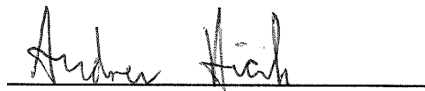
FINANCIAL REPORTING RESPONSIBILITY

The accompanying financial statements of the Town of Sidney (the “Town”) are the responsibility of management and have been prepared in compliance with legislation, and in accordance with public sector accounting standards for local governments, as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies is included in note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management’s judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Town’s management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Municipal Council meets with management and the external auditors to review the financial statements and discuss any significant reporting or internal control matters prior to their acceptance of the financial statements.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by the Town. The accompanying Independent Auditor’s Report outlines their responsibilities, the scope of their examination, and their opinion on the Town’s financial statements.



Director of Finance



KPMG LLP
St. Andrew's Square II
800-730 View Street
Victoria BC V8W 3Y7
Canada
Telephone 250-480-3500
Fax 250-480-3539

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Councillors of the Town of Sidney

Opinion

We have audited the financial statements of the Town of Sidney (the "Town"), which comprise:

- the statement of financial position as at December 31, 2024
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of remeasurement gains and losses for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town as at December 31, 2024, and its results of operations, its remeasurement gains and losses, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the ***Auditor's Responsibilities for the Audit of the Financial Statements*** section of our auditor's report.

We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in black ink that reads "KPMG LLP". The signature is written in a cursive, stylized font. Below the signature is a horizontal line that starts under the "K" and ends under the "P", with a small upward tick at the right end.

Chartered Professional Accountants

Victoria, Canada
May 12, 2025

TOWN OF SIDNEY

Statement of Financial Position

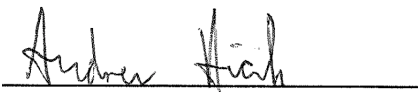
December 31, 2024, with comparative figures for 2023

	2024	2023
Financial assets:		
Cash	\$ 14,071,752	\$ 12,241,489
Investments	9,000,000	12,020,282
Property taxes receivable	412,937	405,727
Accounts receivable	2,761,494	6,469,904
MFA Debt Reserve Fund cash (note 5b)	155,216	137,295
	<u>26,401,399</u>	<u>31,274,697</u>
Liabilities:		
Accounts payable and accrued liabilities	3,454,335	4,077,952
Deferred revenue and deposits (note 3)	5,166,739	6,146,482
Employee future benefit liability (note 4)	1,131,800	1,133,500
Debt (note 5)	10,555,138	9,649,651
Asset retirement obligations (note 6)	739,300	700,600
	<u>21,047,312</u>	<u>21,708,185</u>
Net financial assets	5,354,087	9,566,512
Non-financial assets:		
Tangible capital assets (note 7)	119,186,841	111,204,805
Inventory of supplies	378,342	320,899
Prepaid expenses	462,581	400,001
	<u>120,027,764</u>	<u>111,925,705</u>
Accumulated surplus (note 8)	125,193,836	121,527,205
Accumulated remeasurement gain (loss)	188,015	(34,988)
	<u>\$ 125,381,851</u>	<u>\$ 121,492,217</u>

Contractual rights (note 14)

Commitments and contingent liabilities (note 15)

The accompanying notes are an integral part of these financial statements.



Director of Finance

TOWN OF SIDNEY

Statement of Operations and Accumulated Surplus

Year ended December 31, 2024, with comparative figures for 2023

	Budget 2024 (note 12)	Actual 2024	Actual 2023
Revenue:			
Net taxes available for municipal purposes (note 9)	\$ 17,182,228	\$ 17,188,397	\$ 16,082,212
Fees, rates and service charges	7,643,077	7,636,683	6,745,709
Government transfers (note 10)	4,149,569	3,869,608	9,685,068
Investment earnings	950,000	1,248,663	1,371,055
Gifts and contributions	1,069,167	1,588,570	1,045,045
Penalties and interest	112,000	153,827	158,312
Actuarial adjustment on debt	-	67,434	57,667
Other	9,500	3,840	18,814
Total revenue	31,115,541	31,757,022	35,163,882
Expenses:			
General government	3,479,471	3,499,661	3,183,774
Protective services	7,611,225	7,363,649	6,618,262
Transportation	4,969,119	5,133,712	4,621,877
Environmental health services	1,573,081	1,278,898	1,038,156
Environmental development	650,067	579,080	544,876
Leisure, parks and cultural	3,773,572	3,871,539	3,911,922
Water utility	2,656,151	2,494,048	2,320,018
Sewer utility	2,764,928	2,691,771	2,519,764
Other (note 11)	1,174,043	1,178,033	1,198,096
Total expenses	28,651,657	28,090,391	25,956,745
Annual surplus	2,463,884	3,666,631	9,207,137
Accumulated surplus, beginning of year	121,527,205	121,527,205	112,320,068
Accumulated surplus, end of year	\$ 123,991,089	\$ 125,193,836	\$ 121,527,205

The accompanying notes are an integral part of these financial statements.

TOWN OF SIDNEY

Statement of Changes in Net Financial Assets

Year ended December 31, 2024, with comparative figures for 2023

	Budget 2024 (note 12)	Actual 2024	Actual 2023
Annual surplus	\$ 2,463,884	\$ 3,666,631	\$ 9,207,137
Acquisition of tangible capital assets	(16,392,140)	(11,466,772)	(9,656,248)
Amortization of tangible capital assets	3,400,000	3,467,218	3,348,334
Gain on disposal of tangible capital assets	-	(886)	(15,251)
Proceeds on disposal of tangible capital assets	-	18,404	46,491
	(10,528,256)	(4,315,405)	2,930,463
Acquisition of inventory of supplies	-	(378,342)	(320,899)
Acquisition of prepaid expense	-	(462,581)	(400,001)
Consumption of inventory of supplies	-	320,899	276,131
Use of prepaid expenses	-	400,001	184,126
Change in net financial assets	(10,528,256)	(4,435,428)	2,669,820
Net financial assets, beginning of year	9,566,512	9,566,512	6,931,680
Change in accumulated remeasurement gain (loss)	-	223,003	(34,988)
(Net debt) / Net financial assets, end of year	\$ (961,744)	\$ 5,354,087	\$ 9,566,512

The accompanying notes are an integral part of these financial statements.

TOWN OF SIDNEY

Statement of Remeasurement Gains and Losses

Year ended December 31, 2024, with comparative figures for 2023

	2024	2023
Accumulated remeasurement gain (loss), beginning of year	\$ (34,988)	\$ -
Unrealized gain (loss) attributable to:		
Foreign exchange	223,003	(34,988)
Net change in remeasurement gain (loss) for the year	223,003	(34,988)
Accumulated remeasurement gain (loss), end of year	\$ 188,015	\$ (34,988)

The accompanying notes are an integral part of these financial statements.

TOWN OF SIDNEY

Statement of Cash Flows

Year ended December 31, 2024, with comparative figures for 2023

	2024	2023
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 3,666,631	\$ 9,207,137
Items not involving cash:		
Amortization	3,467,218	3,348,334
Gain on disposal of tangible capital assets	(886)	(15,251)
Developer contribution of tangible capital assets	(898,435)	(736,819)
Change in employee future benefit liability	(1,700)	61,300
Actuarial adjustment on debt	(67,434)	(57,667)
Asset retirement expense on inactive assets	4,800	12,600
Unrealized remeasurement gain (loss) on foreign exchange	223,003	(34,988)
Changes in non-cash assets and liabilities:		
Property taxes receivable	(7,210)	16,765
Accounts receivable	3,708,410	(3,960,582)
Accounts payable and accrued liabilities	(623,617)	73,493
Deferred revenue	(979,743)	1,371,289
Inventory of supplies	(57,443)	(44,768)
Prepaid expenses	(62,580)	(215,875)
Net change in cash from operating activities	8,371,014	9,024,968
Capital activities:		
Proceeds on disposal of tangible capital assets	18,404	46,491
Cash used to acquire tangible capital assets	(10,534,437)	(8,231,429)
Net change in cash from capital activities	(10,516,033)	(8,184,938)
Investment activities:		
Investments	3,020,282	(1,990,580)
Net change in cash from investing activities	3,020,282	(1,990,580)
Financing activities		
Municipal Finance Authority debt reserve adjustment	(17,921)	(4,139)
Debt issued and assumed	1,300,000	-
Long-term debt repaid	(327,079)	(324,651)
Net change in cash from financing activities	955,000	(328,790)
Net change in cash and cash equivalents	1,830,263	(1,479,340)
Cash and cash equivalents, beginning of year	12,241,489	13,720,829
Cash and cash equivalents, end of year	\$ 14,071,752	\$ 12,241,489
Cash paid for interest	\$ 278,809	\$ 281,237
Cash received from interest	1,273,635	1,398,246

The accompanying notes are an integral part of these financial statements.

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2024

The Town of Sidney (the "Town") is a municipality in the Province of British Columbia and operates under the provisions of the Local Government Act and Community Charter. Its principal activities are the provision of local government services to residents of the Town. These include administrative, protective, transportation, environmental, recreational, water, sewer and fiscal services.

1. Significant accounting policies:

The financial statements of the Town are prepared by management in accordance with Canadian public sector accounting standards for local governments, as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the Town are as follows:

(a) Reporting entity:

The financial statements include a combination of the assets, liabilities, accumulated surplus, revenues and expenses of all of the Town's activities and funds. Inter-departmental balances and organizational transactions have been eliminated.

(b) Basis of accounting:

The Town follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Government transfers:

Government transfers are recognized in the financial statements as revenue in the period the transfers are authorized and any eligibility criteria have been met, except when, and to the extent that, the transfer gives rise to an obligation that meets the definition of a liability for the recipient government. Transfers received which meet the definition of a liability are included in deferred revenue.

(d) Property tax revenue:

Property tax revenue is recognized on an accrual basis using property assessment values established by BC Assessment for the current year and the tax rates established annually by Council. Tax revenues are recorded at the date property taxes are due. Assessments are subject to appeal and tax adjustments are recorded when the results of the appeals are known, and if required. An allowance for unresolved assessment appeals is also recorded.

(e) Deferred revenue:

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation or agreement, which may only be used in certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenues arising from exchange transactions are recognized when the related performance obligation(s) are satisfied.

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2024

1. Significant accounting policies (continued):

(f) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

(g) Financial instruments:

The Town's financial instruments consist of cash, investments, accounts receivable, accounts payable and accrued liabilities, deferred revenue and deposits, and debt. The carrying amount of these financial instruments approximates the fair value because they are short-term in nature or because they bear interest at market rates.

Financial instruments are recorded at fair value on initial recognition. Derivative instruments and equity instruments that are quoted in an active market are reported at fair value. All other financial instruments are subsequently recorded at cost or amortized cost unless management has elected to carry the instruments at fair value. The Town does not hold any instruments that require fair value reporting and has not elected to record any other financial instruments at fair value.

Financial instruments recorded at cost are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method or effective interest rate method. All financial assets are assessed for impairment on an annual basis.

(h) Employee future benefits:

The Town and its employees make contributions to the Municipal Pension Plan. These contributions are expensed as incurred.

Leave benefits such as banked sick, discretionary, or vacation time, along with retirement allowance benefits, are also available to the Town's employees. The costs of these benefits are actuarially determined based on service, best estimates of retirement ages, and expected future salary and benefit increases. The obligation under this benefit plan is accrued based on projected benefits as the employees render services necessary to earn the future benefits.

(i) Asset retirement obligation:

An asset retirement obligation (ARO) is a legal obligation associated with the retirement of a tangible capital asset and is recognized when, as at the financial reporting date, all of the following criteria are met:

- (i) There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (ii) The past transaction or event giving rise to the liability has occurred;
- (iii) It is expected that future economic benefit will be given up; and
- (iv) A reasonable estimate of the amount can be made.

The recognition of an ARO liability increases the carrying value of the underlying asset, and is amortized over the asset's remaining useful life in accordance with the accounting policy outlined in note 1(j). Where the underlying asset is no longer in productive use, the obligation is recorded as an expense on the Statement of Operations and Accumulated Surplus.

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

1. Significant accounting policies (continued):

(i) Asset retirement obligation (continued):

ARO are initially measured at the best estimate of the amount required to retire a tangible capital asset at the financial statement date. In subsequent periods, the assumptions used in determining the ARO will be reviewed annually, and the value of the liability revised, when appropriate.

(j) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities, and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Assets	Useful Life - Years
Land improvements	10 - 75
Buildings and building improvements	15 - 100
Vehicle, machinery and equipment	3 - 50
Water and wastewater infrastructure	12 - 75
Road infrastructure	25 - 100

Amortization is charged annually. Assets under construction are not amortized until the asset is available for productive use. Tangible capital assets are written down when conditions indicate that they no longer contribute to the Town's ability to provide services, or when the value of future economic benefits associated with the asset is less than the book value.

(ii) Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, with the value of the contribution recorded as revenue.

(iii) Works of art and cultural and historic assets

Works of art and cultural and historic assets are not recorded as assets in these financial statements.

(iv) Interest capitalization

The Town does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2024

1. Significant accounting policies (continued):

(j) Non-financial assets (continued):

(v) Leased tangible capital assets

Leased assets which transfer substantially all the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

(k) Foreign currency:

Foreign currency transactions are translated into Canadian dollars at the exchange rate prevailing on the transaction date. Monetary assets and liabilities denominated in foreign currencies are translated into Canadian dollars at the exchange rate prevailing at the financial statement date. Unrealized foreign exchange gains or losses, resulting from a change in the exchange rate that arises prior to settlement, are recognized in the Statement of Remeasurement Gains and Losses. In the period of settlement, realized gains or losses are recognized on the Statement of Operations and Accumulated Surplus, and the related unrealized balances are reversed from the Statement of Remeasurement Gains and Losses.

(l) Measurement uncertainty:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Estimates include assumptions used in estimating historical cost and useful lives of tangible capital assets, estimating provisions for accrued liabilities, including employee future benefits, contaminated sites, contingent liabilities and asset retirement obligations. Actual results could differ from these estimates.

(m) Contaminated sites:

A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The Town is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site. Management has not identified any Town sites that meet the criteria of a contaminated site.

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2024

2. Change in accounting policies:

- (a) On January 1, 2024, the Town adopted Public Sector Accounting Standards PS 3160 – *Public Private Partnerships*. This new accounting standard addresses the recognition, measurement, presentation, and disclosure of infrastructure procured by public sector entities through certain types of public private partnership arrangements. Management assessed the impact of adopting PS 3160 on the financial statements of the Town and found no existing arrangements that meet the criteria for recognition as a public private partnership. The standard was adopted prospectively.
- (b) On January 1, 2024, the Town adopted Public Sector Accounting Standard PS 3400 – *Revenue*. Under this new accounting standard, there are two categories of revenue – exchange and non-exchange. If the transaction gives rise to one or more performance obligations, it is an exchange transaction. If no performance obligations are present, it is a non-exchange transaction. Revenues arising from exchange transactions are recognized when the related performance obligation(s) are satisfied. Management assessed the impact of adopting PS 3400 on the financial statements of the Town and found no resulting impact to the amounts presented in the financial statements. The standard was adopted prospectively.

3. Deferred revenue and deposits:

The deferred revenues and deposits reported on the statement of financial position are comprised of the following:

	Balance at Dec 31, 2023	Recognized as revenue or refunded	Interest earned	Current year deferred	Balance at Dec 31, 2024
Prepaid property taxes	\$ 1,824,349	\$ (1,824,349)	\$ -	\$1,996,280	\$ 1,996,280
Prepaid fees and charges	592,000	(449,583)	-	560,714	703,131
Deferred developer contributions & deposits	2,513,815	(1,939,344)	12,800	1,285,572	1,872,843
Deposits on hold	1,216,318	(851,048)	-	229,215	594,485
	\$ 6,146,482	\$ (5,064,324)	\$ 12,800	\$ 4,071,781	\$ 5,166,739

4. Employee future benefit liability:

Sick leave and retirement benefits are available to Town employees; these benefits will require funding in future periods. The amounts recorded for these benefits are actuarially determined based on years of service and best estimates of retirement ages and expected future salary and wage increases. The obligations are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

Information regarding the Town's obligation for employee future benefits is as follows:

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

4. Employee future benefit liability (continued):

	2024	2023
Accrued employee benefit obligations:		
Balance, beginning of year	\$ 909,900	\$ 840,400
Plan amendment	68,100	-
Current service cost	88,300	84,000
Interest cost	38,900	39,100
Benefits paid	(109,500)	(42,700)
Actuarial adjustment	(1,800)	(10,900)
Balance, end of year	993,900	909,900
Unamortized net actuarial gain	137,900	223,600
Accrued employee benefit liability	\$ 1,131,800	\$ 1,133,500

Any actuarial gain or loss is amortized over a period equal to the employees' average remaining service lifetime, estimated to be 10 years (2023 - 10 years).

The liabilities are based on an actuarial valuation of the Town's employee future benefits completed as at December 31, 2022 and extrapolated to December 31, 2024.

The significant actuarial assumptions adopted in measuring the Town's accrued benefit obligation are as follows:

	2024	2023
Discount rates	4.30%	4.10%
Expected wage and salary increases	2.50%	2.50%

The Town funds the employee future benefits with tax revenues from the general operating fund. The total expense recorded in the financial statements in respect of obligations under this plan amounts to \$107,800 (2023 - \$104,000).

Municipal pension plan:

The Town and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusteesd pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer, defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2023, the Plan had about 256,000 active members and approximately 129,000 retired members. Active members include approximately 45,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. The rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

4. Employee future benefit liability (continued):

The most recent actuarial valuation for the Municipal Pension Plan, as at December 31, 2021, indicated a \$3.761 billion funding surplus for basic pension benefits on a going concern basis.

The next valuation will be as at December 31, 2024, with results available in 2025.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and costs to the individual employers participating in the Plan.

The Town paid \$727,316 for employer contributions (2023 - \$700,259) and Town employees paid \$655,654 for employee contributions (2023 - \$632,611) to the plan in fiscal 2024.

GVLRA – CUPE Long-Term Disability Trust

The Trust was established January 1, 1987 as a result of negotiations between the Greater Victoria Labour Relations Association representing a number of employers and the Canadian Union of Public Employees representing a number of CUPE locals. The Trust's sole purpose is to provide a long-term disability income benefit plan. Employers and employees each contribute equal amounts into the Trust. The total plan provision for approved and unreported claims was fully actuarially determined as at December 31, 2023. At December 31, 2023, the total plan provision for approved claims was \$25,464,600 (2022 - \$24,104,700) and the provision for unreported claims was \$2,327,000 (2022 - \$1,703,800) with an accumulated deficit of \$3,419,021 (accumulated surplus in 2022 - \$3,026,543).

The Town paid \$109,974 for employer contributions (2023 - \$105,452) and Town employees paid \$109,974 for employee contributions (2023 - \$105,452) to the plan in 2024.

5. Debt:

- (a) The Town issues debt instruments through the Municipal Finance Authority (MFA), pursuant to loan authorization bylaws under authority of the Community Charter and the Local Government Act, to finance certain capital expenditures. Sinking fund contributions, managed by the MFA, are made annually. The actuarial allocations under the repayment structure are reflected as a reduction of the related long-term debt.
- (b) The gross amount of debt, the combined amount of principal payments and actuarial allocation applied, and the net amount required to retire debt are as follows:

	Gross debt	Repayment and actuarial allocation	Net debt 2024	Net debt 2023
Short-Term and Other debt	\$ 109,830	\$ -	\$ 109,830	\$ 165,617
Long-Term Debt	12,800,000	2,354,692	10,445,308	9,484,034
	\$ 12,909,830	\$ 2,354,692	\$ 10,555,138	\$ 9,649,651

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

5. Debt (continued):

Under borrowing arrangements with the MFA, the Town is required to lodge security by means of demand notes and interest-bearing cash deposits based on the amount of the borrowing. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the MFA as a debt reserve fund. These deposits are held by the MFA as security against the possibility of debt repayment default. If the debt is repaid without default, the deposits are refunded to the Town. At December 31, 2024 there were contingent demand notes of \$219,185 (2023 - \$184,305) and cash deposits of \$155,216 (2023 - \$137,295). The demand notes are not included in the financial statements of the Town; however, the cash deposits are included in the financial statements as MFA Debt Reserve Fund cash.

- (c) Principal repayments for current long-term debt are estimated as follows over the next five years and thereafter:

2025	\$	317,260
2026		317,260
2027		317,260
2028		317,260
2029		317,260
2030-2050		8,859,008
	\$	10,445,308

- (d) Scheduled debt repayments may be suspended should sinking fund accumulations exceed original estimates.
- (e) Total interest paid on debt during the year was \$278,809 (2023 - \$281,237).
- (f) Existing long-term debt matures in annual amounts to the year 2050, and interest rates range from 1.28% to 3.83%. The weighted average interest rate for 2024 was 2.60% (2023 - 2.41%).
- (g) Included in other debt are Equipment Financing Loan Agreements with the Municipal Finance Authority totaling \$109,830 (2023 - \$165,617) to finance the purchase of tangible capital assets.

The loans are repaid in monthly payments of \$5,279 with maturity dates in 2025 and 2026. The loans are repayable on demand upon occurrence of any event of default. Interest is charged on a daily floating rate basis and compounded monthly. At year end, the floating rate was 4.25% per annum. Interest paid during the year was \$7,564 (2023 - \$9,991) and has been included in expenses on the Statement of Operations and Accumulated Surplus. As a condition of borrowing, the Town has issued promissory notes in the value of \$308,437 to the MFA.

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

6. Asset retirement obligations:

The Town's asset retirement obligation consists of two obligations as follows:

(a) Asbestos obligation:

The Town owns and operates buildings that are known to contain asbestos and other hazardous materials, which represent a health hazard upon demolition or certain renovations. The recognition of asset retirement obligations involves an accompanying increase to the buildings and building improvements capital assets; where the buildings and building improvements capital assets are no longer in productive use, the obligation is expensed on the Statement of Operations and Accumulated Surplus. These asset retirement activities are estimated to occur between 2028 and 2082._

(b) Well closure obligation:

The Town is responsible for a number of historic wells. Provincial regulations require wells to be decommissioned, if not in use. This obligation was expensed on the Statement Operations and Accumulated Surplus, as the underlying assets are no longer in productive use.

Changes to the asset retirement obligation in the year are as follows:

	Asbestos removal	Well closure	Total 2024	Total 2023
Asset retirement obligation, beginning of year	\$ 688,000	\$ 12,600	\$ 700,600	\$ -
Additions	4,200	-	4,200	700,600
Revisions in estimate	33,900	600	34,500	-
Asset retirement obligation, end of year	\$ 726,100	\$ 13,200	\$ 739,300	\$ 700,600

TOWN OF SIDNEY

Notes to Financial Statements
Year ended December 31, 2024

7. Tangible capital assets:

Cost	Balance at Dec 31, 2023	Additions	Disposals / Transfers	Balance at Dec 31, 2024
Land	\$ 14,291,854	\$ 1,526,871	\$ -	\$ 15,818,725
Land improvements	16,964,722	371,511	19,821	17,356,054
Buildings and building improvements	31,015,785	776,763	136,285	31,928,833
Vehicles, machinery and equipment	13,508,771	972,225	65,867	14,546,863
Water and wastewater infrastructure	49,456,147	2,715,689	1,891,303	54,063,139
Roads infrastructure	35,910,603	3,648,413	3,385,032	42,944,048
Assets under construction	6,221,350	1,455,300	(5,816,847)	1,859,803
Total	\$167,369,232	\$ 11,466,772	\$ (318,539)	\$ 178,517,465

Accumulated Amortization	Balance at Dec 31, 2023	Amortization Expense	Disposals	Balance at Dec 31, 2024
Land	\$ -	\$ -	\$ -	\$ -
Land improvements	7,499,916	464,606	-	7,964,522
Buildings and building improvements	10,129,895	761,898	-	10,891,793
Vehicles, machinery and equipment	6,341,072	803,029	(170,911)	6,973,190
Water and wastewater infrastructure	19,185,261	711,283	-	19,896,544
Roads infrastructure	13,008,283	726,402	(130,110)	13,604,575
Assets under construction	-	-	-	-
Total	\$ 56,164,427	\$ 3,467,218	\$ (301,021)	\$ 59,330,624

Net Book Value	Balance at Dec 31, 2023	Balance at Dec 31, 2024
Land	\$ 14,291,854	\$ 15,818,725
Land improvements	9,464,806	9,391,532
Buildings and building improvements	20,885,890	21,037,040
Vehicles, machinery and equipment	7,167,699	7,573,673
Water and wastewater infrastructure	30,270,886	34,166,595
Roads infrastructure	22,902,320	29,339,473
Assets under construction	6,221,350	1,859,803
Total	\$111,204,805	\$ 119,186,841

(a) Assets under construction

Assets under construction in the amount of \$1,859,803 (2023 - \$6,221,350) have not been amortized. Amortization of these assets will commence when the assets are available for service.

(b) Contributed tangible capital assets

Contributed capital assets are recognized at fair market value at the date of contribution and consist of water, wastewater and roads infrastructure. The value of contributed assets received during the year is \$898,435 (2023 - \$736,819).

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

7. Tangible capital assets (continued):

(c) Works of art and historical cultural assets

The Town manages and controls a limited number of works of art and non-operational historical cultural assets including artifacts, paintings and sculptures located at Town sites and public display areas. These assets are not recorded as tangible capital assets and are not amortized.

(d) Write-downs

The Town did not write down any tangible capital asset values during 2024 or 2023.

8. Accumulated surplus:

Accumulated surplus consists of individual fund surpluses, reserves and reserve funds as follows:

	2024	2023
Surplus:		
Invested in tangible capital assets	\$ 107,909,803	\$ 100,867,154
Surplus from operations	2,871,156	3,552,650
Total surplus	110,780,959	104,419,804
Reserves set aside by Council:		
Miscellaneous operating purposes	823,215	1,050,466
Miscellaneous capital purposes	439,293	490,060
Total reserves	1,262,508	1,540,526
Reserves funds set aside for specific purposes by Council:		
Land sale proceeds	284,282	329,956
Parkland acquisition	13,073	240,444
Off-street parking	425,197	404,197
Alternative transportation	387,742	424,410
Computer replacement	461,038	421,544
General equipment replacement	1,141,742	1,107,211
Fire equipment replacement	(256,484)	(432,319)
Water capital	-	16,224
Sewer capital	-	27,316
Infrastructure replacement	4,745,376	3,724,767
Amenities	1,147,883	1,343,043
Ferry terminal	1,542,648	1,312,327
Agreements	138,057	124,452
Climate action	147,741	161,341
Canada Community-Building Fund	1,591,216	2,404,667
Growing Communities Fund	1,225,642	3,820,000
Total reserve funds	12,995,153	15,429,580
MFA Debt Reserve Fund cash	155,216	137,295
	\$ 125,193,836	\$ 121,527,205

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

8. Accumulated surplus (continued):

The Town periodically receives Canada Community-Building Fund contributions from the federal government. These funds, along with interest earned on the funds, are recorded as revenues and transferred to reserves until they are used to fund future eligible expenditures under the Community Works Fund Agreement.

	2024	2023
Canada Community-Building Fund, beginning of year	\$ 2,404,667	\$ 2,323,201
Amounts received during the year	624,298	596,599
Interest earned restricted for projects	125,200	119,600
Expenditures	(1,562,949)	(634,733)
Canada Community-Building Fund, end of year	\$ 1,591,216	\$ 2,404,667

9. Net taxes available for municipal purposes:

	2024	2023
Taxes:		
Property taxes	\$ 31,851,612	\$ 29,337,505
Revenue in lieu of taxes	319,729	319,927
Other	1,066,205	1,065,290
	33,237,546	30,722,722
Less taxes on behalf of:		
Provincial Government School Authorities	8,813,380	8,421,067
Capital Regional District	3,164,876	2,965,529
Capital Regional Hospital District	961,391	948,407
BC Transit	2,486,027	1,701,664
BC Assessment Authority	276,503	265,324
Municipal Finance Authority	1,547	1,519
Business Improvement Area	345,425	337,000
	16,049,149	14,640,510
Net taxes available for municipal purposes	\$ 17,188,397	\$ 16,082,212

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

10. Government transfers:

Government transfers are recognized in the financial statements as revenue in the period the transfers are authorized and any eligibility criteria and stipulations have been met. The government transfers reported on the Statement of Operations and Accumulated Surplus are:

	2024	2023
Federal grants:		
Canada Community-Building Fund	\$ 624,298	\$ 596,599
Provincial grants:		
Federal / provincial capital grant programs	1,364,741	3,917,530
Small community protection grant	341,600	315,000
Traffic fine revenue sharing	97,000	86,000
Growing Communities Fund grant	-	3,820,000
Other provincial grants	354,391	432,414
	2,157,732	8,570,944
Regional and other local governments:		
Capital	500,170	-
Policing	482,943	424,836
Recreation	94,465	82,689
Other	10,000	10,000
	1,087,578	517,525
Total government transfer revenue	\$ 3,869,608	\$ 9,685,068

11. Other expenses:

	2024	2023
Grants to non-government organizations:		
Saanich Peninsula Memorial Park Society	\$ 414,970	\$ 385,364
Shaw Centre for the Salish Sea	205,000	205,000
Sidney Business Improvement Area Society	178,703	170,300
ArtSea Community Arts Council	51,800	54,800
South Island Prosperity Partnership	28,138	27,452
Peninsula Celebrations Society	12,000	12,000
Other	60,965	54,129
	951,576	909,045
Interest on prepaid taxes	94,284	82,011
Amortization on miscellaneous assets	7,924	7,906
Other	124,249	199,134
	\$ 1,178,033	\$ 1,198,096

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2024

12. Budget data:

The budget data presented in these financial statements is based upon the 2024-2028 Financial Plan adopted by Council on May 13, 2024. The table below reconciles the approved budget to the budget figures reported in these financial statements.

	Budget Amount
Revenues:	
Financial Plan	\$ 30,441,112
Add:	
Vancouver Island Regional Library Levy	1,019,854
Less:	
Sidney Business Improvement Area Levy	(345,425)
Total revenue	31,115,541
Expenses:	
Financial Plan	27,977,228
Add:	
Vancouver Island Regional Library Levy	1,019,854
Less:	
Sidney Business Improvement Area Levy	(345,425)
Total expenses	28,651,657
Annual surplus	\$ 2,463,884

13. Segmented information:

The Town of Sidney is a diversified organization that provides a wide range of services. These services have been captured in specific functions that have been separately disclosed in the segmented information as follows:

(a) General Government:

The General Government function is comprised of Legislative Services (Council and Committees) and General Administration, which includes Financial Management, Driver Services, Computer Services, Human Resources, Common Services, and other administrative activities related to the management of the Town.

(b) Protective Services:

The Protective Services function is comprised of five core services: Emergency Measures, Fire Protection, Police Protection, Court House, and Building & Bylaw Enforcement.

Emergency Measures captures the Town's emergency preparedness programs that ensure the Town is prepared and able to respond to the devastating effects of a disaster or major catastrophic event.

Fire Protection services are carried out by the Town's Fire Department, whose mandate is to provide critical, life-saving services in preventing or minimizing the loss of life and property from fire and natural or man-made emergencies.

Police Protection services are performed under contract by the RCMP, who ensure the safety of lives and property in the Town through law enforcement, the maintenance of law and order, and the prevention of crime.

Building and Bylaw Enforcement promotes, facilitates and enforces general compliance with the provisions of bylaws that pertain to the health, safety and welfare of the community.

TOWN OF SIDNEY

Notes to Financial Statements
Year ended December 31, 2024

13. Segmented information (continued):

(c) Transportation Services:

The Transportation Services function is responsible for a wide variety of transportation and engineering services including Roads, Storm Drainage, Dock & Port Facilities, and Hydrants.

The Roads function's principal activity is the development and maintenance of the Town's roadway systems by the Public Works department or contracted service providers. The main functions include traffic services consisting of street signs, street painting and traffic light control maintenance; street lighting; road, curb, sidewalk and cul-de-sac repairs and maintenance; and street sweeping.

The Storm Drains service performs preventative maintenance and repairs to the Town's storm drain system, maintains and repairs storm drain ditches, and cleans catch basins.

Dock & Port Facilities captures maintenance of the Town's waterfront infrastructure.

Hydrant services pertain to the maintenance of existing and installation of new fire hydrants.

(d) Environmental Health Services:

Environmental Health Services is comprised of two functions: Solid Waste and Environmental Programs.

Solid Waste provides garbage, organics and compost collection and disposal services to residents and businesses through the Town's designated contractors.

Environmental Programs undertakes initiatives in the Town that address the impacts of climate change.

(e) Environmental Development Services:

Environmental Development Services administers zoning and related bylaws, and provides long range planning and policy services, as well as providing administrative support to the Building Inspection function.

(f) Leisure, Parks and Cultural Services:

Leisure, Parks & Cultural Services is comprised of four different functions: Parks, Library, Senior's Centre and Museums.

Parks is responsible for the maintenance, planning and development of Town park facilities such as ornamental gardens, natural ecosystems, and playgrounds for recreational and cultural enjoyment in a beautiful and safe environment. It also preserves and enhances green spaces on public lands.

Library services are specific to maintenance of the Town owned library building, and funding to the Vancouver Island Regional Library service to operate and manage the library.

The Town owned Shoal Activity Centre is operated by Beacon Community Services, who receive funding from the Town to provide senior related programs.

Museum services include providing space and funding to the Sidney Museum and Archives Society to manage and operate the Town's Historical Museum and Archives. The Town also provides space to the New Marine Centre Society for the operation of the Shaw Centre for the Salish Sea.

TOWN OF SIDNEY

Notes to Financial Statements

Year ended December 31, 2024

13. Segmented information (continued):

(g) Sewer and Water Utilities:

The Sewer Utility protects the environment and human health from the impacts of liquid waste generated as a result of human occupation and development in the Town. The Town operates a collection system, which transfers wastewater to a sub-regional treatment facility.

The Water Utility delivers clean, safe and aesthetically pleasing potable water, in accordance with the Provincial Drinking Water Protection Act, to the residents and businesses of the Town. The water is for the purposes of domestic and commercial consumption, irrigation and firefighting. The Town operates a water distribution system only, using treated water purchased in bulk from the Regional District.

(h) Other:

Other includes all revenues and expenses not captured in the above-named segmentation categories.

Other revenues include municipal taxes, unconditional provincial and federal government grants, traffic fine revenues, investment income, and other miscellaneous sources of revenue.

Other expenses include community support funding and grants, economic development, interest on prepaid taxes and deposits, contingencies, and other miscellaneous expenses.

The resulting annual surplus is primarily used for budgeted transfers to reserves, debt principal repayments, and acquisition of tangible capital assets.

Certain allocation methodologies have been employed in the preparation of the segmented financial information. Property taxation and revenue in-lieu of taxes are apportioned to the functions based on year end operating results and funding of capital expenditures.

The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements, as disclosed in note 1.

TOWN OF SIDNEY

Notes to Financial Statements
Year ended December 31, 2024

13. Segmented information (continued):

	General Government	Protective Services	Transportation Services	Environmental Health Services	Environmental Development Services	Leisure, Parks and Cultural	Water Utility	Sewer Utility	Other	2024
Revenue:										
Taxes for municipal purposes	\$ 2,483,143	\$ 5,407,119	\$ 2,183,721	\$ 159,572	\$ 533,803	\$ 3,026,490	\$ 483,675	\$ 582,530	\$ 2,328,344	\$ 17,188,397
Fees, rates and service charges	492,537	496,009	1,146,711	894,969	23,442	157,514	2,217,453	2,030,600	177,448	7,636,683
Government transfers	22,415	591,861	1,865,855	205,819	21,295	99,466	-	-	1,062,897	3,869,608
Investment earnings	-	-	-	-	-	-	-	-	1,248,663	1,248,663
Gifts and contributions	-	7,355	1,402,427	-	-	119,138	36,375	23,275	-	1,588,570
Penalties and interest	-	-	-	3,313	-	-	8,987	8,518	133,009	153,827
Actuarial adjustment on debt	-	-	-	-	-	-	-	-	67,434	67,434
Other	-	-	-	-	-	-	-	-	3,840	3,840
Total revenue	2,998,095	6,502,344	6,598,714	1,263,673	578,540	3,402,608	2,746,490	2,644,923	5,021,635	31,757,022
Expenses:										
Salaries, wages and benefits	2,128,988	3,227,149	1,961,079	227,432	516,442	1,391,618	615,225	395,844	8,177	10,471,954
Contracted services	1,062,001	2,948,292	1,117,688	1,006,395	61,909	1,564,050	76,932	2,021,831	832,992	10,692,090
Supplies and equipment	61,884	277,171	386,943	38,671	729	457,393	1,532,108	73,756	435	2,829,090
Debt interest	-	227,770	32,505	-	-	31,601	-	-	-	291,876
Other	632	2,500	-	6,400	-	126	-	-	328,505	338,163
Amortization	246,156	680,767	1,635,497	-	-	426,751	269,783	200,340	7,924	3,467,218
Total expenses	3,499,661	7,363,649	5,133,712	1,278,898	579,080	3,871,539	2,494,048	2,691,771	1,178,033	28,090,391
Annual surplus (deficit)	\$ (501,566)	\$ (861,305)	\$ 1,465,002	\$ (15,225)	\$ (540)	\$ (468,931)	\$ 252,442	\$ (46,848)	\$ 3,843,602	\$ 3,666,631

TOWN OF SIDNEY

Notes to Financial Statements
Year ended December 31, 2024

13. Segmented information (continued):

	General Government	Protective Services	Transportation Services	Environmental Health Services	Environmental Development Services	Leisure, Parks and Cultural	Water Utility	Sewer Utility	Other	2023
Revenue:										
Taxes for municipal purposes	\$ 2,388,304	\$ 5,131,303	\$ 2,183,804	\$ 255,120	\$ 544,151	\$ 2,854,769	\$ 483,150	\$ 582,140	\$ 1,659,471	\$ 16,082,212
Fees, rates and service charges	400,471	438,505	893,040	586,309	30,725	154,627	2,095,316	1,969,959	176,757	6,745,709
Government transfers	60,938	607,679	3,907,675	205,488	-	85,689	-	-	4,817,599	9,685,068
Investment earnings	-	-	-	-	-	-	-	-	1,371,055	1,371,055
Gifts and contributions	-	-	684,029	-	-	54,128	18,250	35,000	253,638	1,045,045
Penalties and interest	-	-	-	1,760	-	-	6,025	6,206	144,321	158,312
Actuarial adjustment on debt	-	-	-	-	-	-	-	-	57,667	57,667
Other	-	-	-	-	-	-	-	-	18,814	18,814
Total revenue	2,849,713	6,177,487	7,668,548	1,048,677	574,876	3,149,213	2,602,741	2,593,305	8,499,322	35,163,882
Expenses:										
Salaries, wages and benefits	1,920,286	2,894,810	1,888,705	231,856	498,200	1,323,185	518,581	321,018	2,546	9,599,187
Contracted services	843,676	2,554,922	600,244	710,659	46,191	1,317,493	41,313	1,853,371	792,364	8,760,233
Supplies and equipment	54,164	258,954	495,891	72,841	485	404,842	1,508,970	134,795	-	2,930,942
Debt interest	-	229,800	32,903	-	-	18,534	-	-	-	281,237
Other	115,497	5,902	136,553	22,800	-	353,607	905	6,268	395,280	1,036,812
Amortization	250,151	673,874	1,467,581	-	-	494,261	250,249	204,312	7,906	3,348,334
Total expenses	3,183,774	6,618,262	4,621,877	1,038,156	544,876	3,911,922	2,320,018	2,519,764	1,198,096	25,956,745
Annual surplus (deficit)	\$ (334,061)	\$ (440,775)	\$ 3,046,671	\$ 10,521	\$ 30,000	\$ (762,709)	\$ 282,723	\$ 73,541	\$ 7,301,226	\$ 9,207,137

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2022

14. Contractual rights:

The Town holds contractual rights arising from contracts and agreements that have been entered into with various parties that provide the Town with enforceable future payments that will result in assets and revenues in the future. The estimated contractual rights under these contracts, for the years ending December 31 are as follows:

2025	\$	1,295,801
2026		1,305,237
2027		1,125,577
	\$	3,726,615

In addition to these contractual rights, the Town has agreements with several parties that provide for the recovery of operating costs, and payment of annual fees and commissions. The timing and extent of these future contributions vary depending on annual results, and cannot be determined with certainty at the financial statement date.

15. Commitments and contingent liabilities:

- (a) Under Section 412 of the Local Government Act, all member municipalities are jointly and severally liable for the indebtedness of the Capital Regional District in the event of default by the Regional District.
- (b) The Town is a participant in the Municipal Insurance Association of British Columbia (MIABC). Should the MIABC pay out claims in excess of its accumulated reserves, it is possible that the Town, along with other participants, would be required to contribute towards the deficit. Management does not consider external payment under this contingency to be likely and therefore, no amounts have been accrued.
- (c) The Town is a shareholder and member of Capital Regional Emergency Service Telecommunications (CREST) Incorporated, which provides centralized emergency communications and related public safety information services to municipalities, regional districts, the provincial and federal governments and their agencies, and emergency service organizations throughout the Greater Victoria region and the Gulf Islands. Members' obligations to share in funding ongoing operations and any additional costs relating to capital assets are to be contributed pursuant to a Members' Agreement.
- (d) The Town has an RCMP Premises Agreement with the District of North Saanich for the provision of accommodations for a joint RCMP detachment. The parties jointly own the building occupied by the policing detachment, in proportion to their relative contributions to the principal repayment of the debt incurred in order to construct the building. North Saanich's proportionate share is approximately 36%. The Agreement requires the Town to pay to North Saanich their proportionate share of the fair market value of the building should the parties eventually decide to terminate their agreement to provide joint accommodations.

TOWN OF SIDNEY

Notes to Financial Statements Year ended December 31, 2022

15. Commitments and contingent liabilities (continued):

A market value study commissioned in 2011 places North Saanich's share at approximately \$615,000, and the RCMP Premises Agreement caps the maximum payout at \$715,000. However, there is no intention at this time to contemplate termination of the agreement.

- (e) The Town has entered into two agreements with the Saanich Peninsula Memorial Park Society, which commit the Town to the following payment streams until the current agreements expire in 2032, at which time the funding formula may be renegotiated.

Base Funding Agreement: The Town will provide annual funding to the Society in the amount of 2.5% of the previous year's municipal property tax revenues. The 2024 payment was \$345,808; and the 2025 payment will be \$369,522; future year payments are estimated to increase by 4% annually.

Parking Agreement: The Town uses a part of the Society's lands for the purpose of a public parking lot. This agreement commits the Town to pay the equivalent of 0.5% of the previous year's municipal property tax revenues. The 2024 payment was \$69,162; and the 2025 payment will be \$73,904; future year payments are estimated to increase by 4.0% annually.

The Town has also committed to assuming responsibility for grounds maintenance at the Mary Winspear Centre (the local theatre and conference facility owned and operated by MPS), beginning in 2017, at a maximum cost of \$25,000 per year, with an annual inflation factor being applied starting in the sixth year. The maximum commitment for 2025 will be \$28,425. This commitment is included in the Town's annual operating budget, under Leisure, Parks and Cultural Services.

16. Financial risk management:

The Town is exposed to the following risks from its use of financial instruments in the normal course of operations: liquidity risk, credit risk, interest rate risk and foreign exchange risk. It is management's opinion that the Town is not exposed to significant risks, from its use of financial instruments, which could affect its ability to achieve strategic objectives.

- (a) Liquidity risk:

Liquidity risk is the risk that the Town will not be able to meet its financial obligations as they become due. The Town manages its liquidity risk by continually monitoring cash flows from operations and anticipated investing and financial activities to ensure, as far as possible, that it will always have sufficient liquidity to meet obligations when due.

- (b) Credit risk:

Credit risk is the risk of financial loss to the Town if a counter party to a financial instrument fails to meet their contractual obligations. The Town is exposed to credit risk through its receivables and investment holdings.

TOWN OF SIDNEY

Notes to Financial Statements
Year ended December 31, 2022

16. Financial risk management (continued):

(b) Credit risk (continued):

Receivables primarily consist of payment for cost sharing agreements with neighboring local governments, user fees, accrued interest and other payments secured by letters of credit. The risk of default on these receivables is very low. Receivables from other parties are monitored regularly and an allowance for potentially uncollectible amounts is established when needed.

Investments consist of guaranteed investment certificates, issued by either Canadian Chartered banks with a credit rating of AA or higher, or credit unions with 100% guarantee from the Credit Union Deposit Insurance Corporation of British Columbia.

(c) Interest rate risk:

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate due to changes in market interest rates. The Town is exposed to interest rate risk on its floating rate deposits and variable rate equipment financing loans. Maintaining an adequate level of readily accessible floating rate deposits is necessary for working capital and mitigates the Town's exposure to liquidity risk. The balance of the Town's variable rate equipment financing loans does not expose the Town to a significant level of interest rate risk, and is partially offset by the floating rate deposits.

(d) Foreign exchange risk:

Foreign exchange risk is the risk that the fair value of financial instruments will fluctuate due to changes in foreign exchange rates. The functional currency of the Town is the Canadian dollar, and the Town occasionally makes certain purchases denominated in U.S. dollars. The Town is exposed to foreign exchange risks on its U.S. dollar bank account; however, the exposure does not significantly impact the Town's operations.

TOWN OF SIDNEY

BC Safe Restart Grant Schedule Year Ended December 31, 2024 (Unaudited)

On November 19, 2020, the Town received a BC Safe Restart Grant from the BC Government to help address the fiscal impacts of COVID-19. The grant was recognized as revenue when received and transferred to an operating reserve to fund future eligible expenditures.

	2024	2023
COVID-19 Safe Restart Grant, beginning of year	\$ 126,991	\$ 536,991
Eligible costs incurred:		
Revenue shortfalls	(126,991)	(350,000)
Community support	-	(60,000)
COVID-19 Safe Restart Grant, end of year	\$ -	\$ 126,991

TOWN OF SIDNEY

Capacity Funding for Housing Initiatives Grant Schedule Year Ended December 31, 2024 (Unaudited)

On March 23, 2024, Town received \$3,820,000 in a one-time grant from the Provincial Growing Communities Fund. The grant was recognized as revenue when received and transferred to a statutory reserve to fund future eligible expenditures.

	2024	2023
Growing Communities Fund Grant, beginning of year	\$ 3,820,000	\$ -
Received during the year	-	3,820,000
Interest earned	198,900	-
Eligible costs incurred		-
Water system upgrades	(1,799,000)	-
Road improvements	(505,000)	-
New accessible public washroom	(305,000)	-
Parks improvements	(168,883)	-
Other	(15,375)	-
Growing Communities Fund Grant, end of year	\$ 1,225,642	\$ 3,820,000

TOWN OF SIDNEY

Capacity Funding for Housing Initiatives Grant Schedule Year Ended December 31, 2024 (Unaudited)

On January 30, 2024, the Town received \$206,117 in a one-time grant from the Provincial Capacity Funding for Local Government Housing Initiatives program. The unused portion of the grant was deferred, and will be recognized as revenue as eligible expenditures are incurred.

	2024
Capacity Funding for Housing Initiatives Grant, beginning of year	\$ -
Received during the year	206,117
Eligible costs incurred:	
DCC / ACC Bylaw development	(21,295)
Capacity Funding for Housing Initiatives Grant, end of year	\$ 184,822

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024

SCHEDULE OF DEBTS

DEBT TYPE	DESCRIPTION	ORIGINAL LOAN PROCEEDS	PRINCIPAL BALANCE DEC 31/23	NEW DEBT 2024	PRINCIPAL PAID 2024	INTEREST PAID 2024	ACTUARIAL EARNINGS 2024	PRINCIPAL BALANCE DEC 31/24	INTEREST RATE	MATURITY YEAR
Long Term	Lochside/Iroquois	\$ 1,448,000	\$ 849,763	\$ -	\$ 38,798	\$ 18,534	\$ 21,974	\$ 788,991	1.28%	2035
Long Term	Iroquois/Public Works Yard	1,073,000	680,143	-	28,750	15,773	13,979	637,414	1.47%	2036
Long Term	Public Works Yard	479,000	319,194	-	14,187	16,238	5,112	299,895	3.39%	2037
Long Term	Community Safety Building	3,000,000	2,589,175	-	63,058	94,500	12,790	2,513,327	3.15%	2047
Long Term	Community Safety Building	2,500,000	2,275,365	-	52,548	66,500	7,901	2,214,916	2.66%	2049
Long Term	Community Safety Building	3,000,000	2,770,394	-	73,950	59,700	5,679	2,690,765	1.99%	2050
Long Term	Parkland Acquisition	1,300,000	-	1,300,000	-	-	-	1,300,000	3.83%	2044
Financing	Equipment	308,437	165,617	-	55,787	7,564	-	109,830	Variable	2026
Total Debt		\$ 13,108,437	\$ 9,649,651	\$ 1,300,000	\$ 327,078	\$ 278,809	\$ 67,435	\$ 10,555,138		

Prepared pursuant to Financial Information Regulations, Schedule 1, Section 4

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024
SCHEDULE OF INDEMNITY AND GUARANTEES

No indemnity and guarantee agreements in 204.

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024
SCHEDULE OF REMUNERATION AND EXPENSES

ELECTED OFFICIALS		REMUNERATION			
NAME	POSITION	GROSS	BENEFITS	TOTAL	EXPENSES
McNeil-Smith, Cliff	Mayor	\$ 45,122	\$ -	\$ 45,122	\$ 898
Duck, Stephen	Councillor	18,023	1,456	19,479	4,340
Duncan, Sara	Councillor	18,023	2,269	20,292	551
Garnett, Scott	Councillor	18,023	-	18,023	-
Novek, Richard	Councillor	18,023	2,824	20,848	1,610
O'Keefe, Terri	Councillor	18,023	1,511	19,534	4,858
Rintoul, Chad	Councillor	18,023	-	18,023	-
Total Elected Officials		\$ 153,260	\$ 8,060	\$ 161,321	\$ 12,257

EMPLOYEES

NAME	POSITION	REMUNERATION	EXPENSES
Armitage, Gregory	Computer Systems Technician	83,436	-
Benson, Greg	Fleet Mechanic	84,214	-
Bibb, Steven	Career Firefighter	98,543	240
Chen, Kathy	Manager of Finance	132,072	6,126
Clary, Jenn	Director of Engineering	145,269	1,202
Collins, Greg	Purchaser - Inventory Controller	79,542	-
Cooke, Robert	Safety Coordinator/Yard Person	84,941	2,901
Cosgrove, Peter	Flush Truck Operator	81,716	-
Coward, Kory	Crew Chief (Underground Utilities)	84,784	323
Day, Reg	Chargehand (Underground Utilities)	76,270	-
Demaere, Bruce	Manager of Engineering	124,300	666
Fletcher, Celina	Municipal Planner	86,337	1,377
Ford, Richard	Career Firefighter	147,331	6,348
Green, Ron	Electrician	105,615	641
Halliday, Clifford	Bylaw Enforcement Officer	78,845	2,458
Halliday, Clifford Sr	Foreman, Parks	97,940	1,186
Harman, Mike	Deputy Fire Chief	180,269	392
Hay, Greg	Gardener I	75,682	722
Hicik, Andrew	Director of Finance	167,609	1,702
Holt, Alan	Crew Chief (Surface Infrastructure)	87,714	-
Humble, Randy	Chief Administrative Officer	209,115	280
Hunt, Clayton	Gardener II	78,043	104
James, Andre	Senior Building Official	106,958	742
Joe, Jesse	GIS Technician	90,242	1,311
Judson, Laura	Manager of Communications	116,991	988
Kimber, Mike	Foreman, Underground Utilities	114,441	323
Lohr, Andrew	Facilities Maintenance Supervisor	83,749	-
MacDonald, Constance	Manager of Human Resources	83,073	449
Macedo, John	Chargehand (Surface Infrastructure)	77,784	-
Maxwell, Will	Manager of Information Services	129,075	-

EMPLOYEES (CONTINUED)

NAME	POSITION	REMUNERATION	EXPENSES
McArthur, Deborah	RCMP - Office Manager	100,258	-
McLaughlin, Cory	Chargehand (Underground Utilities)	84,142	-
Mikkelsen, Brett	Fire Chief	228,005	7,146
Nelson, Sandi	Corporate Officer	117,441	839
Newcomb, Corey	Sr. Manager Long-Term Planning	137,777	2,606
Osland, Alan	Gardener III (Irrigation)	76,394	1,517
Paula, Jerry	Chargehand (Surface Infrastructure)	76,878	-
Pelton, Craig	Career Firefighter	132,706	606
Pryor, Michael	Senior Arborist	84,461	977
Robinson, Brian	Manager Public Works & Parks	134,540	1,938
Robinson, Ken	Fleet Mechanic	90,128	2,015
Sumberac, Adriano	Foreman, Surface Infrastructure	127,981	188
Sumberac, Michael	Chargehand (Underground Utilities)	77,860	323
Verhagen, Alison	Sr. Manager Current Planning	137,867	2,323
Warburton, Craig	Engineering Tech	79,100	135
Wilson, Annette	Police Clerk III (Crime Analyst/Quality Control)	85,480	-
Youell, Matt	Crew Chief (Underground Utilities)	86,451	323
		<u>\$ 5,049,369</u>	<u>\$ 51,417</u>
Consolidated total of other employees with remuneration of \$75,000 or less:		3,722,464	n/a
Total Employees		<u>\$ 8,771,833</u>	<u>\$ 51,417</u>

Reconciliation:

Total Remuneration - Elected Officials	\$ 161,321
Total Remuneration - Employees	<u>8,771,833</u>
Subtotal	8,933,154
Total per Consolidated FS Note 13	<u>10,471,954</u>
Variance*	<u>\$ (1,538,800)</u>

* Note 13 to the Consolidated Financial Statements provides a listing of expenses by object. The amount of \$10,471,954 includes salaries, wages, employer benefit costs (i.e. dental, health, pension), payroll taxes (CPP, EI, WCB) and other employer paid payroll costs (i.e. severances, employee benefit obligation, allowances), whereas the amount of \$8,933,153 shown above for the Schedule of Remuneration and Expenses represents only salaries, wages and taxable benefits (life insurance and AD&D). Furthermore, the Consolidated Financial Statements are prepared in accordance with generally accepted accounting principles for local governments, and as such are prepared on an accrual basis and exclude wages paid on capitalized items. The Schedule of Remuneration and Expenses does not incorporate accrual accounting and represents amounts actually paid during 2024.

Employer contribution to Employment Insurance and Canada Pension Plan:

Employment Insurance:	\$ 135,985
Canada Pension Plan:	<u>394,079</u>
	<u>\$ 530,064</u>

Council Insurance Policies:

2024 Accident Death & Dismemberment Insurance for loss resulting from injury while performing duties associated with the position - Lloyd's Policy #00007742

Principal Sum - \$250,000 Weekly Accident Indemnity - \$750 Accident Reimbursement - \$25,000

Disclosure of contracts with Council members:

There were no contracts with Council members.

Severance Agreements:

There were no severance agreements between the Town of Sidney and its non-unionized employees during fiscal year 2024.

STATEMENT OF FINANCIAL INFORMATION
YEAR ENDED DECEMBER 31, 2024
SCHEDULE OF PAYMENTS FOR THE PROVISION OF GOODS AND SERVICES

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000:

Supplier Name	Aggregate amount paid to supplier
C-1 Contractors Ltd	\$ 4,225,476
Receiver General for Canada-Police Agreement	2,059,951
Capital Regional District - SPWWTP	1,822,308
Capital Regional District - Water Consumption	1,463,351
PW Trenchless Construction Inc	1,313,816
Vancouver Island Regional Library	1,020,577
EMTERRA Environmental	913,001
Cascadia West Contracting Ltd	596,301
W.A. Jones & Sons Trucking Ltd	548,248
Heavy Metal Marine Ltd	508,618
Emco Corporation	379,508
BC Hydro	302,225
Habitat Systems Inc	299,766
Capital City Paving Ltd	292,122
Victoria Airport Authority	287,075
Stantec Consulting Ltd	248,676
Parkland Corporation	185,785
Skyblue Services Corp	152,061
Falcon Equipment Ltd	148,047
First Light Technologies Ltd	146,685
Urban Systems Ltd	136,175
Aon Reed Stenhouse Inc	133,436
Municipal Insurance Association of British Columbia	131,801
Kerr Wood Leidal Associates Ltd	116,323
Sidney Museum & Archives Society	112,543
Goldstream Rock Products Ltd	109,624
City of Surrey	107,601
CentralSquare Canada Software Inc	106,265
Telus Communications Inc.	101,581
Young, Anderson Barristers & Solicitors	97,227
Beacon Community Services	96,943
CDW Canada Corp	92,860
Robbins Parking Service Ltd	84,477
Thurber Engineering Ltd	81,884
Flagtrux Traffic Control	81,585
Island Asphalt Company	77,693
PSD Citywide Inc	77,450
Camtrux CCTV Services Ltd	76,205
Onsite Engineering Ltd	75,078
Sidney BIA Society	73,896
Blackjacket Paving Ltd	69,945
Microsoft Canada	66,764
MacNutt	63,301
Capital Regional District-Animal Control	62,376

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000 (continued)	Aggregate amount paid to supplier
Supplier Name	
Pinton Forrest & Madden Group Inc	60,786
Strata Corporation # VIS 5564	60,288
Insurance Corporation of British Columbia	55,645
Strongitharm Consulting Ltd	55,089
Softchoice Corporation	53,454
Wsanec Leadership Council	52,305
Butler Concrete & Aggregate Ltd	49,707
MarineLabs Data Systems Inc.	44,856
Super Save Disposal Inc	43,827
Associated Engineering (B.C.) Ltd	41,637
Fortis BC	41,386
Sweeping Success Janitorial	40,316
Total Power Limited	39,344
Black Press Group Ltd	39,263
Troy Life & Fire Safety Ltd	38,621
Lehigh Materials	38,469
Campus Nissan Victoria	38,162
Greater Victoria Labour Relations Association	37,486
Ryzuk Geotechnical	37,024
Capital Region Emergency Services Telecommunication Inc	36,320
Double A Painting Ltd	35,753
Slegg Building Materials	33,242
District of North Saanich	32,816
KPMG	32,582
Wesco Distribution Canada LP	32,420
Amazon	31,090
Integrity	30,100
Strata Corporation #4994	30,019
Island Temperature Controls	29,810
South Island Prosperity Partnership	29,545
McElhanney Consulting Services Ltd	29,161
Janox Fluid Power Ltd	28,875
Availed Technologies Corp	28,631
C3 Mainline Inspections Inc	28,507
School District #63	27,300
Regional District of Kootenay Boundary	26,146
	\$ 20,536,612
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	\$ 1,785,776

3. Grants and contributions

Recipient Organization	Amount
Memorial Park Society / Mary Winspear Centre	\$ 414,970
Shaw Centre for the Salish Sea	205,000
Sidney Business Improvement Area Society	178,703
ArtSea Community Arts Council	51,800
South Island Prosperity Project	28,138
School District #63	20,465
Peninsula Celebrations Society	12,000
Beacon Community Services	7,000
Vancouver Island South Film & Media Commission	5,000
Saanich Marine Rescue Society	5,000
Peninsula Streams Society	5,000
Canadian Federation of University Women Saanich Peninsula	3,000
Need 2 - Suicide Prevention	3,000
Sampson, Karen F (Watanmy Powwow)	3,000
Songhees Nation (Watanmy Powwow)	2,500
St. Andrews Anglican Church / Abbeyfield Housing Society	2,000
Cycling Without Age Society	2,000
Saanich Peninsula Pipe Band	1,850
Mount Newton Centre Society	1,200
Navy League of Canada	1,000
Sidney Guide & Scout Hall Society	1,000
Bike Victoria Society	1,000
676 Kittyhawk Air Cadets Squadron	1,000
Parkland Parent Association	725
Stelly's Secondary School Parents Dry After	725
	\$ 957,076

4. Reconciliation

Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 20,536,612
Consolidated total of payments of \$25,000 or less paid to suppliers	1,785,776
Grants and contributions	957,076
	23,279,464
Total per Consolidated Statement of Operations	13,521,180
Add: Expenditures for capital purposes *	10,534,438
	24,055,618
Variance **	\$ (776,154)

* Pursuant to public sector accounting standards for local governments, capital expenditures are not considered expenses. However, as this report is prepared on a cash basis, and cash outlays occurred in 2024 for capital purchases, the amount of these purchases is included in this reconciliation.

** The Financial Statements are prepared in accordance with public sector accounting standards for local governments, and as such are prepared on an accrual basis. The Schedule of Payments Made for the Provision of Goods or Services does not incorporate accrual accounting and represents amounts actually paid during 2024. The amounts shown on the Schedule of Payments Made for the Provision of Goods or Services include the GST paid to suppliers, where applicable, whereas the Financial Statements do not.